

JPMS PTSA 2023-2024 General Meeting #2

Date | Time Tuesday, November 14, 2023 | 7:00 p.m.

Location: JPMS Media Center + online via Zoom

Meeting Called By: SooAnn Roberts

Type of Meeting: General Membership

Note Taker: Shelly Liu

Time Keeper: Megan Lane-Cull

Attendance: SooAnn Roberts | President

Shelly Liu | Secretary

Megan Lane-Cull | Treasurer

Michelle Bender | Fundraising Chair

Kirsten Lewis | Membership Chair

Jon Green | JPMS Principal

Hannah Donart | Guest Speaker,

Poolesville Cluster Coordinator +

MCCPTA Health & Wellness Chair

see attached

ZOOM [LINK](#) & INFO:

Meeting ID: 658 526 6573

Passcode: jpms2324

One tap mobile: +13017158592,,6585266573# US (Washington DC), +16469313860,,6585266573# US

AGENDA ITEMS & MEETING MINUTES:

Agenda Item	Facilitator	Meeting Minutes
Welcome & Introductions (7:00 p.m.)	President	Copy Zoom Participant Sign-In Form in zoom chat Copy Meeting Agenda in zoom chat Call meeting to order
Mission Statement	President	Link mission statement in zoom chat

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(7:03 p.m.)		<p>Mission: "To make every child's potential a reality by engaging and empowering families and communities to advocate for all children"</p> <p>Challenge: Our fellow Timberwolves may be impacted by events going on around us. As Poolesville community members, how might we help empower families and/or advocate for all children?</p>
Check In / Establish Quorum (7:04 p.m.)	President ▾	<p>Only members vote. Establish quorum by raised hands + zoom poll.</p> <p>Note: Meeting hosts and co-hosts as well as members on shared screens and members attending in-person were not included in the zoom poll because they couldn't vote in the zoom poll. Those votes are counted by raised hand.</p> <p>Quorum: 10 in person + 2 online adults + 2 in person + 1 online students = 15 members available to vote</p>
Secretary Report (7:06 p.m.)	Treasurer ▾	<p>Presentation of JPMS PTSA Sept '23 General Member Meeting Minutes</p> <p>Motion to approve 12 September 2023 Meeting Minutes put forth by Shelly Liu. Motion second by Kristen Lewis.</p> <p>Vote: 15 votes, 100% approval of Meeting Minutes</p>
Principal Report (7:10 p.m.)	Principal ▾	<p>Update on change in Parent-Teacher conferences format and more.</p> <p>Notes: We will have parent-teacher conferences coming up, the</p>

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		<p>format will be a little different this year. We will have all conferences in the main gym. We also have outdoor education coming up for 6th graders right after thanksgiving, and we will be distributing take-home COVID testing kits. 7th graders also have several field trips coming up. We will have student ambassadors doing annual food drives.</p>
<p>Special Guest: Hannah Donart, Cluster Coordinator (7:15 p.m.)</p>	<p>Guest #1 ▾</p>	<p>Poolesville Cluster Coordinator, Hannah Donart, will provide an update on current MCPS/MCCPTA activities that impact our cluster. This includes recent Board of Ed testimony as well as health/wellness impact of PHS construction.</p> <p>Notes: The top needs are the HVAC systems are still in the front office in the hallway, it gets really hot in the summertime, we are still pushing them to replace the HVAC system for 2 years. I have been involved working with MCPS facilities to strengthen the protocol and practices of PHS construction, and eventually have policies to build a better safer environment for students and staff. For advocacy in general, making the community find ways to work together. I am looking for co-cluster coordinators. Please send an email to Hannah if you are interested. Her email is: healthandwellness@mccpta.org.</p>
<p>Membership Report (7:23 p.m.)</p>	<p>Committee ▾</p>	<p>We now have 213 members. This is down from the 254 that had joined by the November meeting last year (2022), and below the 260 we had estimated for this year during budget planning this past July. This translates to revenues of ~\$3,893.98, 21% below FY2024E budget target of \$4,842.</p>

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		<p>Purchase Membership Online: Link MemberHub Store in zoom chat</p> <p>Call for Volunteers: Givebacks Tutorials + Student Directory Assistance; Link Volunteer Form in zoom chat.</p> <p>Notes:</p>
<p>Fundraising Report (7:26 p.m.)</p>	<p>Committee ▾</p>	<p>Update on 2nd Annual Trot & Treat Fundraiser: Net proceeds of \$4,143.68 do not yet account for fees owed to run administrator MCCRRA. We anticipate net processing around ~\$3,300, somewhat below the \$3,700 we had estimated for this year during budget planning this past July.</p> <p>Current Pampered Chef fundraiser hosted by community member, Joy Zucker-Tiemann, will be ongoing until 6 December 2023: https://www.pamperedchef.com/party/jpmspts1110</p> <p>Have a fundraising idea? Let us know by using the Volunteer Form or by email: jpmspts1110@gmail.com.</p> <p>Notes:</p>
<p>Staff Appreciation Report (7:30 p.m.)</p>	<p>Committee ▾</p>	<p>Next Staff Appreciation event: JPMS PTSA will provide dinner for teachers and staff working through the evening for Parent-Teacher Conferences, Monday, 20 November 2023.</p> <p>As the format for the evening has changed, so too has our need for volunteers. And the budget is tight! We need help with dinner/drink donations, etc. as well as a few volunteers to check and refresh the tables in the staff lounge on Monday. Sign up genius coming soon.</p>

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President Report: Parent Night (7:33 p.m.)	President ▾	<p>First-ever Parent Night was held on 10 October 2023. Well attended and appreciated; opportunity to receive free NARCAN kit and hear from/ask questions of area experts:</p> <ul style="list-style-type: none"> *MoCo Police Officer, Bruce Beardsley, *Prevention and Harm Reduction Manager, DHHS, Ben Stevenson II, and *Stephanie Kelley, Supervisory Therapist, DHHS. <p>Many thanks to our community partner, UpCounty Prevention Network, for coordinating this program.</p> <p>Parent Night event was recorded. Looking for assistance with video editing. (Link Volunteer Form in zoom chat)</p> <p>Next Parent Night will be 12 December 2023 at 7:00 p.m. "Stress, Self-Care, and Sanity: A Winter Survival Guide" will be facilitated by Samuel Cooper, LMSW, a psychotherapist, meditation teacher, community organizer, and yogi working in Rockville and the Agricultural Reserve. He has 20 years of experience and study in Eastern contemplative psychology and mind-body modalities, and holds a Masters of Social Work (clinically licensed in Maryland).</p> <p>Notes:</p>
President Report: Winter Social (7:38 p.m.)	President ▾	<p>This will mark the second post-Covid year we are able to host this fun event!</p> <p>Who: all JPMS students invited When: Friday, 2 February 2024 (which happens to be groundhog's</p>

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		<p>day!) Where: JPMS (cafeteria + gym + media center) How: this fun, free social event is planned and hosted thanks to our wonderful Winter Social Committee, and supervised by parent volunteers as well as JPMS admin/staff</p> <p>Use the Volunteer Form to join the Winter Social Committee</p> <p>Notes:</p>
<p>Quick Note of Thanks (7:41 p.m.)</p>	<p>President ▾</p>	<p>I so appreciate our volunteers and supporters! Please join me in giving a special thanks to:</p> <ul style="list-style-type: none"> *Michelle Bender and her Committee who put together another successful Trot & Treat, *Tricia Cogan who coordinates beautiful, thoughtful Staff Appreciation goodies, *Kirsten Lewis who picked up the Membership piece of this PTSA, *Chris de los Santos, Leslie Curran, and Nikki DePasquale who dedicated time over the summer to conduct our Independent Financial review, an important compliance measure, *Jen Duncan who is looking in to Restaurant Night fundraisers (stay tuned!), *Alison D’Aiutolo and Jon Green who provide a wonderful bridge of support between JPMS and the PTSA, and, last but not least, *Megan Lane-Cull and Shelly Liu, our backbone serving on the PTSA Executive Committee. <p>Notes:</p>
<p>YTD Summary of 2023-2024 Financials</p>	<p>Treasurer ▾</p>	<p>Presentation of FY2024 YTD Financial Position</p>

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(7:43 p.m.)		<p>Current account balance: \$9,976.87 Pending deposits: \$49.99 Outstanding checks: \$0.00 Effective balance: \$10,026.85</p> <p>The PTSA bank account has \$9,976.87 and there are pending deposits totaling 49.99 with no outstanding checks. The available balance is \$10,026.85. Memberships continue to roll in but remain down -20.84% from our budget. We recently held the major fundraiser of the year, the 5K, which is reporting \$4,143.68 profit, with receipt of sneaker donation money but we still owe for bibs and MCCRRA fees for admin of the run. This is down slightly from the projected but reflects a substantial amount of work from our Fundraising Chair and the run committee. Thank you! We have Parent Teacher Conferences planned and expect to provide some food before for teachers and staff. The Staff Appreciation Committee has \$375 budgeted for this which is tight and will require in-kind donations.</p> <p>Notes:</p>
Treasurer Report (7:46 p.m.)	Treasurer ▾	<p>FY2023 Tax Filing due 15 November 2023. Here is the filing confirmation.</p> <p>Amended Independent Financial Review for FY 2023 corrected line order errors. The Financial Review Committee reconvened on 12 October 2023 to make the correction. Review was re-submitted with an amendment to FSPTA Finance Team on 13 October 2023.</p> <p>Notes:</p>
SSL Instructions (7:48 p.m.)	Treasurer ▾	<p>Point of Contact: Megan Lane-Cull, megan.l.lane-cull@mcpsmd.net</p>

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		SSL form instructions: https://bit.ly/SSLinstructions SSL Form: https://bit.ly/SSLform
Member Q&A (7:49 p.m.)	open ▾	We're here to hear you! email: jpspts.678@gmail.com Notes:

NEXT PARENT NIGHT: "Stress, Self-Care, and Sanity: A Winter Survival Guide" facilitated by Sam Cooper. Tuesday, 12 December, 2024 at 7:00 p.m. In-Person (JPMS Media Center)

NEXT GENERAL MEMBER MEETING: Tuesday, January 9, 2024 at 7:00 p.m. In-Person (JPMS Media Center) and online via [Zoom](#)

Meeting Adjourned at 7:49 p.m

Attendance:

In person:

Megan lane-Cull

Allen Bandela

Joy Doddigarla

Jeshuvan Bardela (student)

Kristen Lewis

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Laura Moore
Marilee Pazicky
Stacy Stonich
Zack Stonich
Nicholas Stonich
Evan Shang
Michille Bender
Shelly Liu
Nawal Tahri-Joutey

Online:

SooAnn Roberts
Jon Green
Hannah Donart
Kelly
Megan&Caitlin
Mi Na Son
Diana Litzenberg
Owen Stump
Beverly Onwubere