

**FISCAL YEAR 2021 STAFFING CALENDAR FOR TEACHER-LEVEL POSITIONS
LAST REVISED ON MARCH 31, 2020**

Date	Activity
Wednesday, March 4, 2020– Thursday, April 9, 2020	<ul style="list-style-type: none"> • Voluntary transfer season. The voluntary transfer season is from Wednesday, March 4, 2020–Tuesday, April 9, 2020. • Principals can only interview voluntary and involuntary transferred teachers. • Principals can make hiring recommendations via MCPS Careers/ATS for positions that have been advertised.
Thursday, April 9, 2020	<ul style="list-style-type: none"> • Voluntary transfer season temporarily closes at 5:00 p.m. • The voluntary transfer season is closed through Thursday, April 16, 2020, and will reopen on Friday, April 17, 2020.
Friday, April 10, 2020	Applications for personal, professional/improvement, and overseas teaching leave are due.
April 15, 2020	Teachers on leave of absence are required to submit official notice of intent to return, to terminate employment, or to request an extension of leave that began <u>prior</u> to April 15, 2020, including child care leave (MCEA contract, Article 30I, 2e. and Article 30I, 2e.).
Thursday, April 16, 2020	<p align="center">OHRD and Office of School Support and Improvement Priority Assignment Meeting Time: 12:00 p.m. –5:00 p.m.</p> <ul style="list-style-type: none"> • Notification of assignments of teacher priority assignments (MCEA contract, Article 25H).
Friday, April 17, 2020– Monday, July 20, 2020	Voluntary transfer season reopens. Open contracted teachers and pre-qualified teachers are available to be recommended for hire in fields for which all priority placements have been made.
Friday, May 1, 2020*	The state of Maryland deadline for non-tenured teachers to resign without breach of contract. <i>MSDE is reviewing this date and will provide guidance about an alternative.</i>
Monday, June 15, 2020	Teachers whose child care leave began after April 1, 2020, must submit an extension of the original leave to ERSC no later than June 15, 2020 (MCEA contract, Article 30I, 2f.).
Wednesday, July 15, 2020*	<ul style="list-style-type: none"> • The state of Maryland deadline for tenured teachers to resign without breach of contract is Wednesday, July 15, 2020. <i>MSDE is reviewing this date and will provide guidance about an alternative.</i> • Applications for long-term child care leave and long-term family leave are due.
Monday, July 20, 2020	Last day for voluntary transfers (MCEA contract, Article 24L).

**Activities with an asterisk are state deadlines. MCPS like all other school systems are waiting on direction from MSDE.*

Changes, Additions, or Deletions to the Teacher Staffing Calendar

Activity	Change/Addition/Deletion
Voluntary Transfer Season	Transfer season will end on Thursday, April 9, 2020. This accommodates for the two-week closure and closing the voluntary transfer season prior to spring break.
OHRD& OSSI Priority Assignment Meeting	Thursday, April 16, 2020
Voluntary Transfer Season	April 17, 2020- Monday, July 20, 2020