



# Application for Admission to

Gaithersburg High School Career Programs  
 101 Education Blvd. Gaithersburg, Md. 20877

For information, contact B. Bell, CTE Office [Beryl f Bell@mcpsmd.org](mailto:Beryl.f.Bell@mcpsmd.org), [beryl.f.bell@mcpsmd.net](mailto:beryl.f.bell@mcpsmd.net)

Telephone: 301.2874.4630 Fax: 301.284.4701

Priority Deadline: Second Week of February, 2019 Acceptances done March 15th

Last name:	First Name:	
Student MCPS ID #	Date of birth:	Current grade:
Home High School:	Student's cell phone:	
Counselor's name:	Student's home phone:	
Address:	City, zip	
Parent/mother Name	Parent/ Father Name	
Cell phone:	Cell phone	
Email	Email	

The following is a list of current program offerings. Student selecting programs *in italics* may earn college credit through Montgomery College. Most programs can lead to Career Development Program completion and may earn (SSL) Student Service Learning hours.

*	Auto Body 1	Double period	7:25-9:07am
*	Auto Body 2 & 3	Double period	11:39-1:18 pm
*	<i>Auto Technology 1</i>	Double period	7:25-9:07 am
*	<i>Auto Technology 2 &amp; 3</i>	Double period	11:39-1:18 pm
*#	Cosmetology 1	Triple period	7:25-9:59 am
*#	Cosmetology 2 & 3	Triple period	11:39-2:30 pm

\* Program requires special clothing, apparatus, kits, workbook, and/or lab fees. Auto classes must pass the safety test in September, in order to stay in the class.

# Due to extensive course load, all accepted Cosmetology students will develop a 4 year plan to meet MSDE high school graduation requirements. Student must obtain 1500 hours of training and take the Maryland State Board of Cosmetology Licensing Exam. Summer school/high school plus may be used to achieve all required classes. Date Received: \_\_\_\_\_ Two advocacy forms: \_\_\_\_\_ Decision: \_\_\_\_\_  
 MCPS prohibits illegal discrimination on the basis of race, color, national origin, religion, gender, age, marital status, socioeconomic status, sexual orientation, physical characteristics or disability.



## Teacher Advocacy Introduction Page

Please include the names of two teachers to whom you have given advocacy request forms. One of these should include a Core Content (English, Math, Science, or Social Studies) teacher. The other can be any staff member that knows you well.

Teacher name:	Subject:
Teacher name:	Subject:

See the next two pages for individual forms.

**Attach current report card and transcript.**

# Gaithersburg High School Career Admission Form

## Teacher Advocacy Form

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Student: Please complete the top of this form and give it to the teacher from whom you are requesting an advocacy to be admitted to Gaithersburg High School Career Programs.

Career Program Chosen: \_\_\_\_\_

Student Name: \_\_\_\_\_

MCPS ID # \_\_\_\_\_

Current school attending: \_\_\_\_\_

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TEACHER: The student above has applied for admission to the Gaithersburg High School Career Program. Please complete this teacher advocacy form and send it directly to B. Bell, Gaithersburg High School. Thank you for your assistance. You may scan complete, sign and send [beryl\\_bell@mcpsmd.org](mailto:beryl_bell@mcpsmd.org). or pony to GHS care of B. Bell or fax 301.284.4701. Telephone # 301.284.4630.

Teacher name:	Title:
Course taught this student:	How long have you known this student?

Please complete the following survey. Below is a series of characteristics students demonstrate to varying degrees in classes. Please indicate **the top three characteristics** this student demonstrated in your class below.

Characteristic		Characteristic	
Works independently		Demonstrates enthusiasm for learning	
Works well in group settings		Demonstrates an interest in finding solution	
Enjoys hands-on projects		Demonstrated motivation when working on a project of interest	
Seeks help when needed to reach a solution		Exerts effort to complete the task	
Organizes groups to carry out a plan of action		Able to apply acquired knowledge/concepts to new situations	

Of the characteristics you checked above, describe one or more examples of how this student demonstrates this/ these characteristics in the classroom. Add additional sheets if needed.

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Send completed form by first week in March.

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Characteristic		Characteristic	
Works independently	<input type="checkbox"/>	Demonstrates enthusiasm for learning	<input type="checkbox"/>
Works well in group settings	<input type="checkbox"/>	Demonstrates an interest in finding solution	<input type="checkbox"/>
Enjoys hands-on projects	<input type="checkbox"/>	Demonstrated motivation when working on a project of interest	<input type="checkbox"/>
Seeks help when needed to reach a solution	<input type="checkbox"/>	Exerts effort to complete the task	<input type="checkbox"/>
Organizes groups to carry out a plan of action	<input type="checkbox"/>	Able to apply acquired knowledge/concepts to new situations	<input type="checkbox"/>

Of the characteristics you checked above, describe one or more examples of how this student demonstrates this/ these characteristics in the classroom. Add additional sheets if needed.

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