

Where the eagles soar with pride!

‘Summer Essentials’ Handbook for Parents

We look forward to welcoming you back for an exciting year. The following information is a guide to the basic logistics regarding the beginning of the school year.

School Hours:

Office Hours	8:00 a.m.-4:30 p.m.
School Day Hours	9:00 a.m.–3:25 p.m.
Early Dismissal	12:55 p.m.
Arrival	8:40 a.m.
Dismissal	3:25 p.m.

Arrival/Dismissal

Our school hours will remain the same this year: 9:00 a.m. – 3:25 p.m. Our day begins with morning announcements and instruction promptly at 9:00 a.m. All students should arrive no later than 8:55 a.m. to allow time to unpack and prepare for the day. Students will be permitted to enter the building at 8:40 a.m. This includes students eating breakfast. **Keep in mind that supervision of students is available beginning at 8:40 a.m. Please monitor the time that walkers leave for school and ensure that car riders remain in your vehicles until an adult is on duty.** Thank you for your diligence in helping to safeguard our students during arrival and dismissal.



WALKERS

Students walking to school will be welcomed at two different sides of the building. *Please note the differences in procedure for those students walking to school from the **Victory Lane** side of the building and the **Seven Locks Road** side of the building*

Thank You!

Thank you for modeling the procedures designed to keep all of our students safe?

Walkers approaching from Victory Lane will be guided to take a left and follow the sidewalk around the bus loop lanes. Buses will be turning left and right on Postoak Road and we want to avoid children crossing this busy intersection. We ask that parents say goodbye at that juncture, as your child will safely walk on the sidewalk around the bus loop to the gym. We want to avoid our children crossing the car loop entrance or exit. Victory Lane walkers will remain in the gym until the first bell rings at 8:55 a.m.

Walkers departing school toward Victory Lane will wait at the corner on the sidewalk to meet you after dismissal. This is the same location that you will be leaving your child in the morning when you walk them to school. Adults and patrols will be present to guide your child to this meeting area. This will ensure that our bus riders and walkers may leave the building safely and efficiently. Please do not enter the school from that side of the building. **ALL visitors must enter through the main office door.**

Walkers approaching from Seven Locks Road will be guided to take a right before crossing over the car loop lane. We ask that parents say goodbye at that juncture, as your child will safely walk on the sidewalk around the car loop to the all-purpose room. This intersection is very busy with cars taking both left and right turns while entering the car loop lane from Postoak Road. Cars will also be exiting the loop at this time. We want to avoid children crossing the car loop entrance or exit. Seven Locks Road walkers will remain in the all-purpose Room until the first bell rings at 8:55 a.m.

Walkers departing school toward Seven Locks Road will wait on the corner of the sidewalk on the side of the car loop that is closest to Seven Locks Road. This is the same location that you will be leaving your child in the morning when you walk them to school. Adults and patrols will be present to guide your child to this meeting area. This will ensure that our car riders and walkers may leave the building safely and efficiently.



BUS RIDERS

Please use the **August 26th** Open House to acquaint your child with his or her classroom and teachers. It is especially important during the first week of school, that all bus riders ride the bus to school. It is during this week that we work closely with transportation to ensure an adequate number of buses are assigned to the routes. During the first day and throughout the first week we distribute color-coded cards to the children in grades K through 5 as they get off the bus in the morning. We use the same card system for dismissal in the afternoon to help your child identify which bus to ride home. This procedure helps to ensure dismissal routines are established and students feel confident during dismissal. It is highly recommended that students ride the bus during the first day and first week of school.

The bus routes are posted on the website and linked to a letter to you from the *Department of Transportation.*

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Below we have included the Route Number and Bus Color for your quick reference.

Route Numbers/Bus Colors	
Morning Bus Number/Color	Afternoon Bus Number/Color
1202/Orange	1202/Orange
1209/White	1209/White
1211/Red	1227/Red
1215/Yellow	1215/Yellow
1219/Green	1219/Green
1229/Blue	1201/Blue
1234/Purple	1234/Purple

***Numbers in bold indicate a different route number in the morning and afternoon.
Please note the bus color is the same.**



CAR LOOP

All new families to Beverly Farms Elementary School will be provided with a “Car Loop Number” during the first few weeks of school. All returning families may use the number they were provided last year. When entering the car loop, please place this number on the right hand side of your car’s windshield so it may be easily seen by our staff. We use that number to call your child from the lobby when you arrive for pick up. It is important that your child learns your family’s car loop number. The car loop is located at the far right side of the building’s parking lot, next to the tennis courts. Cars will be taking either a left or right turn when entering the car loop lane from Postoak Road. **Cars should only turn right when exiting the car loop during arrival and dismissal.** Drivers needing to go to Seven Locks Road should take the first left onto Milbern Drive as this connects with Wilksboro Lane and leads back to Postoak Road. Car riders remain in the All Purpose Room until the first bell at 8:55 a.m.



Thank you for helping to ensure a safe car pool loop by...

- Kindly finishing cell phone calls prior to joining the car pool loop.
- Remaining in your car while staff members help your child exit the vehicle.
- Parking and carefully cross the car loop with your child if you need to enter the school.
- Dropping students off in the car pool loop only (not crossing Postoak Road).



BREAKFAST AND LUNCH

The meal prices for the 2016-2017 school year are as follows:

Price	Breakfast	Lunch
Regular Price	\$1.30	\$2.55
Reduced Price	free	\$0.40
Milk	\$0.60	\$0.60

Breakfast

Breakfast is served daily beginning at **8:40 a.m.** in the Cafeteria. For the upcoming school year, students eligible for reduced-price meals will receive breakfast at no cost.

Lunch

Children in grades K to 5 may bring lunch or purchase lunch at school. The cost of lunch will be \$2.55. Please note that students eligible for reduced-price meals will continue to pay \$.40 for lunch. This includes 2 oz. of meat/meat alternative, 2 different fruits/vegetables, 1 serving of whole grain/breads, and 8 oz. of milk: fat free or 1%. Milk may also be purchased separately for \$.60. We will continue with the SNAP program so students may prepay for lunch and enter their pin number into the cash register. Students’ pin numbers stay the same from year to year. If you are new to Beverly Farms, or you have forgotten your child’s pin number, please contact the cafeteria staff. When sending a check for your child’s account, please be sure to have the student’s pin number or ID number on the check. Using the SNAP program, students may also purchase snack. If parents prefer that their child does not use their SNAP account to purchase a snack, parents may block this option from their child’s account. Please notify the school cafeteria if you do not want to give your child the option of purchasing snack using their SNAP account.

Snack – (A la Carte)

MCPS continues efforts to promote and maintain a healthy school environment. Please note the list of the nutritional requirements for snacks available through MCPS and our lunch and recess schedule.

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Approved Snack Items: (per single serving, as stated on the package label)

- 7 grams or less fat (except nuts and seed mix) 2 grams or less saturated fat
- 15 grams or less sugar (except fresh/dried fruit)

Approved Beverages: (container size not to exceed 16 ounces, except unflavored water)

- Water
- Flavored, non-carbonated water
- 100% fruit juice
- Fruit beverages containing a minimum of 50% fruit juice
- Sports drinks (isotonic beverages)



Lunch and Recess Schedule

Grade	Lunch Time	Recess Time
Grade 5	10:55-11:25	11:25-12:05
Grade 3	11:00-11:30	11:30-12:10
Grade K	11:40 -12:10	12:10-12:50
Grade 2	11:50-12:20	12:20-1:00
Grade 1	12:30-1:00	1:00-1:40
Grade 4	12:35-1:05	1:05-1:45



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IMPORTANT GENERAL POINTS OF INTEREST

- Students may arrive at school beginning at 8:40 a.m. We recommend your child arrive by 8:55 a.m. Our school day begins at 9:00 a.m.
- All visitors must enter the building through the front door. Our safety policy requires all visitors report to the office prior to visiting your child's classroom.
- **The most important thing to remember is that we share in your efforts to make your child's elementary school experience a success.** It is our pleasure to welcome you and your children to Beverly Farms Elementary School for this new school year.

Delayed Opening or Early Closing of School

- Parents must make arrangements for their children in the event schools are closed early or school opening is delayed. Please discuss with your children what they are to do when there is an emergency closing. The school will assist students who are unsure of where to go during an early dismissal.
- Parents can get information about closings from the MCPS website, MCPS quicknotes, and the MCPS television station, or listening to local radio and TV stations.
- With *Two-hour Delayed Opening* announcements, school begins at 11:00 a.m. With *Two Hour Early Closing* announcements, school dismissal begins at 12:55 p.m.
- Please go over emergency plans with your children. In the event of an early closing, children need to know where to go and who is responsible for them.



School Supplies

Suggested school supply lists are available on the school website at the link below:

[School Supplies](#)



Join the Beverly Farms PTA and stay informed of the many opportunities to be involved in supporting students:

[BFES PTA](#)