

MONTGOMERY COUNTY PUBLIC SCHOOLS WASHINGTON POST TEACHER OF THE YEAR

AWARD OVERVIEW

The Washington Post Teacher of the Year Award recognizes a full-time teacher in pre-kindergarten through Grade 12 who instills in students a desire to learn and achieve. Each nominee must have a minimum of five years teaching experience, three of which must be in Montgomery County Public Schools (MCPS). This teacher must also understand the individual needs of students, encourage their talents, and foster their self-esteem. The teacher must demonstrate a thorough knowledge of the subject matter and possess the ability to share it effectively with all students. Additionally, the nominee fosters cooperative relationships with colleagues and the community while demonstrating outstanding leadership qualities.

ELIGIBILITY CHECKLIST

The nominee:

- Is a current full-time teacher in pre-kindergarten through Grade 12 in MCPS
- Has at least five full years of teaching experience, including three or more years in MCPS
- Must maintain MCPS teaching position throughout the 2023-2024 school year.
- Is not a previous recipient of this award (*previous nominees who did not win may be re-nominated*)

NOMINATION CHECKLIST

- Nomination Packet Cover Sheet
- Career Summary
- Evidence Supporting the Award Criteria
- Statements of Support
- Professional Biography
- Photograph

QUESTIONS

Contact Casey Crouse at [Casey B. Crouse@mcpsmd.org](mailto:Casey_B_Crouse@mcpsmd.org) or via phone at 240-740-7012 with questions about this award.

NOMINATION DETAILS

The nomination package must include the following materials arranged in the order listed below. Submission documents must use the **Times New Roman, 12-point font**.

Nomination Cover Sheet

The cover sheet template is included in this document. The nomination cover sheet must be completed in full and include all designated signatures.

Career Summary (Resume)

Resume should reflect the breadth and depth of the nominee's professional experience, including those within the school and broader community. Be sure to include areas that reflect leadership experience and those which reflect continuous learning.

Evidence Supporting the Nomination Criteria

Description of contributions in each of the nomination criteria, ranging up to 400 words in each category (total of five pages). Explain how each criterion was accomplished. Be sure to include results/data related to the specific practices used in each of the criteria areas.

- **Inspire Learning:** Instill in students a desire to learn and achieve
- **Encourage Individual Growth:** Understand the individual needs of students, encourage their talents, and foster their self-esteem
- **Demonstrate Subject Matter Expertise:** Demonstrate a thorough knowledge of subject matter and the ability to share it effectively with students
- **Foster Collaboration:** Foster cooperative relationships with their colleagues and the community
- **Lead by Example:** Demonstrate outstanding leadership

Statements of Support

A maximum of five letters of support, up to 400 words each, one of which must be from a professional educator. Letters of support should address the five criteria and cite specific examples of how the teaching practices of the nominee reflect the criteria and how this teacher has made a significant difference in the lives of children.

Professional Biography

A 200-word biography written to highlight the nominee's professional accomplishments.

Color Photograph

One vertical color photograph. Headshot only. The image must be in JPG form and at least 2MB in size.

NOMINATION SUBMISSION

Nomination Deadline

All nomination packets must be received **by midnight, Friday, December 16, 2022**. Only complete packets will be considered. Nomination packets received after the deadline will not be considered.

How to Submit

Nomination packets must be emailed to Maria Lopez-Silvero, in the Office of Human Resources and Development at Maria_L_Lopez-Silvero@mcpmsmd.org with the subject line: Washington Post Teacher of the Year.

ADDITIONAL INFORMATION

Nominations may be submitted by staff, students, former students, parents, administrators, or the general public. Teachers may not nominate themselves. Nominators should work with the nominee, the school staff, and community members to create a strong application package.

A committee of MCPS administrators will review all nominations and recommend a winner. The winner will represent Montgomery County as the Washington Post Teacher of the Year Award nominee.

**MONTGOMERY COUNTY PUBLIC SCHOOLS
2023 WASHINGTON POST TEACHER OF THE YEAR**

NOMINATION PACKET COVER SHEET

Nominee's Information

Name: _____

Employee ID#: _____

Current Position: _____

Home Address: _____

Phone Number: _____

Years of Teaching in MCPS: _____

Totals Years of Teaching Experience: _____

Nominee's School Information

School Name: _____

Phone Number: _____

Principal Name: _____

Nominator's Information

Name: _____

Position or Role: _____

Email: _____

Phone Number: _____

Nominator's Signature

Principal's Signature