

## **HEALTH SERVICES**

The health room, located next to the Business Office, is open from 7:15 am – 2:30 pm and is supervised by a registered nurse and staffed by a certified health room technician, both of whom are employed by the Montgomery County Health and Human Services. The school-community health nurse provides consultation, counseling and health education on all aspects of health, including emotional, mental, physical, social and environmental. Vision, hearing, and TB screening tests are available upon request. Students in need of health room assistance are required to notify their teacher, use the signed agenda book as a pass and have the health room staff sign it before they return to class. In an emergency, students may be seen without a pass. The health room staff will make determinations on all early dismissals for health reasons, and students are required to sign out in the Attendance Office. Students who leave school without permission from a member of the Health Room staff will receive an unexcused absence in the classes they miss. In the event of a serious emergency or injury, 911 may be called and the student would be transported to a local hospital. A copy of the Student Emergency Information Form is used if a student is transported to a hospital. Parents should update this form when medical or emergency information changes.

**Medications** – Students who need to take medications must obtain a Medication Administration form (MCPS 525-13) from the Health Room. This form must be completed by both parent and physician (even for over the counter medication) and returned to the health room with the medication by an adult. Students are not permitted to carry medication to school. It must be in the original labeled prescription bottle, or for over the counter medication, in a brand new bottle. The first day's dosage of any new medication must have been given at home before it can be administered at school. A new medication form is required each school year. Any unused medication that is not picked up by the parent at the end of a school year will be discarded.