

Dear Parents and Guardians:

As we embark on a new year, we would like to remind students of responsible Chromebook usage and care. A Chromebook has been issued to each student for use during their time here at FMS. These Chromebook are loaned devices. Therefore, they are subject to the [MCPS Regulation \(IGT-RA\) User Responsibilities for Computer Systems, Electronic Information, and Network Security](#). Students are responsible for caring for their Chromebook and returning them in good condition.

There are several preventative maintenance measures students can take to keep their Chromebook functioning well. Please remind your child(ren) to do the following:

- Shut the Chromebook down daily
- Charge it every night (on the left side)
- Clear browsing data weekly.

To prevent loss and damage. Please remind your child(ren) to take the following precautions regarding Chromebook:

- Refrain from loaning it to peers
- Carry it in a case or sleeve to protect the device from damage
- Do not write on it or place items on it (i.e. stickers, gum wrappers, etc.)
- Keep it off the floor
- Keep it away from food and drinks
- Keep it in a secure location (do not place it on top of lockers)

Failure to properly care for the Chromebook will result in a financial obligation. Financial obligations are sent to parents/guardians via School Cash Online. For the comprehensive ***Fee Schedule*** please see Page 2 of this document. Please note, fees are subject to change.

Thank you for your support in encouraging digital citizenship

The chart identifies the costs associated with fixing or replacing a Chromebook due to avoidable damage, theft, or loss.

FY26 Chromebook Obligations — School Cash Online (SCO) Instructions

For more information, please see the Chromebook Acceptable Use Policy:

[English](#)

[Spanish](#)

New! Check out the [Chromebook FAQs](#)

*Costs include School Cash Online fees		Repair/Replacement Cost *	
Charger Replacement Fee	Charger replacement - Loss, damage, theft, or failure to return after unenrollment	\$27.50	
Tier 1 Device Fee	Examples	\$30.00	
	If your device is missing keys		
	If your device has its trackpad peeled up		
	If your device has a broken camera		
Tier 2 Device Fee	Examples	\$60.00	
	If your device has moderate chassis/casing damage		
	If your device has moderate damage to the keyboard and/or trackpad		
	Combined Tier 1 damage		
Tier 3 Device Fee	Examples	\$160.00	
	If your device has a damaged screen		
	If your device has a damaged mainboard		
	Combination of Tier 1, Tier 2, or Tier 3 damage		
Tier 4 Device Fee	Example	\$225.00	
	Combination of Tier 1, Tier 2, and Tier 3 damage exceeding \$160		
Chromebook Replacement Fee	Examples	\$350.00	
	Device replacement due to fluid damage		
	Device replacement due to destruction (nefarious behavior)		
	Device replacement due to loss or theft		
	Device replacement - Failure to return after unenrollment		

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