

# *Kennedy High School*

## *Hall of Fame Selection Process and Criteria*

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*John F. Kennedy High School / 1901 Randolph Road, Silver Spring, MD 20902 / 240-740-0100*  
*www.montgomeryschoolsmd.org/schools/kennedyhs/halloffame*

### **SELECTION PROCESS**

All former John F. Kennedy High School students, staff members, and community supporters are eligible for selection into the JFKHS Hall of Fame. Starting in 2017, the Kennedy Hall of Fame will induct new members every two years. Inductions will take place only in even-numbered years. Once nominated, nominees do not need to be re-nominated for the next two-year cycle, but individuals are welcome to submit new information.

A candidate will be inducted when five of the seven selection committee members vote for induction. Selection criteria for each group is listed below.

#### Eligibility for Alumni

- Superior accomplishments as a student at JFKHS (academic, athletic, extracurricular, service, etc.)
- Graduated from JFKHS five years prior to the year of their nomination.
- Continuing excellence at the collegiate, national, amateur, or professional levels should also be considered.
- Exemplified characteristics of integrity and citizenship, before and after graduation.

#### Eligibility for Staff

- Teachers, program coordinators, coaches, administrators, and support staff members are immediately eligible upon retirement.
- Significant contributions made to the overall school.

#### Eligibility for Community Members

- Significant contributions to the Kennedy High School.

### **NOMINATION PROCESS**

Candidates may be nominated anytime during the two-year cycle. Hard copy nomination forms are available in the main office of the school, and may be downloaded on our website. In order for a candidate to be nominated, the entire form must be completed.

The process works as follows:

1. The deadline each year for nominations is May 20th. Please send all applications to Mr. Ryan Harrigan at Kennedy High School (1901 Randolph Road, Silver Spring, MD 20902).
2. The selection committee meets every two years (even numbered years) in late May or early June; nominees are discussed and voting takes place.
3. Candidates receiving five or more committee votes will be inducted the following fall (usually in October). Both nominator and inductee will each receive information about the induction ceremonies by mail in June.
4. Nominees receiving fewer than five committee votes will be kept active in subsequent years unless it is determined by the committee that they are to be eliminated from future consideration.
5. All nominees whose nominations are retained will automatically be resubmitted for review and voting the following year.
6. Candidates who have been eliminated from the nomination pool will not be considered in following years.
7. All nominators will be notified of the committee's decision by mail in June.

If you have questions about the criteria or the nominating process, contact Mr. Ryan Harrigan at Kennedy High School (1901 Randolph Road, Silver Spring, MD 20902) at 240-740-0100 or by email at

[Ryan M Harrigan@mcpsmd.org](mailto:Ryan_M_Harrigan@mcpsmd.org).