

Chapter 5

Student Services and Engagement

Office of Student and Family Support
and Engagement.....

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Student Services and Engagement
Summary of Resources
By Object of Expenditure

OBJECT OF EXPENDITURE	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 CURRENT	FY 2022 BUDGET	FY 2022 CHANGE
POSITIONS					
Administrative	14.000	13.000	13.000	13.000	
Business/Operations Admin.	1.000	1.000	1.000	1.000	
Professional	171.900	191.400	191.400	202.600	11.200
Supporting Services	56.500	59.375	59.375	60.625	1.250
TOTAL POSITIONS	243.400	264.775	264.775	277.225	12.450
01 SALARIES & WAGES					
Administrative	\$1,902,485	\$1,890,909	\$1,890,909	\$1,890,909	
Business/Operations Admin.	92,607	91,948	91,948	91,948	
Professional	18,193,199	20,966,627	20,966,627	21,098,096	131,469
Supporting Services	4,090,588	4,391,179	4,391,179	4,440,386	49,207
TOTAL POSITION DOLLARS	24,278,879	27,340,663	27,340,663	27,521,339	180,676
OTHER SALARIES					
Administrative					
Professional	200,277	509,125	509,125	388,992	(120,133)
Supporting Services	39,717	119,140	119,140	99,140	(20,000)
TOTAL OTHER SALARIES	239,994	628,265	628,265	488,132	(140,133)
TOTAL SALARIES AND WAGES	24,518,873	27,968,928	27,968,928	28,009,471	40,543
02 CONTRACTUAL SERVICES	121,566	3,044,481	3,044,481	1,672,765	(1,371,716)
03 SUPPLIES & MATERIALS	165,992	518,518	511,518	780,457	268,939
04 OTHER					
Local/Other Travel	65,232	130,461	130,461	137,961	7,500
Insur & Employee Benefits	95,174	486,000	486,000		(486,000)
Utilities					
Miscellaneous	125,545	195,261	174,089	74,089	(100,000)
TOTAL OTHER	285,951	811,722	790,550	212,050	(578,500)
05 EQUIPMENT	21,400	15,000	15,000	5,000	(10,000)
GRAND TOTAL AMOUNTS	\$25,113,782	\$32,358,649	\$32,330,477	\$30,679,743	(\$1,650,734)

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MISSION Montgomery County Public Schools (MCPS) recognizes that, in order for students to reach high levels of academic performance, they must be afforded programs and activities that support their physical, social, and psychological (PSP) well-being. To ensure academic success all students must feel safe at school, have positive and productive relationships with their fellow students, teachers, administrators, and school staff; know how to manage their emotions and know when and where to seek help if needed. The Office of Teaching Learning and Schools - Student and Family Support and Engagement (OTLS-SFSE) is working to ensure all students attend schools where their physical, social, and psychological well-being is incorporated within the culture, curriculum, programs, and activities of schools and all families are provided opportunities to actively engage in their children's education.

MAJOR FUNCTIONS

Be Well 365

As prescribed by the Be Well 365 framework, in FY 2020, all schools implemented physical, social and psychological programs and strategies integrated within the comprehensive programs and curricula of the school. Each school will have both districtwide prevention and awareness programs and school identified programs to meet diverse needs of all students. OTLS-SFSE provides social-emotional curriculum for all students and professional development opportunities for school-based and central office staff in student mental health and development. OTLS-SFSE has supported the changing environment of the district and the mental and psychological needs of students and staff, for instance by developing social emotional curriculum and professional

development to address mental health during distance learning. OTLS-SFSE will continue to serve as the lead office for the Be Well 365 framework, working with multiple MCPS offices, school-based leaders, and community partners.

Student Achievement and Performance (*Learning, Accountability, and Results*)

OTLS-SFSE partners with students, families and school staff to ensure that all students are ready to learn, thrive and have a sense of belonging in an environment that promotes their physical, social, and psychological well-being from pre-kindergarten through high school graduation. OTLS-SFSE works with community partners to provide students options for college and career exploration and experiential opportunities. OTLS-SFSE is mindful of engaging parents, guardians and students and approaching student development in a culturally relevant manner from prekindergarten through grade 12.

Student Enrollment and Attendance

OTLS-SFSE facilitates student placement in schools for students new to the country and to the school system, and current students who desire to change schools within the district. OTLS-SFSE welcomes new international students and families, provides ESOL assessments, and places students in schools through the international admissions and enrollment processes. Additionally, OTLS-SFSE investigates and responds to Change of School Assignment requests for current students.

OTLS-SFSE promotes proactive attendance procedures in schools and early intervention with students suffering individual challenges. In FY 2022, OTLS-SFSE will continue to address chronic absenteeism to reduce the number of students who are absent from school, for various reasons, more than ten percent of the school year, which negatively affects their school performance and long-term preparation for learning.

School Culture and Climate (*Learning, Accountability, and Results*)

OTLS-SFSE promotes positive school climates by assisting schools to create a welcoming and supportive environment for all students by ensuring that they have the physical, social, and psychological programs and activities that foster positive social interactions and responsible decision-making, as well as academic achievement. OTLS-SFSE promotes alternatives to traditional disciplinary responses through Restorative Justice and Positive Behavioral Interventions and Supports. In FY 2022, more than 100 schools in the district will continue to implement Restorative Justice as a tool

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to manage conflicts and construct a more collaborative school climate. Forty-three schools are supported by a grant from the RAND Corporation and are in the process of fully implementing restorative justice over the next year with full implementation with fidelity to be the focus over the course of the following two years. OTLS-SFSE collaborates with other offices to monitor suspension and referral data and develop responses to reduce disproportionality in discipline. In FY 2022, OTLS-SFSE, Special Education and Title I will continue to implement mindfulness in select schools to provide students and staff an additional tool to manage emotions and responses to situations, which often lead to conflict.

Family and Community Engagement (*Community Partnerships and Engagement*)

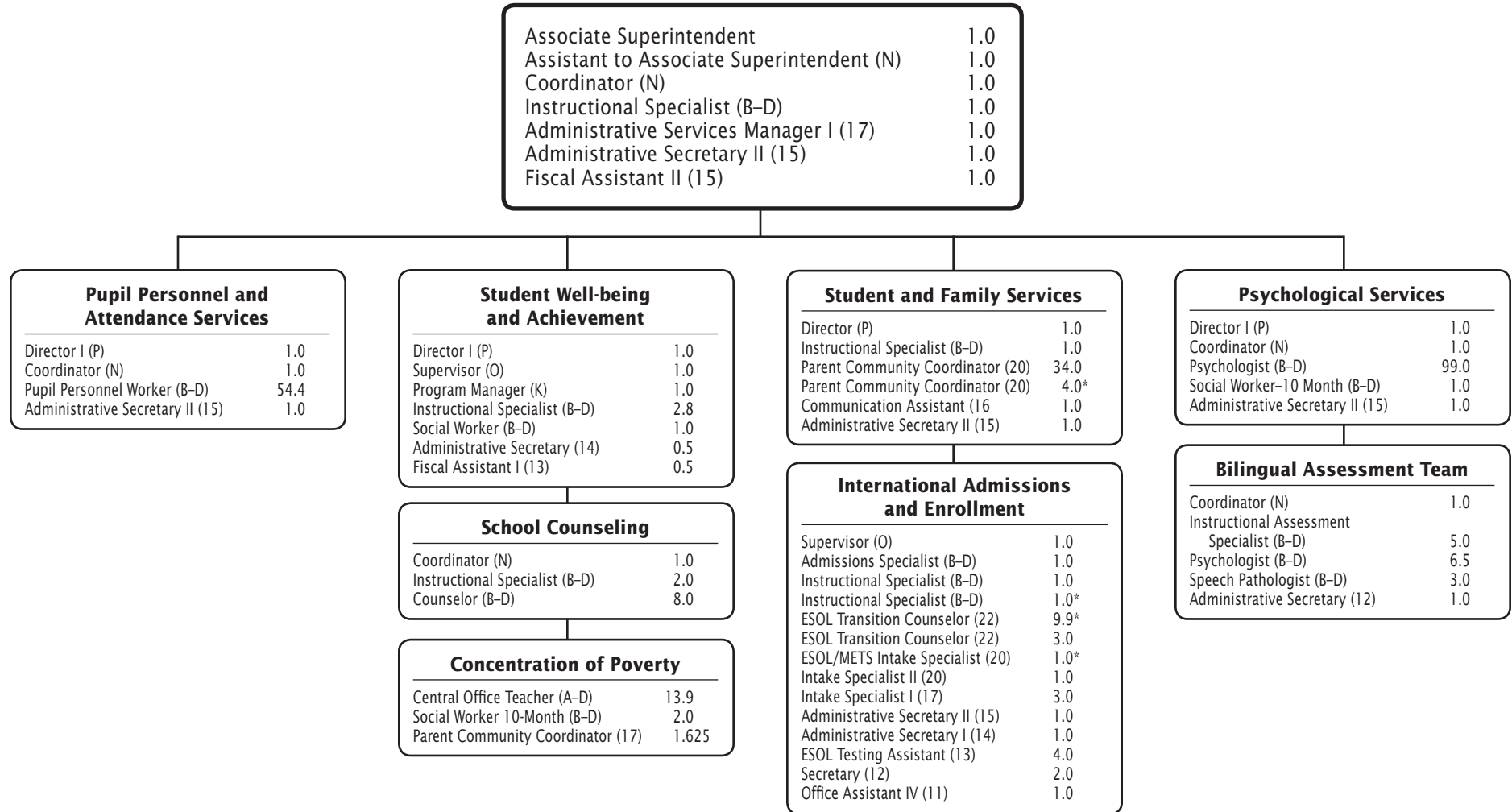
OTLS-SFSE builds capacity of staff to engage all students, families, and community members to develop relationships, leading to improved academic and physical, social and psychological outcomes. The office provides encouragement, resources, and opportunities for parents and guardians to be engaged in their children's education and the district through such programs as parent academy workshops and educational meetings and events linked to student achievement and major district initiatives. It works collaboratively with school leaders, staff, and community organizations to strengthen home-school connections and help parents advocate for their children. Additionally, the office delivers direct support to families and connects them to community organizations and county agencies for resources to address cultural, familial, financial, housing, medical and other challenges that impact learning.

Student Health and Wellness (*Learning, Accountability, and Results*)

OTLS-SFSE works collaboratively with the Department of Health and Human Services, county agencies, other MCPS offices, and community non-profit organizations to promote the health and well-being of all students to support their availability for learning. The office provides developmentally and culturally appropriate behavioral and mental health supports and resources, crisis interventions and referral assistance.

In FY 2022, OTLS-SFSE will provide programs and lessons for students about physical and mental health and personal safety, as well as learning opportunities for families and the community. The office will maintain relationships with community resources in order to be able to refer students and families for needed services.

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F.T.E. Positions 277.225

*Positions funded by the Title III Limited English Proficiency (ESOL) Grant referenced in Chapter 3, Curriculum and Instructional Programs. Total funded equals 15.9 positions.

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Description	FY 2020 Actual	FY 2021 Budget	FY 2021 Current	FY 2022 Request	FY 2022 Change
01 Salaries & Wages					
Total Positions (FTE)	243.400	264.775	264.775	277.225	12.450
Position Salaries	\$24,278,879	\$27,340,663	\$27,340,663	\$27,521,339	\$180,676
Other Salaries					
Summer Employment		51,503	51,503	51,503	
Professional Substitutes		20,201	20,201	20,201	
Stipends		151,526	151,526	117,726	(33,800)
Professional Part Time		285,895	285,895	199,562	(86,333)
Supporting Services Part Time		119,140	119,140	99,140	(20,000)
Other					
Subtotal Other Salaries	239,994	628,265	628,265	488,132	(140,133)
Total Salaries & Wages	24,518,873	27,968,928	27,968,928	28,009,471	40,543
02 Contractual Services					
Consultants					
Other Contractual		3,044,481	3,044,481	1,672,765	(1,371,716)
Total Contractual Services	121,566	3,044,481	3,044,481	1,672,765	(1,371,716)
03 Supplies & Materials					
Textbooks					
Media					
Instructional Supplies & Materials		240,629	240,629	240,629	
Office		44,944	44,944	43,883	(1,061)
Other Supplies & Materials		232,945	225,945	495,945	270,000
Total Supplies & Materials	165,992	518,518	511,518	780,457	268,939
04 Other					
Local/Other Travel		130,461	130,461	137,961	7,500
Insur & Employee Benefits		486,000	486,000		(486,000)
Utilities					
Miscellaneous		195,261	174,089	74,089	(100,000)
Total Other	285,951	811,722	790,550	212,050	(578,500)
05 Equipment					
Leased Equipment					
Other Equipment		15,000	15,000	5,000	(10,000)
Total Equipment	21,400	15,000	15,000	5,000	(10,000)
Grand Total	\$25,113,782	\$32,358,649	\$32,330,477	\$30,679,743	(\$1,650,734)

**Office of Student and Family Support and Engagement -
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CAT	DESCRIPTION	10 Mon	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 CURRENT	FY 2022 REQUEST	FY 2022 CHANGE
	556 Office of Stud. & Fam. Sup. & Egmt.						
2	Associate Superintendent		1.000	1.000	1.000	1.000	
2	N Asst. to Assoc Supt		1.000	1.000	1.000	1.000	
7	N Coordinator		.400	1.000	1.000	1.000	
7	BD Instructional Specialist					1.000	1.000
7	17 Admin Services Manager I		1.000	1.000	1.000	1.000	
2	15 Administrative Secretary II					1.000	1.000
7	15 Fiscal Assistant II		1.000	1.000	1.000	1.000	
	Subtotal		4.400	5.000	5.000	7.000	2.000
	522 Student and Family Services						
2	P Director I		1.000	1.000	1.000	1.000	
2	BD Instructional Specialist		1.000	1.000	1.000	1.000	
3	20 Parent Community Coord		33.000	34.000	34.000	34.000	
2	16 Communications Assistant		1.000	1.000	1.000	1.000	
2	15 Administrative Secretary II		1.000	1.000	1.000	1.000	
	Subtotal		37.000	38.000	38.000	38.000	
	523 Concentration of Poverty						
7	BD Social Worker - 10 Month	X				2.000	2.000
7	AD Central Off Teacher	X				13.900	13.900
7	17 Parent Comm Coordinator	X				1.625	1.625
	Subtotal					17.525	17.525
	551 Psychological Services						
7	P Director I		1.000	1.000	1.000	1.000	
7	N Coordinator		1.000	1.000	1.000	1.000	
3	BD Psychologist		55.500	55.500	55.500	55.500	
3	BD Psychologist - 10 Month	X	37.500	43.500	43.500	43.500	
7	BD Social Worker - 10 Month	X				1.000	1.000
7	15 Administrative Secretary II		1.000	1.000	1.000	1.000	
	Subtotal		96.000	102.000	102.000	103.000	1.000
	552 Bilingual Assessment Team						
2	N Coordinator		1.000	1.000	1.000	1.000	
2	BD Instruct Assessment Spec		5.000	5.000	5.000	5.000	
3	BD Psychologist		5.500	6.500	6.500	6.500	
3	BD Speech Pathologist	X	2.000	3.000	3.000	3.000	
2	12 Secretary		1.000	1.000	1.000	1.000	
	Subtotal		14.500	16.500	16.500	16.500	
	555 International Admin. & Enroll.						
7	O Supervisor		1.000	1.000	1.000	1.000	
7	BD Intl Students Admission Spec		1.000	1.000	1.000	1.000	
7	BD Instructional Specialist			1.000	1.000	1.000	
3	22 ESOL Transition Counselor		3.000	3.000	3.000	3.000	
7	20 ISAO Intake Specialist II		1.000	1.000	1.000	1.000	
7	17 ISAO Intake Specialist I		3.000	3.000	3.000	3.000	

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CAT	DESCRIPTION	10 Mon	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 CURRENT	FY 2022 REQUEST	FY 2022 CHANGE
	555 International Admin. & Enroll.						
7	15 Administrative Secretary II		1.000	1.000	1.000	1.000	
7	14 Administrative Secretary I		1.000	1.000	1.000	1.000	
3	13 ESOL Testing Assistant		4.000	4.000	4.000	4.000	
2	12 Secretary		1.000				
7	12 Secretary		1.000	2.000	2.000	2.000	
7	11 Office Assistant IV		1.000	1.000	1.000	1.000	
	Subtotal		18.000	19.000	19.000	19.000	
	557 Pupil Personnel & Attendance Services						
7	P Director I		1.000	1.000	1.000	1.000	
7	N Coordinator		1.000	1.000	1.000	1.000	
7	BD Pupil Personnel Worker		53.400	54.400	54.400	54.400	
7	15 Administrative Secretary II		1.000	1.000	1.000	1.000	
	Subtotal		56.400	57.400	57.400	57.400	
	558 School Counseling						
7	O Supervisor		1.000				
7	N Coordinator			1.000	1.000	1.000	
3	BD Instructional Specialist		1.000	2.000	2.000	2.000	
3	BD Counselor	X	8.000	8.000	8.000	8.000	
3	BD Elem Counselor Spec Assign		1.000				
	Subtotal		11.000	11.000	11.000	11.000	
	599 Student Well-being and Achievement						
2	P Director I		1.000	1.000	1.000	1.000	
2	O Supervisor		1.000	1.000	1.000	1.000	
7	N Coordinator		1.000				
2	K Program Manager		1.000	1.000	1.000	1.000	
7	BD Instructional Specialist		1.000	2.000	2.000	2.800	.800
7	BD Social Worker			1.000	1.000	1.000	
2	14 Administrative Secretary I		.500	.500	.500	.500	
7	13 Fiscal Assistant I			.500	.500	.500	
	Subtotal		5.500	7.000	7.000	7.800	.800
	924 Blueprint for MDs Future Concentration of Poverty						
7	BD Social Worker - 10 Month	X		2.000	2.000		(2.000)
7	AD Central Off Teacher	X		5.500	5.500		(5.500)
7	17 Parent Comm Coordinator	X		1.375	1.375		(1.375)
	Subtotal			8.875	8.875		(8.875)
	928 Blueprint for MDs Future Mental Health Coord						
7	N Coordinator		.600				
	Subtotal		.600				
	Total Positions		243.400	264.775	264.775	277.225	12.450