

Meeting Notes - Luxmanor Elementary School

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Date:	February 23, 2017
Project:	Luxmanor Elementary School
Project No:	216106.00
Prepared by:	Adam MacDonald

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No	Item	Action by:
4.1	This is the fourth meeting of the Luxmanor Elementary School REV/EX project.	
4.2	Coming out of meetings #1, #2, and #3, the three story option was selected as the preferred option for continued development.	
4.3	<p>An update to the site and building design was presented for the preferred option</p> <ul style="list-style-type: none"> • Site design remains the same as presented for meeting #3 • Gymnasium roof has been flattened to make the massing more efficient for construction. • Library media center has been revised to utilize masonry finish in lieu of metal panel. Also, the predominant orientation of windows for daylighting has been moved to the south face instead of the west. At this window, colored window frame boxes have indicated at select locations. Additionally, an overhang has been added above the window to control sun. The soffit of the overhang has been designed with metal panels to continue the design aesthetic of using metal panel at 	

ARCHITECTURE

LANDSCAPE ARCHITECTURE

PLANNING

INTERIOR DESIGN

special areas.

- Additional windows have been added to the north side of the multipurpose room to take advantage of the spaces high volume and solar orientation.
- North elevation of building has been further developed to address “factory” aesthetic comment from previous meeting. Window mullions have been revised to be less regular and use the two predominant masonry finish colors has been composed in an asymmetrical fashion to provide variety and differing levels of hierarchy to the elevation. Also, colored metal panel has been introduced between the windows to continue moving the design away from a factory aesthetic.
- The base of the gym is anticipated to be designed with a school/community enrichment feature similar to the hand print tiles used on the 2008 addition. Subject matter to be determined later in design.
- Mechanical units are intended to be located on the roofs of two story parts of the building mass to minimize the overall mass of the building.

4.4	Principal requested two sets of double doors at the main entry to improve flow of students at arrival and dismissal. Design team will revise plan to accommodate.
4.5	Principal requested an additional set of double doors out of the multipurpose room to improve student flow. Design team will revise plan to accommodate.
4.6	Lockers for 1 st grade use were discussed. MCPS determined that since the existing condition for first graders is one of cubbies in classroom, any new 1 st grade classrooms will match. Design team to incorporate.
4.7	Exterior doors for PEP classrooms are only required if doors lead directly out to play space.
4.8	Principal indicated existing music room does not have acoustic panels and asked if panels could be added as part of this project. MCPS requested that the panel request be brought to them separately as it could be handled via a separate process/project.
4.9	Next Meetings: Next meeting to occur on March 7, 2017 at 7:00 PM (PTA meeting).

These meeting notes were prepared by Hord Coplan Macht, Inc for the purpose of recording the information covered during this meeting. Should anyone object to any statement or interpretation contained herein, please inform Hord Coplan Macht, Inc. within seven days or the meeting notes shall stand as written.

Submitted by,

HORD COPLAN MACHT, Inc.



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Luxmanor Elementary School
 Schematic Design Meeting #4
 February 23, 2017

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