

Luxmanor Elementary School PTA

Meeting Minutes – September 4, 2018

Attendees: 28, see sign-in sheet

Called to order by Beth Rivers at 7:04pm

1. Principal's Report (Ryan Forkert)

- a. Mr. Forkert introduced principal intern, Jennifer Redden. She will take over principal duties at Luxmanor while he is on sabbatical beginning in January; she will interview for principal jobs at other schools when he returns toward the end of the year.
- b. We are at record enrollment of 571 students
- c. First day went smoothly, dismissal and bus loading ran late due to new dismissal pattern. Expect to be back to normal by end of week.
- d. Parents: please use carpool lane on Dickens Ln, no illegal parking on Grosvenor Ln. This also hampers bus line up for loading/unloading. Email announcement will be sent.
- e. Had indoor recess today due to heat advisory, likely all week.
- f. No school next Monday, 9/10/18.
- g. Questions from parents:
 - i. Q: Can we get more communication when busses are late?
 - ii. A: Understood, today Mr. Forkert was outside loading busses.
 - iii. Q: Were there classes in the media center today?
 - iv. Yes, one 5th grade class room had non-functioning air conditioning.
 - v. Q: What classes have lunch together?
 - vi. A: Similar to last year, grades are staggered but not paired in grade order. Did not have exact schedule on hand.
 - vii. Q: Is there any movement for the kids during indoor recess?
 - viii. A: Not much, limited space and no gym. Mostly games, movies, coloring. If gym is available in new school, it can be used, but there is usually PE going on.
 - ix. Q: Can you send a message telling parents not to park in the Dickens pick up lane to walk to the door.
 - x. A: Yes, grateful for the feedback from today.

2. President's Report (Beth Rivers)

- a. Introduction of 2018-19 board: Beth Rivers, Deborah Berger, Saran Dioubate, Yelisa Rojas, Tracy Rotton, Nicole D'Isa, Mary Beth Lord, Lilit Yedigaryan, Joanne Kee
- b. Classroom volunteering: all volunteers must complete the online county training on Recognizing and Reporting Child Abuse and Neglect. Be sure to send completion certificate to all schools if you have children at multiple schools. It is good for 3 years.
- c. Please sign up for the listserv! Link located on Luxmanor homepage. We also have a new Facebook page.
- d. Please sign up for PTA membership. We don't do fundraisers/sales, but do fun events and direct donations to raise money for the school.

3. Treasurer's Report

- a. 2018-19 Budget presentation and discussion
 - i. Board has previously reviewed and discussed details
 - ii. Q: what do operating expenses cover?
 - iii. A: administrative items, office supplies, bank and Paypal fees, pizza for PTA babysitting, tax filing, county fees etc.
 - iv. Q: what are programming expenses?
 - v. A: events for kids, assemblies, field day, etc.

**MOTION to approve budget as presented made by Deborah Berger,
SECONDED by Yelisa Rojas.**

Budget approved unanimously.

4. Committee Reports

- a. Back to School picnic (Debbie Berger): Next Friday, 9/14/18. Flyers available at sign in table.
- b. September Dine Out (Debbie Berger): Monday, 9/24/18 at Stella Barra from 5-8 pm. Monthly dine outs raise money for the school via proceeds donated by different restaurants. See flyer at sign in table.
- c. Book Fair (Yelisa Rojas): Oct 8-12.
 - i. Need volunteers to set up beforehand, during class visits, and clean up afterwards. Will have at least one day of evening shopping. Cannot have the evening pajama read aloud due to space constraints.
 - ii. Will be sending out a sign up genius soon via listserv. Child Abuse and Neglect training also required to volunteer for this.
- d. Cluster (Debbie Berger): 7th elementary school has been voted on. Grosvenor will be torn down after we move out, and will be the site for the new school. Next meeting tomorrow night, info will come out via listserv.
- e. Science Fair (Aisha Shelton): will be held earlier this year (October). Get kids working on some science projects! Open to all.

5. New Business

- a. Call for new business or questions
 - i. Q: Will the Facebook page reduce paper flyer handouts?
 - ii. A: Not at this time, as everyone gets their info differently for now.

6. Upcoming events:

- a. Back to School night: 9/12 @ 7pm for grades 1-2; 9/20 for grades 3-5
- b. Room parent orientation 9/17 @ 9am
- c. Volunteer Fair/sign ups following this meeting.

Next meeting: first Tuesday of October.

MEETING ADJOURNED by Beth Rivers at 7:35 pm.