
Summer Trainings for Supporting Services Professionals

To register for these summer learning opportunities, please visit PDO at

<https://pdo.mcpsmd.org> and search the course #.

Please note: We are providing these trainings as a voluntary summer professional development opportunity. There will be no stipends or participant payments offered for any summer courses/workshops.

Course: *Praxis Core Writing*

Course Description: This course is designed to refine writing skills needed to pass the Praxis Core Writing test. Participants will access the course in a self-paced format over the course of six weeks. This course is intended for supporting services professionals who desire to become certified teachers.

Dates: 7/06/2020 – 8/10/2020

Time: Self-paced format via Google Classroom

Textbook Distribution: There will be a textbook distribution on Thursday, July 2 from 11:00 a.m. – 12:00 p.m. at 45 W. Gude Dr., Rockville, MD (OHRD building). Please remember to wear a mask and observe social distancing. Other textbook distribution dates will be arranged by the course instructors.

PDO Course #: 86532

Course: *Praxis Core Reading*

Course Description: This course is designed to refine reading skills needed to pass the Praxis Core Reading test. Participants will access the course in a self-paced format over the course of five weeks. This course is intended for supporting services professionals who desire to become certified teachers.

Dates: 7/13/2020 – 8/14/2020

Time: Self-paced format via Google Classroom

Textbook Distribution: Textbook distribution dates will be arranged by the course instructor. Information will be sent to registered participants.

PDO Course #: 87028

Course: *Communicating Effectively in a Diverse World*

Course Description: This dynamic presentation takes an insightful look at the challenges of interacting with different types of people (different cultures, generations, personality types, etc.), and offers several practical strategies for maintaining quality relationships with all.

Date: 7/14/2020

Time: 9:00 – 11:00 a.m.

PDO Course #: 89408

Course: *Leveraging Personalities and Communication in the Workplace*

Course Description: This workshop will help to foster greater collaboration, teamwork and understanding of each team member's communication styles. Raising your self-awareness about your communication style as well as knowing the styles of your team members will lead to your understanding of the contributions they make to the team. Underscoring what styles motivate and de-motivate you and others and identifying ways to better perform as a team with this knowledge and understanding will be explored.

Date: 7/22/2020

Time: 9:00 – 11:00 a.m.

PDO Course #: 89403

Course: *Building Resilience: how to find greater calmness, strength and hope during challenging times*

Course Description: The events of the past four months have left many of us struggling. While, we cannot control external events, we can choose how we respond to them. This interactive workshop will focus on practical strategies for feeling more calm, grounded and hopeful amidst Covid-19 and racial injustice. You will also have the opportunity to practice relaxation exercises to feel more in control and optimize emotional well-being amid the uncertainty and stress.

Date: 8/5/2020

Time: 10:00 – 11:00 a.m.

PDO Course #: 89404

Course: *Finding Time for Work-Life Balance During Covid-19*

Course Description: In this interactive workshop you will hear about the challenges to work-life balance during this challenging time, understand the impact of poor work-life balance and learn practical strategies to create more balance and harmony in your life. In addition, we will take a look at values, priorities, perfectionism, procrastination, organization, setting limits and self-care as key concepts to finding balance in your life.

Date: 8/12/2020

Time: 10:00 – 11:00 a.m.

PDO Course #: 89405

If you have any questions, please contact Mr. Victor Santiago, Staff Development Program Manager, via email at [Victor R Santiago@mcpsmd.org](mailto:Victor_R_Santiago@mcpsmd.org)

Summer Learning Opportunities