



Julius West
Middle School

To: Julius West Middle School Attendance Secretary

From: _____

(Parent Name)

Date: _____

Contact Phones: _____ Work
_____ Home
_____ Cell

Student Name: _____

Student ID Number: _____

Check one:

Will be picked up by: _____

At _____ am/pm

Because _____

Was late/absent because: _____

Other: _____
