

ELIGIBILITY REINSTATEMENT REQUEST

Student Name: _____

Grade: _____ Date: _____

Counselor: _____

Extracurricular Activity: _____

Activity Sponsor: _____

ELIGIBILITY POLICY

Students must have a 2.0 average or better with no more than one "E" on his/her most recent report card in order to be eligible for participation in any extracurricular activity. (MCPS Reg. IQD-RB)

If you are ineligible, you have the right to request consideration for early reinstatement based on documented improvement in grades and classroom performance. If you choose to request early reinstatement, you must submit a completed grade update (signed by your teacher) and write a letter to the principal using the guidelines provided below.

REQUIREMENTS FOR CONSIDERATION OF REINSTATEMENT:

1. Complete the Eligibility Reinstatement Request – must be signed by both student and parent
2. Write a letter to the principal petitioning reinstatement
3. Submit both the form and the letter for the principal's review and decision

MUST BE COMPLETED IN INK

SUBJECT	TEACHER NAME	REPORT CARD GRADE	CURRENT GRADE	TEACHER SIGNATURE

Petition Letter Guidelines:

1. Clearly state your purpose for writing this letter
2. Reflect upon the reasons for your poor performance which resulted in ineligibility
3. Explain in detail strategies and plans that will ensure your academic improvement

We have read and understand the eligibility reinstatement requirements. The attached petition has been written by the student and reviewed by the parent.

Student Signature Date

Parent Signature Date

Eligibility reinstated _____ Eligibility Denied _____

Principal's Signature Date