

**Montgomery County Public Schools
Division of School Plant Operations**

**DAILY Cleaning Guidelines to Help Prevent the Spread of
MRSA, Influenza, and other Viruses**

Using MCPS–Approved Disinfectants: 3M #5L Quat, 10% Bleach Solution¹

Guidelines for ALL schools

- Ensure that all hand soap dispensers remain stocked (bathrooms, classrooms, kitchen, etc.)
- Use a bathroom refresher schedule and check list to prevent supplies from running out.
- Use a systematic team cleaning plan that ensures that detail cleaning is performed.
- Sanitize throughout building on all touch points using approved disinfecting cleaner DAILY: door handles, elevator punch keys, water fountains, stair railings, vending machine buttons, electric light switches, phones, keyboards, etc....
- Sanitize gymnasium and all purpose room floors using approved disinfecting cleaner DAILY.
- Sanitize bathroom toilets with approved disinfecting cleaner DAILY. Pay special attention to wiping down flush valves, door handles on partitions, entry/exit doors, faucets, and sink handle.
- Sanitize areas associated with confirmed or suspected incidences of infection using approved disinfecting cleaner.
- Sanitize School Health Room DAILY using approved disinfecting cleaner.
- Use protective gloves, goggles, and proper ventilation when performing these duties.

Additional Guidelines for Secondary Schools

- Sanitize locker, weight training, and team rooms using approved disinfecting cleaner DAILY.
- Ensure that weight training rooms have germicidal wipes available for equipment users.

¹ Mix using 1 part bleach and 9 parts water; use within 24 hours.