

MCPS

School Safety and Security Presentation

School-based Security Staffing

- **Security assistants** are assigned to every secondary school.
- **Security team leaders** are assigned to every high school and work often with feeder schools.
- **School resource officers** (SROs) are provided by the Montgomery County Police Department (MCPD) and work directly with an assigned high school. They also work collaboratively and in consultation with feeder schools as needed.
- The **elementary school safety and security team** is composed of a school-based team of administrators and teachers that form the **On-Site Emergency Team (OSET)**. Security team members from secondary schools within the cluster and the SRO partner with elementary school administrators on serious incidents, emergency planning, and responses as needed.

Central Office Security Staffing

- **Cluster security coordinators** advise school administrators and school-based security teams on school safety and security related initiatives such as safety drills and specific school concerns. Coordinators also work as a resource for **elementary schools** providing suggestions, guidance, and supporting the school administration with responding to serious incidents or investigations both at the school and within the school community.
- **Security patrollers/monitors** in the Electronic Detection Unit work evenings and weekends to patrol and monitor schools and other MCPS property.

School-based Security Staffing by the Numbers

Security Role	Total # of staff
Security assistants	200 High school = 123 Middle school = 77
Security team leaders	26
Cluster security coordinators	6
Electronic detection staff	7

Securing Schools with Technology

- **Access control systems (ACS)** are utilized by all elementary, middle, and high schools, which include a camera at entrances. These cameras allow individuals monitoring inside the school to view the visitor before allowing access to the school.
- **Visitor management systems (VMS)** also are used by schools that require all visitors to sign-in with drivers license information which enables the system to automatically cross-reference the visitor's name with the Maryland Sex Offenders Registry.

Securing Schools with Technology

- **Over 5,500 cameras** provide interior and exterior digital surveillance for all secondary schools.
 - On average, high schools have more than 100 cameras and middle schools average 70 to 80 cameras per school.
- **Over 800 school buses** are equipped with interior cameras to monitor student activities.

Providing a Safe and Secure Learning Environment

- Each MCPS school is required to provide a safe and secure learning environment. Measures that schools have adopted to promote secure facilities and increase awareness of security-related topics include:
 - **Security staff deployment**
 - **Mandatory emergency preparedness training for all staff**
 - **Emergency drills**
 - **Working with outside agencies**
 - **Curriculum instruction**
 - **Student and family support through student services**

Security staff deployment

- Each MCPS high school is assigned a security team leader and 4 to 8 security assistants depending on the facility size, student enrollment, and program needs.
- Elementary schools receive additional support from cluster security teams, central office staff through the cluster coordinators, and from the SRO as needed.

Mandatory emergency preparedness training for all staff

- School staff are trained annually on how to respond to emergencies that may occur on school grounds. School security staff receive additional training about drugs, crisis intervention, gangs, search and seizure, student mental health, and cultural proficiency.

Emergency Drills

- All MCPS schools are required to participate in at least six scenario-based emergency drills. These include lockdown, shelter in place, evacuation, reverse evacuation, severe weather, and drop-cover-and-hold. Fire drills also are mandatory.

Working with Outside Agencies

- Each MCPS high school is assigned an SRO. The SRO is a uniformed police officer that works directly with school staff to ensure a safe environment by building relationships with students, assisting with emergency preparedness, and enforcement of criminal laws. MCPS has a Memorandum of Understanding with law enforcement agencies within the county. SROs and secondary school security teams are able to provide support for elementary schools during a crisis or serious incident.

Curriculum and Instructional Programming

- **Seven instructional units in health education (PreK-High School)**
 - Mental and Emotional Health
 - Communication, self-management, advocacy
 - Safety and Injury Prevention
 - First Aid, CPR, Emergency Response
- **Health literacy skills**
 - Analyzing influences
 - Accessing information
 - Interpersonal communication
 - Decision-making
 - Goal setting
 - Self-management
 - Advocacy

Student and Family Supports and Services

- **MCPS resources for students and families:**

- Office of Student and Family Support and Engagement website: www.montgomeryschoolsmd.org/departments/student-services/
 - School counseling
 - Psychological services
 - Family engagement
 - Mental health and crisis support
 - Community resources for substance use
 - Positive Behavioral Interventions and Supports
 - Restorative justice
 - Truancy and dropout prevention

- **Community resources:**

- EveryMind
- Family Services, Inc.
- Montgomery County Department of Health and Human Services
- Behavioral Health and Crisis Services
- Screening and Assessment Services for Children and Adolescents

- **Online resources:**

- National Association of School Psychologists PREPaRE Curriculum (www.nasponline.org/professional-development/prepare-training-curriculum/prepare-workshops)
 - Crisis prevention and preparedness: Comprehensive school safety planning
 - Crisis intervention and recovery: The role of school-based mental health professionals

School System Communication Protocols

- Alerting the school community of an emergency is central to our emergency plan.
- If there is a credible, imminent threat to school safety, a message will be sent to families to provide information and any instructions for parent action.
- Schools may communicate with families regarding a noncredible threat that has become a distraction to instruction.
- Please do not rely on social media posts from non-MCPS accounts for information during an emergency.

Connect-Ed phone & e-mail message
Rock View PTA listserv posting
MCPS QuickNotes-for subscribers only
MCPS website
Alert MCPS
Twitter: @MCPS, @RVESRoadrunners

Contact Information

School Phone Number – 240.740.0920

- **School Staff**
 - Principal – Ms. Kris Alexander
 - Assistant Principal – Ms. Michelle Fortune
 - School Counselor – Ms. Amy Williams Eley
- **OSSI Director** - Mr. Matt Devan 301-315-7374
- **Department of School Safety and Security**
 - Phone: 240-740-3066
 - After Hours Security: 301-279-3232
- **Safe Schools 24-hour Hotline:**
 - Phone: 301-517-5995
- **Text-a-Tip: See Something? Hear Something?**
 - Text: 274637 (CRIMES)

EMERGENCY PREPAREDNESS PROCEDURES

ROCK VIEW ES
2017-2018



Lockdown Alert

- ✓ This is the term used to describe an emergency/crisis at an MCPS facility and there IS imminent danger inside or outside of the building.
- ✓ School moves into “Lockdown” mode.
- ✓ Students will not be released to parents/ guardians until it is deemed safe by MCPS and public safety officials.

Shelter Alerts

- ✓ This is the term used to describe a variety of emergencies/crises at an MCPS facility and there is NOT a threat of imminent danger.
- ✓ “Lockdown” is not required.
- ✓ Classroom instruction may continue.
- ✓ Depending on the nature of the emergency, movement throughout the school may be restricted and typical arrival

Severe Weather Alert

- ✓ This term is used to describe when there is severe weather activity (i.e. tornados, earthquake, hurricane) in the vicinity of the school.
- ✓ All schools are equipped with a NOAA alert radio.
- ✓ All students moved inside of the building.
- ✓ All classes on 2nd floor move to their designated locations on 1st floor.
- ✓ Classes on the 1st floor move to their designated locations.
- ✓ Depending on the timing of the severe weather activity, arrival and dismissal procedures may be altered (i.e. delaying dismissal until warning has expired).

Earthquake Alert

- ✓ All staff and students are brought inside of the building.
- ✓ Everyone in the building must remain where they are until the shaking stops.
- ✓ Everyone will assume the “drop, cover, and hold” position.
- ✓ Drop to the floor, cover your head and neck with your arms, hold on to any sturdy covering until the shaking stops.
- ✓ Once there is a clear path to safety, everyone will evacuate the building.

Outside Material Release Alert

- ✓ This Alert could be the result of a suspected outside air contamination emergency at or near school (chemical, biological, or radiological incident; or a hazardous materials spill).
- ✓ Electrical power is turned off to ensure shutdown of HVAC system.
- ✓ Windows and exterior doors are locked/secured.
- ✓ Students will be held in building until best course of action can be determined by MCPS and public safety officials; typical arrival/dismissal procedures may be altered.

Evacuations

✓ Fire Evacuation

- Follow evacuation routes that are posted in each classroom/office
- Must be at least **50 feet** from building
- Account for staff, students, and visitors

✓ Directed Evacuation

- High level bomb-threat, suspicious package, or inside hazardous material release
- Follow evacuation routes that are posted in each classroom/office
- Must be at least **300 feet** from building
- Account for staff, students, and visitors

Parent-Child Reunification (PCR) Procedures for Rock View ES

- **What is a Parent-Child Reunification?**
 - An orderly and efficient process of reuniting children with their parents/guardians after an emergency/crisis which prohibits normal dismissal process from occurring.
 - Depending on the nature of the emergency/ crisis situation, we may dismiss students directly to authorized adults from either Rock View ES or our off-campus emergency evacuation site.

Important Points During a Parent –Child Reunification (PCR)

- **Help us reunite you with your child as quickly as possible:**
 - Understand the procedures for how to reunite with your child BEFORE an emergency occurs.
 - Have your identification ready to show a staff member –we will not release a student to an adult without identification.
 - Your name (or designee) MUST be on a student’s Emergency Authorization Form.
 - Please follow staff instructions and written signs as you move through the PCR process.

School Security Review Timeline

- **Spring 2017**

- MCPS departments of School Safety and Security and Facilities Management worked in partnership with two nationally-recognized consultants in the field of school safety to conduct an in-depth review of school-based security in every MCPS high school.

- **Summer 2017**

- MCPS released the *Interim Report: School Safety and Security Focusing on High Schools* identifying seven key priority areas for recommended improvement.

- **Fall 2017/Winter 2018**

- MCPS teams continued assessments of all elementary and middle schools.

Interim Report: Seven Key Priority Areas

- Data-driven accountability for school safety and positive school culture.
- Effective allocation, utilization, and management of school security personnel and other staff.
- Technology infrastructure, including security cameras, and their use.
- Facility enhancements to restrict or limit access to more isolated areas of school buildings and grounds.
- Procedures and practices for supporting positive student behavior.
- Systemwide prevention and early intervention programs.
- Collaboration with law enforcement and other partner agencies.

Internal Rock View Review of Security Procedures

We typically engage in a review of our security measures and procedures on an annual basis. In light of the recent tragic events involving schools, our staff and PTA leadership has taken a close look at our safety and security procedures. After reviewing all of our procedures, we have identified several refinements:

- **Subs will have access to classroom door keys.**
- **Increase staff supervision during paper/pencil visitor sign-in at large school events that take place during the school day (i.e. Valentine's Day classroom parties).**
- **Secure all external doors while students are in the building, beginning at 8:40 a.m. through dismissal.** This change will require students to make their way to their classrooms unaccompanied by their parents/guardians, saying their good-byes at the external doors.
 - ✓ We recognize that some parents/guardian used this time to quickly check in with their children's teachers. Moving forward, please contact your child's teacher via email, phone message, or arrange a meeting with the teacher rather than look to a quick visit during arrival or dismissal.
 - ✓ If you have an urgent and immediate need to reach your child's teacher, please come to the Main Office and our staff will work to meet your needs. This can include asking if the teacher has some time to meet with you at that time or later in the day.
 - ✓ If parents have business at the school, like visiting the cafeteria to add money to a lunch account or attend a scheduled meeting, please enter through the Main Office door, check in as visitor, and receive visitor pass.

New Signage

Welcome to Rock View!

We ask for your help as we begin our day,
To say goodbye here as students go on their way!
We must all work together to keep our halls clear
Give a hug and a smile and a great school day cheer!

To help us monitor adults and guests in the building, please sign in at the Main Office if you have an appointment or need to visit your child's classroom. For daily arrival, we ask that parents allow students to walk to class on their own.

Thank you for helping us to keep our school safe!

Please remember, when visiting our school...

- Enter through Main Office door, using the Access Control System (push red button to alert office staff), wait to hear a “click” to indicate the door has been unlocked, and turn to your left to enter Main Office. Please refer to signage posted on the doors if you are unsure of the procedures.
- Once in the Main Office, present your state driver's license and/or identification to be scanned by the Visitor Management System (VMS). You will be given a visitor sticker – please attach it in a location that can be easily seen.
- Students will continue to use 3 doors to enter/exit the school building during arrival and dismissal.
- If late arrival/early dismissal for your child, please do not attempt to enter the school from any door other than the Main Office doors.
- When a staff member reminds you to enter through the Main Office or to get a visitor’s badge, please honor the request.