Application for Admission to

Gaithersburg High School Career Programs
101 Education Blvd. Gaithersburg, Md. 20877
For information, contact B. Bell, CTE Office Beryl_f_Bell@mcpsmd.org, beryl.f.bell@mcpsmd.net
Telephone: 301.287.4630 Fax: 301.284.4701
Priority Deadline: Second Week of February, 2019 Acceptances done March 15th

Last name:                       First Name:

Student MCPS ID #                 Date of birth:          Current grade:

Home High School:                 Student’s cell phone:

Counselor’s name:                 Student’s home phone:

Address:                        City, zip

Parent/mother Name                Parent/ Father Name

Cell phone:                      Cell phone

Email                           Email

The following is a list of current program offerings. Student selecting programs in italics may earn college credit through Montgomery College. Most programs can lead to Career Development Program completion and may earn (SSL) Student Service Learning hours.

| *     | Auto Body 1       | Double period | 7:25-9:07am |
| *     | Auto Body 2 & 3   | Double period | 11:39-1:18 pm |
| *     | Auto Technology 1 | Double period | 7:25-9:07am |
| *     | Auto Technology 2 & 3 | Double period | 11:39-1:18 pm |
| *#    | Cosmetology 1     | Triple period | 7:25-9:59 am |
| *#    | Cosmetology 2 & 3 | Triple period | 11:39-2:30 pm |

* Program requires special clothing, apparatus, kits, workbook, and/or lab fees. Auto classes must pass the safety test in September, in order to stay in the class.
# Due to extensive course load, all accepted Cosmetology students will develop a 4 year plan to meet MSDE high school graduation requirements. Student must obtain 1500 hours of training and take the Maryland State Board of Cosmetology Licensing Exam. Summer school/high school plus may be used to achieve all required classes.

Date Received: ______ Two advocacy forms: ______ Decision: ______

MCPS prohibits illegal discrimination on the basis of race, color, national origin, religion, gender, age, marital status, socioeconomic status, sexual orientation, physical characteristics or disability.
Please explain why you’ve chosen to apply for __________________________
Program and tell how it relates to your career plans. Use your handwriting skills, do not type.
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
Student signature: __________________________________________________________

Parent signature: ____________________________________________________________

School Counselor Printed name: ___________________________ Initials: _____ date: _____
Due with application: report card and transcript, second week of February. Send to attention of Beryl Bell (see front page)
Teacher Advocacy Introduction Page

Please include the names of two teachers to whom you have given advocacy request forms. One of these should include a Core Content (English, Math, Science, or Social Studies) teacher. The other can be any staff member that knows you well.

<table>
<thead>
<tr>
<th>Teacher name:</th>
<th>Subject:</th>
</tr>
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See the next two pages for individual forms.

**Attach current report card and transcript.**
Gaithersburg High School Career Admission Form

Teacher Advocacy Form

Student: Please complete the top of this form and give it to the teacher from whom you are requesting an advocacy to be admitted to Gaithersburg High School Career Programs.

Career Program Chosen: ____________________________________________

Student Name: ________________

MCPS ID # _________________________

Current school attending: ________________________________________

*****************************************************

TEACHER: The student above has applied for admission to the Gaithersburg High School Career Program. Please complete this teacher advocacy form and send it directly to B. Bell, Gaithersburg High School. Thank you for your assistance. You may scan complete, sign and send beryl_bell@mcpsmd.org, or pony to GHS care of B. Bell or fax 301.284.4701. Telephone # 301.284.4630.

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<td>Course taught this student:</td>
<td>How long have you known this student?</td>
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Please complete the following survey. Below is a series of characteristics students demonstrate to varying degrees in classes. Please indicate the top three characteristics this student demonstrated in your class below.

<table>
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<td>Demonstrates enthusiasm for learning</td>
</tr>
<tr>
<td>Works well in group settings</td>
<td>Demonstrates an interest in finding solution</td>
</tr>
<tr>
<td>Enjoys hands-on projects</td>
<td>Demonstrated motivation when working on a project of interest</td>
</tr>
<tr>
<td>Seeks help when needed to reach a solution</td>
<td>Exerts effort to complete the task</td>
</tr>
<tr>
<td>Organizes groups to carry out a plan of action</td>
<td>Able to apply acquired knowledge/concepts to new situations</td>
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Of the characteristics you checked above, describe one or more examples of how this student demonstrates this/these characteristics in the classroom. Add additional sheets if needed.

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Send completed form by first week in March.
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