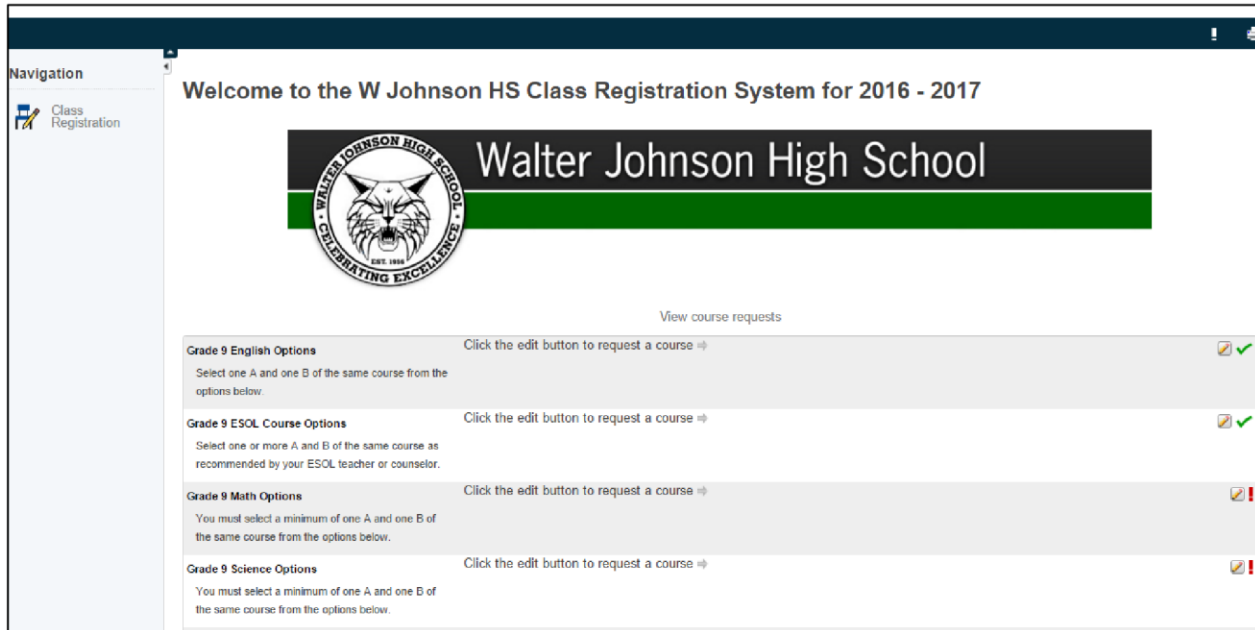


MyMCPS Scheduling Computer Instructions

1. Open Google Chrome to access the internet.
2. Go to <https://portal.mcpsmd.org/public/>
3. Enter your username (your 6-digit MCPS ID #) and password (your password is the one you use to login to computers at school). Select **"Sign In"**.
4. Click on **"Class Registration"** which is on the left hand side.
5. Starting with English, click on the pencil and select your course (both A and B).



Click on both the A and B semester boxes on the left

Please note: some courses may have 2 or more pages of offerings

Grade 9 Math Options						
You must select a minimum of one A and one B of the same course from the options below.						
<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	ALGEBRA 1A	3111		0.5		
<input type="checkbox"/>	ALGEBRA 1B	3112		0.5		
<input type="checkbox"/>	ALGEBRA 2A	3301		0.5		
<input type="checkbox"/>	ALGEBRA 2B	3302		0.5		
<input type="checkbox"/>	BRIDGE TO ALG2 A	3053		0.5		
<input type="checkbox"/>	BRIDGE TO ALG2 B	3054		0.5		
<input type="checkbox"/>	GEOMETRY A	3201		0.5		
<input type="checkbox"/>	GEOMETRY B	3202		0.5		
<input type="checkbox"/>	HON ALGEBRA 2A	3310		0.5		
<input type="checkbox"/>	HON ALGEBRA 2B	3311		0.5		

< **1** > >>

! You may select between 2 and 4 courses. You have selected 0 courses.

6. When finished, click **"Okay"**.
7. When you are finished making all your choices, make sure it says **"Requesting 7 Credit Hours"** at the bottom of the page.
8. Click **"Submit"** on the bottom right.
9. Print two copies – one for your record, the other to be attached to your registration sheet which will be turned into your counselor. *If you have any questions, please see your counselor.*