

Procedures for Enrolling Students

The following items are needed to enroll your non-MCPS child into *Germantown ES*:

- 1.) Proof of residence
 - a. Copy of Lease & current utility bill
 - b. Current property tax bill
- 2.) Birth Certificate
- 3.) Passport (International Student)
- 4.) Social Security Card
- 5.) Immunization Record
- 6.) Parent Identification
- 7.) New Student Information Form (Fill it out at the school)

The following items are needed to transfer your MCPS child into *Germantown ES*:

- 1.) Proof of residence
 - a. Copy of Lease & current utility bill
 - b. Current property tax bill
- 2.) Birth Certificate
- 3.) Immunization Record
- 4.) Parent Identification
- 5.) New Student Information Form (Fill it out at the school)

If in a shared housing situation, please call the school office @ 301-353-8050.

Students will be allowed to attend school the day after all paperwork has been received.