

**Defined Contribution Investment Committee**  
**Montgomery County Public Schools Employees**  
**Tax Sheltered Savings Plan and**  
**Deferred Compensation Plan**

**MINUTES OF THE QUARTERLY MEETING**

February 11, 2021  
(via videoconference)

**OPEN SESSION**

Committee Members Present: Susan Chen, Vice Chair  
Robert Kohn  
Daniel Marella  
Craig Pernick, Chair  
Oriole Saah

Others Present: Susan Lau  
Cathy Jewell  
Janice Roberts  
Phoebe Xu  
Sarah Boctor, RVK Inc.  
Jordan Cipriani, RVK Inc.  
Anthony Johnson, RVK Inc.  
Mikaylee O'Connor, RVK Inc.

**Call to Order/Approval of Minutes**

Craig Pernick called the meeting to order at 1:00 p.m. The Committee reviewed a draft of the open minutes for the November 5, 2020, meeting. A motion was made for the approval of the minutes, and it was seconded. The Committee unanimously approved the open meeting minutes.

Susan Lau and the Committee welcomed Robert Kohn as a new appointee. Ms. Lau informed the Committee of Mikaylee O'Connor's resignation from RVK Inc. and introduced Anthony Johnson, who will assume Ms. O'Connor's role on the RVK team to provide support to the Committee. The Committee and Ms. Lau commended Ms. O'Connor on her service and thanked her for her contributions.

**Investment Performance Review**

Jordan Cipriani reviewed the performance of major global capital markets during the fourth quarter of 2020. In general, global equity markets returns were positive, primarily driven by U.S. value stocks, small cap, and emerging markets equities. RVK expected yields to remain low. The funds on the investment menu performed broadly in line with expectations. Target date funds continue to be the majority of the assets within both plans.

### **Investment Menu Review**

Sarah Boctor provided RVK's annual evaluation of the investment menu by reviewing best practices, trends, participant usage, and compliance with the objectives of the IPS of the defined contribution plans. Ms. Cipriani provided an overview of the plans' utilization of the investment menu, which remains primarily allocated to Target Date Funds (TDFs), consistent with prior years. Ms. Cipriani also discussed fund manager quality and investment fees along with benchmark and peer group comparisons. The investment menu maintains its adherence to policy and best practices framework, and no changes are recommended at this time.

### **ESG Review**

Ms. O'Connor provided an overview of RVK's ESG evaluation framework, which includes evaluation on levels of ESG integration, evaluation metrics, and PRI signatory review. Ms. O'Connor provided a detailed review on MCPS managers in terms of firm and strategy. She indicated that incorporating ESG in the investment process is the route that most fund managers are taking.

### **Motion to Close Meeting**

A motion was made to go into closed session, and it was seconded. The Committee unanimously approved the motion. The meeting went into closed session at 2:05 pm.

### **Next Meeting**

The next quarterly meeting will be held on June 4, 2021, at 12:30 p.m. via videoconference.

Upon a motion duly made and seconded, the meeting was adjourned at 3:05 p.m.

Respectfully submitted,  
Phoebe Xu