

---

## Facts about SPT10 Training for 10-month Employees

SPT10 Training is a special learning opportunity for 10-month employees. This training takes place outside the employee's duty day and results in a \$20/hour stipend for up to a total of eight hours per school year.

There are a few things you need to know:

- 1. SPT10 training will be available on many different days throughout the school year, instead of just on professional days. We will be offering SPT10 classes on evenings and Saturdays** for most employees. SPT10 training for the Department of Transportation (DOT) employees will be offered in the middle of the day between 10:15 a.m. and 12:15 p.m. SPT10 training for 10-month food services employees will be offered after 2:00 p.m. during the work week. **All supporting services professionals are welcome to take any SPT10 trainings, with permission from their principal/supervisor; however, supporting services professionals are not eligible to receive the SPT10 stipend if the training occurs during their duty day.**
- 2. Notices announcing SPT10 training will be going out to employees in different ways.** These notices will go out to school administrative secretaries, principals, leaders of operations divisions and departments, and elected SEIU representatives (ESR's). We will also post notices of SPT10 training on our DPGS website as well as Outlook folders specific to different employee groups. These will go out as training becomes available, most likely at the end of September. Most SPT10 training will be held between mid-October and mid-May.
- 3. Each SPT10 class will have the designation SPT10 in the title.** Some will be designed for specific groups of employees. Look in the disclaimer line of the PDO listing. It may say something like "for transportation employees" or for "paras and media assistants", or for "food services employees." Listings will include the course number of each SPT-10 class, which will make it easier to search PDO.
- 4. SPT10 stipends will be paid at the end of the school year in the last paycheck in June.**

If you have questions about SPT10 Trainings, contact Mr. Victor Santiago, Staff Development Program Manager, via email at [Victor\\_R\\_Santiago@mcpsmd.org](mailto:Victor_R_Santiago@mcpsmd.org)