



MONTGOMERY COUNTY PUBLIC SCHOOLS
 SILVER SPRING INTERNATIONAL MIDDLE SCHOOL
 An IB World School



313 Wayne Avenue, Silver Spring, MD 20910 Phone: 240-740-2760 Fax: 301-562-5244

COURSE CHANGE REQUEST FORM

Form to request change to courses that are registered for 2018-2019

Please use this form to request a change to any courses that you are registered for.

Student Name: _____ ID# _____
 Grade: 6 7 8

I would like to request the following course change(s):

Student Name/grade: _____ **ID#** _____

I would like to request the following course change(s):

- Course: from _____ to _____
- Reason for request: _____
- Course: from _____ to _____
- Reason for request: _____
- Course: from _____ to _____
- Reason for request: _____

Due to scheduling constraints students do not always receive their first or second choice elective(s). **Elective selections are not guaranteed.** Throughout the summer, changes are also made to classes and electives based on staffing, class size, and further data etc. Your signature acknowledges your course change request and understanding of the above statement.

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____
 (Required signature)

Please return this form directly to the Counseling Office or email it to the attention of your child's counselor. **NO LATER THAN JUNE 30, 2018**

- [Elizabeth G Becker@mcpsmd.org](mailto:Elizabeth_G_Becker@mcpsmd.org) 6th Grade (A-R)
- [Richard B Solomon@mcpsmd.org](mailto:Richard_B_Solomon@mcpsmd.org) 6th Grade (S-Z)
- [Rosemarie Dapena@mcpsmd.org](mailto:Rosemarie_Dapena@mcpsmd.org) 7th Grade (A-R)
- [Richard B Solomon@mcpsmd.org](mailto:Richard_B_Solomon@mcpsmd.org) 7th Grade (S-Z)
- [Alice E Baker@mcpsmd.org](mailto:Alice_E_Baker@mcpsmd.org) 8th Grade (A-N)
- [Laura H Manfreda@mcpsmd.org](mailto:Laura_H_Manfreda@mcpsmd.org) 8th Grade (O-Z)