

## Luxmanor Rev/Ex Advisory Committee Meeting

March 16, 2018

8:30 – 9:30 a.m.

Participants: Ryan Forkert, Jamila Payton, Sarah Sirgo, Debbie Berger, Debra Cohen, Raymond Krouse, Jacqueline Rivers, Gary Mosesman, Seth Adams, Barbara McGolrick

### **Purpose of meeting**

#### Outcomes

- The intent of this advisory committee is to have a group of representatives to keep open communication between all stakeholders throughout the Revitalization and Expansion process.
- Advisory Committee members are to clearly and effectively disseminate pertinent information from these meetings back to the stakeholders through establishing a communication chain. Stakeholders are school staff, community members that include parents and other members, as well as the division of Construction (DOC) team.

### **Items Discussed**

#### BOE Policy

- Community coordination processes are being looked at by the Board for potential improvements and the “Advisory Meeting” is a pilot process that has been successful at Potomac Elementary School.

#### Status of Construction documents 85% completion

- In the next few weeks DOC will be meeting with Ryan Forkert to review unique spaces and how the architecture will look and function.

#### Permitting

- Mandatory referral pending in the coming month. DOC will provide the date once one is given.
- Advocates from the school in support is not required, but always beneficial.
- Tilden Middle School/Rock Terrace School mandatory referral occurred in January 2018.

#### PTA Support and other opportunities

- The school and PTA are to decide on the fundraising opportunities. DOC can then coordinate the area so there is no conflict during construction.
- Barry Gadowsey: Playground support focused on ADA access.
- Alice Mays garden: Luxmanor Community Association (LCA) – Garden club took care of the garden. The club disbanded, however, there is interest again. Dr. Sirgo recommended that there be more hardscaping. Opportunity for SSL hours from WI gardening club may be a possibility. Planter boxes that are part of the storm water facility design and is an opportunity to have designated to the Alice May garden.

#### Green Initiative

- Facility will be LEED Silver certified (Minimum)
- Features Include:
  - Green Cleaning
  - Lighting Technology

- Water Bottle filler
- HVAC Improvements

### Transportation

- Department of Transportation (DOT) is adding 2 additional buses to the Grosvenor holding facility, a total of 10 buses.
- School will hold a presentation in May with the proposed bus routes.
- Bus loop will be for buses only.
- Parents will drop off along curbside.
  - Recommended and encouraged use of buses in lieu of student drop off.
- Bell times will remain the same which is currently Tier 1 schedule.
  - Grosvenor is located about 10 minutes away. Therefore, DOT will have to make adjustments to the departure and arrival times.

### Grosvenor Center

- Tour of Grosvenor holding facility will occur next month.
- Asbestos remediation of floors and ceiling tile has occurred. This work was based on the timing of the facility being empty and available for remediation.
- The current private childcare program at Grosvenor will not be at the Grosvenor facility while being used by Luxmanor Elementary School.
- Ryan Forkert and Dr. Sarah Sirgo walked the building for use and noted the following class assignments are being considered:
  - K-2 will be in the building
  - Music is outside
  - PE will be outside in a portable but have use of the AP room
  - Art will be inside
- Portables:
  - 3 portables will be removed
  - The furthest to the right will be removed
  - Assessment of relocatable's occurred and work will take place prior to Luxmanor Elementary School moving in.
  - The construction office will provide assessment and work required on the website.

### Security (Cluster Meeting)

- Debbie Berger briefed the committee on discussion with BOE members and Dr. Smith of the following:
  - Opportunity to look at security guards at ES and fencing around portables.
  - MCPS is planning a discussion in April on school security.
  - Fencing at Grosvenor will be looked at from both fire and security as well as program use
  - Current legislation at State level also reviewing security in schools.

### **Action Items**

- *DOC to provide portable classroom assessment and work plan as needed.*
- *DOC will provide data on Grosvenor facility testing and will publish on website –*
  - *Draft prior to next Advisory Committee Meeting on April 13, 2018*

- *Published to all by May PTA meeting on 2<sup>nd</sup> Tuesday (May 8<sup>th</sup>)*
- *Dr. Sirgo will follow up on with Legislative Aide (Trish) on Bill SB1226 regarding security guards in schools.*
- *Next Meeting confirmed*
  - *Meet at Luxmanor Elementary School at 8:30 a.m. for 15 minutes then to Grosvenor Holding Center for tour*

**Ground Rules:**

1. Ask questions
2. Respect for all committee members is essential.
3. One person speaks at a time.
4. Speakers must be recognized by the facilitator.
5. Comments should be related to the topic of discussion recognizing pros and cons of topics.
6. Agenda times will be adhered to as close as possible.
7. Use the notes from the meeting as the communication tool.
8. Use the distribution list as a means of communication.