

NOTES**Schematic Design Worksession #3****Project: Kensington Parkwood Elementary School –
Addition + Minor Renovations**

GWWO #1435

Meeting Date: November 19, 2014

Report Date: November 25, 2014

IN ATTENDANCE:

Name	Initials	Organization	Email
Barbara Liess	BL	KPES/MCPS	barbara_a_liess@mcpsmd.org
Kendall Watson	KW	Resident	Kendall-watson@hotmail.com
Carla Rodriquez	CR	Resident	Crod1971@yahoo.com
Ajay Gulati	AG	Resident/Parent	yajagoo@yahoo.com
Jill Gross	JG	Parent/PTA	jillgross@gmail.com
Debbie Rappaport	DR	Resident/Parent	morgaport@yahoo.com
Lindsay Field	LF	Resident/Parent	lindsaywfield@yahoo.com
Leo Schwartz	LS	Parent	leo@edgewoodbuilder.net
Lara Akinbami	LA	Parent	tojohnlara@hotmail.com
Yvonne Bryant	YB	Resident/Parent	Yvonne@planetes.com
Alayna Lynam	AL	KPES/MCPS	alana_v_lynam@mcpsmd.org
Candice Marshall	CM	KPES/MCPS	candice_e_marshall@mcpsmd.org
Greg Fioravanti	GF	Parent/PTA	gregfioravanti@gmail.com
Sylvie Durmelat	SD	Parent	durmelas@georgetown.edu
Rakesh Bagai	RB	MCPS – DOC	rakesh_bagai@mcpsmd.org
Julie Morris	JM	MCPS – DOC	julie_a_morris@mcpsmd.org
Chris Elcock	CE	GWWO	celcock@gwwoinc.com
Al Ip	AI	GWWO	aip@gwwoinc.com
Linda Durand	LD	GWWO	ldurand@gwwoinc.com

The purpose of this meeting was to show development of Feasibility Option 1 and discuss.

1. Rakesh Bagai (RB) introduced the project.
2. Al Ip (AI) presented the floor plan layouts and site refinements that included a covered waiting area, queueing plaza, retaining wall, stairway, and path connecting the upper level entrance and plaza.
3. **Site – Queueing Plaza/ Parent Drop-Off Parking Lot**
 - a. The community expressed safety concerns regarding the plaza retaining wall. The group discussed design ideas:

- i. Terracing/steeping retaining walls to visually break up the retaining wall.
 - ii. Providing a fence on top of retaining wall.
 - b. Existing plaza is approximately 1500 sf.
 - c. The school currently approximately 200 walking parents who pick up their children at the existing Parent Drop-off and Lower Plaza.
 - d. Resident posed questions regarding the amount of pervious surfaces and how it will affect stormwater management on site. Architect will work with civil engineer in the following phases to manage stormwater.
 - e. BL is hoping to design a mosaic for proposed stairs leading from the plaza to the upper level entrance.
- 4. **Canopies**
 - a. Barbara Liess (BL) was concerned about the plaza canopies (as shown on the east elevation) on the building reducing that amount of natural light in the lower classrooms.
 - b. The school and community prefer a larger covered waiting area along the retaining wall side of the plaza instead of along the building.
 - c. There will be two canopy Add. Alternates
 - i. Canopy at Lower Entrance – utilized during after school events.
 - ii. Canopy at Plaza – utilized during daily dismissal.
- 5. **Courtyard**
 - a. Paved areas requested in courtyard. Amount of paved surface will depend on SWM requirements. Architect will work with MCPS and civil engineer to develop the courtyard space.
 - b. Resident/Parent asked whether any sun studies have been performed to determine the amount of sun the proposed courtyard and adjacent classrooms will receive. Architect will study courtyard further in following phases.
- 6. **School Safety/Security**
 - a. Resident/Parent was concerned with the added entrances to the school. School Principal explained that ALL doors to the school are locked with exception of the main entrance on the upper level (near school admin). The Addition isn't actually adding doors rather moving existing doors due to new construction.
- 7. **General Construction Activities**
 - a. Resident/Parent was questioning the construction schedule of 18 months and how the school will be affected.
 - b. RB stated that MCPS has performed many construction projects on occupied schools. The construction staff will be well informed of policies and appropriate hours. Phasing construction will also be looked at. All construction planning will be coordinated with MPCS, KPES staff and the Fire Marshall to insure school safety and functionality.
- 8. **Kindergarten Classrooms**
 - a. MCPS no longer provides direct exterior access to new kindergarten classrooms. Since the existing Kindergarten classrooms have exterior doors, MCPS may allow this exception. MCPS to confirm.
- 9. Based on current enrollment projections, MCPS stated that the portable classrooms may be removed upon the Addition's completion. The disturbed area of the site will be restored to a grassy area.

- Schematic Design Worksession #4 is scheduled for Wednesday, Dec. 3, 2014 @ 4:00pm.

The foregoing represents the writer's interpretations of what transpired at the meeting. Please forward any changes or corrections within five (5) days to aip@gwwoinc.com. Otherwise these notes will stand as the final record of the meeting.

Respectfully Submitted,
GWWO, Inc./ARCHITECTS

A handwritten signature in black ink, appearing to be 'Al Ip', written in a cursive style with a long horizontal stroke extending to the right.

Al Ip

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