

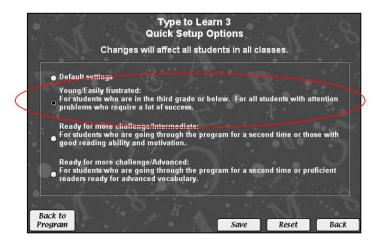
AT Quick Guide

Making Type to Learn Less Frustrating for Students

Some students are not able to succeed using Type to Learn without making basic adjustments. There are some simple ways teachers can adjust how students use and make progress in the program that can help students who are easily frustrated and lose focus.

Using "Quick Setup Options" to adjust to a student's learning style.

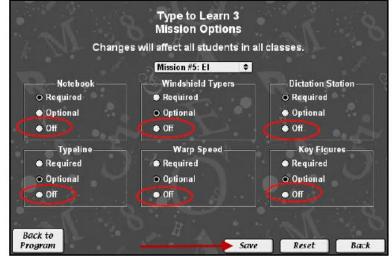
- Enter Teacher Options by doing Ctrl+T at log-in screen. Your Media Specialist will have the password (it is usually blank).
- 2. Choose "Class Options"
- click Choose students. Highlight the class and then put a checkmark next to each student name for whom you want to customize the program.
- 4. Select the radio button of "Young/Easily Frustrated" and click **Save**.



This lowers the speed goal to 6 WPM, lowers the accuracy goal to 60%, adjusts the vocabulary level, enlarges the text, and makes the "game break" activities more "failure free" (i.e. will not accept incorrect entries).

If students become too distracted by the "game break" options, you can turn those off as well in the "Mission To Do List".

- Enter Teacher Options by doing Ctrl+T at log-in screen. Your Media Specialist will have the password (it is usually blank).
- 2. Choose "Class Options"
- 3. click **Choose students**.
- 4. click **Advanced Options** and **Mission Options**.
- 5. Click the **Change...** button.
- **6.** From the pull-down menu, choose **All Missions.**
- 7. Change all the radio buttons to **Off**. Click **Save**.



Now students will only use their time at working through the lessons. *Remember, the best approach to keyboarding instruction is short periods of practice that are frequently repeated.* Often times students no longer need the game breaks if they are only doing 7-10 minutes of good practice with the lessons most days of the school week.