

Chromebook Guidelines for Students

Chromebook Care:

- Pick up your Chromebook safely. DO NOT pick up the Chromebook by the screen.
- Carry Chromebook with two hands.

Be responsible!

- Teachers can see everything you do on the Chromebook.
- Chromebooks are to be used for educational purposes only.
- Gmail is not for socializing.
- Only visit websites that your teachers has approved.
- Don't let anyone else use your Chrome/Gmail account:
 - Keep your username and password private.
 - SIGN OUT when you are finished so no one else can use your account.

Be respectful!

- Be friendly and polite in your messages.
- Do not post on Gmail:
 - Offensive words
 - Comments that might embarrass someone
 - Gossip about others
 - Hurtful remarks
- If someone sends you an inappropriate message, tell your teacher immediately. DO NOT reply to the message or forward it to anyone.

**Make good choices! Teachers may show inappropriate activity to the Principal and your parents.*

I have read and agree to follow these guidelines when using a school Chromebook.

NAME

DATE

I have read and discussed this document with my child.

PARENT SIGNATURE

DATE