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Meeting Notes		
Project: (Name, Address)	B-CC High School Addition 4301 East-West Highway Bethesda, MD 20814	
Meeting Location:	B-CC High School - Cafeteria 4301 East-West Highway Bethesda, MD 20814	Meeting Date: February 4, 2015 Time: 7:00 P.M.
Owner:	Montgomery County Public Schools	
Architect:	Smolen ■ Emr ■ Ilkovitch Architects, Inc. 1355 Piccard Drive, Suite 200 Rockville, Maryland 20850	Architect's Project Number: 14017

Attendees

Seth Adams (SA)	MCPS – Div. of Construction	240-314-1000	Seth_p_adams@mcpsmd.org
Jim Tokar (JT)	MCPS – Div. of Construction	240-314-1008	James_r_tokar@mcpsmd.org
Mike Shpur (MS)	MCPS – Div. of Construction	240-314-1014	Michael_shpur@mcpsmd.org
Jillian Storms	MSDE		jillianstorms@maryland.gov
Mary K. DelFilippes	Neighborhood	301-652-5954	
Carole Edelstein	B-CC HS – Parent		creuschle@verizon.net
Dana Wright	B-CC HS – Cluster Cord.		
Claire Helm	Neighborhood	301-652-2652	claire835stan712@gmail.com
Jim Tapley	B-CC HS –AD		
Tim Price	B-CC HS – Parent		
Luis Carias	B-CC HS	240-497-6315	Luis_f_carias@mcpsmd.org
Jane Ward	B-CC HS –Parent	301-565-0279	jbrward@gmail.com
Stasi Brown	B-CC HS –Parent	301-656-3629	stasib@ymail.com
Craig Brown	B-CC HS –Parent	301-656-3629	stasib@ymail.com
Matt Dolan	Our Lady of Lourdes	202-255-9054	Matt.dolan@fpgdc.com
Alysa Emden	B-CC HS – PTSA		alysa@comcast.net
Peter Siegel	B-CC HS – PTSA	301-233-1256	
Andrew Niebler	B-CC HS – Parent	301-648-5431	
Carolyn Greis	B-CC HS – Parent	301-718-1737	cagreis@msn.com
Julia Johnson	B-CC HS – Parent/ PTSA	301-913-5271	J20815@verizon.net
Ran Ilkovitch (RI)	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	rilkovitch@seiarch.com
Jim Emr	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	jemr@seiarch.com
Dave Fischer (DF)	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	dfischer@seiarch.com

Work Session #4 02.04.2015

Item	Notes	Action
1.	SEI reviewed the scope of the Schematic Design phase, and the results of the previous three work sessions. Through the work sessions the general floor plan concept has been finalized. A few revisions were presented and discussed.	
2.	In previous work sessions, concerns were raised regarding sight lines at the stadium. In response, the design has been revised to raise the bleachers higher above the track. The press box has been relocated to the roof of the two story addition. This will be accessed directly from a door out the side of the four story addition. Fall protection from the roof will be provided.	
3.	The floor plan has been revised to address a pinch point in circulation above the existing main entrance. Rather than creating a path through the vestibule, the main entrance will be rebuilt. The reworked front entrance will project more visibly to the site, and provide a secured access into the building through the main office.	
4.	The proposed exterior appearance of the building was presented. Proportions and rhythm of the design was derived from the two historic buildings. The design will emulate the existing building vocabulary by utilizing existing organizing principals with modern building materials. The primary building skin will be a brick veneer. Variations of brick tone, coursing, and texture will be used to break up the building massing. The rear elevated portion of the addition will utilize a curtain wall system to minimize weight.	
5.	Q: The current Auxiliary Gym doors open to the outside of the building, and are used to air out the room. Will ventilation within this gym be addressed as these doors will now open to an interior space? A: This will be looked into as the design gets deeper into mechanical systems.	
6.	Q: The design shows BCC lettering on the brick pylon overlooking the stadium, but not the front pylon visible from East-West Highway. Can the BCC lettering potentially be placed on the front pylon? A: The design team will relook at this location as we move forward.	
7.	Q: Will there be lighting under the covered plaza? A: Yes.	
8.	Q: The addition will extend the footprint of the building closer to the neighborhood. The tennis deck will rise close to the edge of the property line. Will there be a landscaping plan for screening on Pearl Street and Sleaford Road? A: Landscaping will be designed in later phases of the design process. Landscaping is unlikely to occur along at Sleaford Road as the existing row of trees will remain untouched.	
9.	Matt Dolan of Our Lady of Lourdes (OLoL) noted that a letter of concern had been written prior to work session 3. The letter had two main points: <ol style="list-style-type: none"> 1. The existing curb cut utilized by MCPS buses along Pearl Street does not provide adequate vision of the crosswalk. Pearl Street is also currently over taxed. OLoL does not want MCPS to continue to direct its bus traffic onto Pearl Street. 2. Increasing parking on site is not appropriate considering the urban nature of Bethesda. OLoL does not want MCPS to increase parking on site MCPS is currently in the process of reviewing this letter and will provide a full response.	
10.	Q: With the concerns raised over traffic on Pearl Street, will there be a future meeting to review how neighborhood streets will be affected by the addition project? A: The design team will have a traffic study performed. The results of this study will be presented to the Maryland National Capitol Park and Planning Commission. Based on the results of the traffic study, MCPS will address all concerns on its own property. MCPS does not have authority to make any changes to public streets. The results will be made public for the community. Upon the results of the study, the Maryland Department of Transportation (MDOT) may conduct a community meeting. The community is encouraged to lobby MDOT to hold such a meeting	

11.	Q: Has any final determination been made as to locating portables during construction? A: Final determinations have not been made, but the anticipated location is on the East-West Highway lawn. The school is currently working with MCPS to rehab existing under-utilized computer labs in lieu of portables. This will reduce, but not eliminate the portables.	
12.	Ran Ilkovitch noted that this was the final work session, and thanked the BCC community for its participation and insights.	

This concludes the notes of the meeting as recorded by Smolen ■ Emr ■ Ilkovitch Architects.

Prepared by: Dave Fischer

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