

# MOSELEYARCHITECTS

03.30.2015

Laytonsville Community Meeting 4:00pm

PROJECT MCPS Gaithersburg Capacity Study  
Montgomery County Public Schools, MD

ARCHITECT'S PROJECT NO. 546134

DATE AND LOCATION Monday, March 30, 2015

PRESENT For Montgomery Co. Public Schools, DOC/LRP  
\* Mr. Rakesh Bagai  
\* Ms. Julie Morris

For Moseley Architects  
Mr. Bill Brown  
Mr. Conno O'Neill

<u>Capacity Study Participants</u>	<u>Affiliation</u>
Ms. Donna Sagona	Laytonsville ES Principal
Ms. Carrie Bohrer	MCC PTA
Ms. Kristen Chaffin	MCPS

## DISCUSSIONS AND DECISIONS.

The purpose of the meeting was to discuss the Gaithersburg Capacity Study and what possible additions are being explored for the Laytonsville ES site.

1. Ms. Julie Morris performed introductions and began the meeting by giving an overview of the Capacity Study process and how it relates to the Gaithersburg cluster. She mentioned the four school sites that will be analyzed as part of this study; Rosemont ES, Washington Grove ES, Laytonsville ES and Goshen ES. She explained that both Summit Hall and Strawberry Knoll ES have already had studies performed that will be taken along with this study as information for the Board of Education (BOE) and Superintendent to make recommendations from. Gaithersburg ES is not being considered for any addition or revitalization expansion because it is already at full build out for a 740 core capacity and the site is not conducive to an addition.
2. The enrollment projections at all the schools in the cluster reflect a deficit projected to be over 800 students in the 2020-2021 year. This deficit has triggered the study to help provide relief through additions, a new elementary school and/or a combination of the two.
3. This study will analyze the four schools to figure out the possible sizes and locations for additions on the sites and the costs associated with those additions. The Superintendent will review all the information from the capacity studies and cost estimates before making a recommendation to either build additions at some or all the schools or to build a new elementary school or a combination of

## MEMORANDUM OF CONFERENCE

Laytonsville ES Meeting

Page 2

03.30.2015

---

both. This is to address the space shortages as part of the FY 2017-2022 Capital Improvements Program (CIP) in the fall of 2015.

4. Sites for a new school and boundary changes will not be explored as part of this study.
5. Moseley Architects will prepare one or more plans for each of the schools in the study and present them at the upcoming community meetings at each school. They will gather feedback from the meetings and present the final plans at the 2<sup>nd</sup> community wide meeting. Attendees will have the opportunity to provide feedback on the plans at the community wide meeting. Moseley Architects will take the comments and prepare a final Capacity Study brochure which will include the preferred design along with cost estimates for each proposed addition. The meeting dates are:
  - a. Rosemont Elementary School, Media Center – Wednesday, March 11, 2015 (3:30-5:00 p.m. and 7:00-8:30 p.m.) 16400 Alden Avenue, Gaithersburg, MD
  - b. Goshen Elementary School, Media Center – Wednesday, March 25, 2015 (4:00–5:30 and 7:00-8:30 p.m.) 8701 Warfield Road, Gaithersburg, MD
  - c. Laytonsville Elementary School, Media Center – Monday, March 30, 2015 (4:00–5:30 and 7:00-8:30 p.m.) 21401 Laytonsville Road, Gaithersburg, MD
  - d. Washington Grove Elementary School, Media Center – Monday, April 13, 2015 (4:00–5:30 and 7:00-8:30 p.m.) 8712 Oakmont Street, Gaithersburg, MD
  - e. Public Information Meeting (Gaithersburg HS, Cafeteria) – Tuesday, April 28, 2015 (7:00-8:30 p.m.) 101 Education boulevard, Gaithersburg, MD
6. Ms. Morris handed over to Mr. Brown to present the addition schemes for the Laytonsville site.
7. Laytonsville's current core capacity is 640. The building's program capacity is 448. The projected program capacity is 640. The current enrollment is 433 with a projected enrollment of 416 in the 2015/2016 school year. There is 1 program space in a relocatable currently. The program calls for a 8 classroom addition and support spaces to bring the buildings program capacity up to match the core capacity of the building at 640. There is an alternate design that would increase the Multi-purpose Room by approximately 1,300 square feet and four additional classrooms to bring the projected program capacity to 740.
8. The scheme locates a two story classroom addition in the rear of the building on the black top and connects to the existing hallway by reconfiguration of an existing classroom that would need to be relocated to the new addition. Included are support spaces and separate toilet facilities for students and staff. It was noted that the existing classroom that would be reconfigured is the current Band Room and that would be relocated in the addition and adjacencies to the Instrumental Music Room and the Dual Purpose Room would need to be considered in the final design. It was also noted that it may be more desirable to locate the two School Community Based classrooms and shared Grooming Room closer to the main entry and administration suite. While it is typical to consider new programs only in new additions and not to reconfigure the existing building there are situations that are recognized that may warrant repurposing existing spaces in the building and relocated some existing spaces to the addition and it was noted that if this project goes forward to design that the planners would work with the school to review the merits of such.

## MEMORANDUM OF CONFERENCE

Laytonsville ES Meeting

Page 3

03.30.2015

---

- a. The pros for this scheme are: It has a compact two story footprint. Centrally located and good access to the existing building. Existing portable will be able to stay during construction. Provides natural daylight to all new and existing classrooms. And the addition is away from fields. Stays away from existing septic field.
  - b. The cons for the scheme are: Requires relocation of play areas and will create two areas that will require supervision. SCB classrooms are far away from the main entry. Circulation does not loop. Requires two stairs and an elevator for a relatively small amount of the overall school.
9. The Alternate Scheme expands the existing Multi-purpose Room and would reconfigure the new addition to include two more classrooms on each floor for a total of four more classrooms.
  - a. The pros for this scheme are: Same as above with the ability to increase the core and program capacity to 740.
  - b. The cons for this scheme are: Much more disturbance to play areas.
10. A participant asked if it was known when the school was to be connected to Town of Laytonsville water and sewer. The Principal stated that the septic field was old and doesn't work correctly. MCPS stated that they understood these connections were planned but would need gather more information and get back with the school to advise on timing of implementation. The design team avoided locating any additions in the existing septic field as this timing is not known.
11. A participant asked what the timeframe for the project might be. It was stated that the total anticipated project could be 4 to 5 years and that the construction would last approximately 18 months.
12. A participant asked how development in the Laytonsville area being tracked by MCPS. MCPS stated that contact with the Mayor's office is being made to update tracking of proposed development.
13. A participant asked if additional site work and parking was anticipated. The design team stated that if the project proceeds then site issues including additional parking would be reviewed and modified if appropriate. The principal stated that the parent pick up loop does not work well and that the bus loop is too short for the approximately 15 buses that serve the students. The design team stated that the new design could be developed to provide a pickup area further within the site from the addition and have cars stop further back into the parking.
14. There was a comment that the new corridor to the addition should be aligned with the existing corridor, and not have a jog in it. This is a security concern. The design team stated we can revise the plan to show the corridor partially aligning with the existing corridor. We may not be able to align it all the way into the addition as the building setbacks won't allow it.
15. The principal stated that she is concerned about cutting the playground area in half. Losing the playground is a big deal. The community uses it a lot. MCPS stated that if the project goes forward we will relocate playground area during the design phase.
16. The principal asked what criteria is used for determining if this addition is recommendable? MCPS considers the following criteria;
  - a. Can the additions give enough capacity
  - b. Are there site constraints (drawbacks)
  - c. Feedback from the community

d. Cost considerations.

17. Information on all the capacity studies will be posted at the following location as materials become available. <http://www.montgomeryschoolsmd.org/departments/construction/studies/gccstudy/shtm>

18. Ms. Morris thanked the participants for coming out and she encouraged them to attend the upcoming meetings. The meeting was adjourned.

*The above information is the writer's recollection of the discussions and decisions at the meeting. Should there be any additions or corrections, please notify the writer within two weeks of distribution for correction.*

NOTES BY:



Conno O'Neill  
Associate

REVIEWED BY:



Bill Brown  
Vice President

DISTRIBUTION: As indicated by (\*) above, also: