Mr. Justin Kim

MONTGOMERY COUNTY BOARD OF EDUCATION Rockville, Maryland



October 15, 2013

MEMORANDUM

To:

Mrs. Susan B. Chen, Controller

Division of Controller

From:

Ikhide Roland Ikheloa, Chief of Staff

Subject:

Check Request Payable to Justin Kim

Please issue a check in the amount of \$296.40 in payment of the attached Monthly Mileage Statements for September 2013 and October 2013. Mr. Justin Kim is the Student Member of the Board of Education.

September – 129.8 miles X .565 = \$73.33October – 384.2 miles X .565 + \$6.00 = \$223.07

Please charge the account numbers for the Board Member/Staff Person indicated.

Mr. Kim

\$296.40 – Mileage.....

Thank you.

IRI:rlg

Attachment

Approved

Division of Controller MONTGOMERY COUNTY PUBLIC SCHOOLS Rockville, Maryland 20850

MONTHLY STATEMENT OF MILEAGE FOR USE OF PRIVATE VEHICLE

INSTRUCTIONS: This form should be submitted to your immediate supervisor by the third of the month for the preceding month. Supervisors will forward immediately to the appropriate account manager; the Division of Controller should receive forms by the sixth of the month. (For additional information, see MCPS Regulation DIE-RA: Local Travel.) List all official stops in date order.

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Division of Controller MONTGOMERY COUNTY PUBLIC SCHOOLS Rockville, Maryland 20850

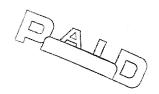
MONTHLY STATEMENT OF MILEAGE FOR USE OF PRIVATE VEHICLE

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MONTGOMERY COUNTY BOARD OF EDUCATION Rockville, Maryland

August 30, 2013



MEMORANDUM

To:

Mrs. Susan B. Chen, Controller

Division of Controller

From:

Ikhide Roland Ikheloa, Chief of Staff

Subject:

Check Request Payable to MABE

Please issue a check in the amount of \$150.00 in payment of the attached invoice for one registration to the Maryland Association of Boards of Education's New Student Board member Orientation.

Please charge the account number indicated.

Mr. Kim	
Thank you.	

IRI:rlg

Attachment

Approved



MD ASSOCIATION OF BOARDS OF EDUCATION

621 RIDGELY AVENUE #300 ANNAPOLIS, MD 21401

Voice: 410 841 5414 410 841 6580 Fax:

www.mabe.org

Invoice Number: 2013 SdntNBO Mtgmry

Invoice Date: Aug 21, 2013

Page:

Duplicate

Bill To:	
Montgomery Co Public Schls 850 Hungerford Drive Rockville, MD 20850	

Ship to:

Montgomery Co Public Schls 850 Hungerford Drive Rockville, MD 20850

Customer ID	Customer PO	Payment Terms		
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