



Counseling Services
2100 Wootton Parkway
Rockville, MD 20850
240-740-1505 • Fax 301-279-2116

STUDENT NAME: _____ DATE: _____

PREVIOUS SCHOOL: _____ GRADE: _____

504 __ Yes or __ No IEP __ Yes or __ No ESOL LEVEL _____

DOCUMENTS REQUIRED FOR ENROLLMENT AT THOMAS SPRIGG WOOTTON HIGH SCHOOL

____ APPROVED BY RESIDENCY COMPLIANCE

____ KINSHIP CARE

____ APPROVED COSA

____ STATE SUPERVISED

____ HOMELESS

PROOF OF RESIDENCY:

____ If Renting: ____ Signed Rental Agreement **and** ____ 2 Current Utility Bills (w/name & address) if lease over 1 year old

____ If Own Home: ____ Signed Settlement Papers (new buyer) or ____ current Property Tax Assessment

____ Shared Housing Disclosure Form (335-74) **and** ____ signed Rental Agreement/Signed Settlement Papers or Tax Assessment of the Person who owns/ rents the home **and** ____ 3 proof of address changes for Parent/Guardian (MVA, Post Office, Bank) at time of enrollment

OTHER

____ PARENT IDENTIFICATION (Picture ID/Driver’s License)

____ STUDENT BIRTH CERTIFICATE/PASSPORT

____ STUDENT SOCIAL SECURITY CARD OR NUMBER

____ UP-TO-DATE IMMUNIZATION: 3 DPT, 3 Polio, 2MMR (Measles.Mumps/Ruebella), 1 Chickenpox

____ UNOFFICIAL TRANSCRIPT (Indicating high school courses taken for credit – Grades 9-12 **or** 8th grade report card)

____ CLEARANCE/WITHDRAWAL FORM, from last school attended (If entering after 1st day of new school year)

____ ENROLLMENT IS COMPLETED WHEN **ALL** PAPERWORK IS IN TO THE REGISTRAR.

FOREIGN STUDENTS

____ Must go through International Student Admissions Office first if coming from a foreign country; call 301-230-0686