



MONTGOMERY COUNTY STUDENTS INFORMATION TECHNOLOGY FOUNDATION, INC.

12501 DALEWOOD DRIVE, SILVER SPRING, MD 20906
240-740-2050 FAX 240.740.5205
ITF.mcpsmd.org



Computer Lab Gifting Program

Are you a non-profit organization within Montgomery County? Could your program benefit from the donation of a computer lab? If so, here is some great news! The **Montgomery County Students Information Technology Foundation, Inc. (ITF)** will **donate a computer lab** consisting of six **reconditioned** desktop computers with operating systems, flat-panel LCD monitors, keyboards, mice, and one printer to a deserving **Montgomery County non-profit 501(c)(3) organization**. Installation and maintenance of the lab equipment must be provided by the recipient.

Applications are currently being accepted for the 2025-2026 school year.

Interested non-profit organizations must complete an application and agree to publicity associated with the gifting of this computer lab. If chosen, a representative should attend the Gifting Ceremony to receive the award on **November 20, 2025 at the Thomas Edison High School of Technology.**

Organizations may obtain an application through the website (itf.mcpsmd.org) or by contacting Kelly Johnson at the Foundations Office. Completed applications must be submitted to Mrs. Johnson through E-mail, fax, or mail.

E-Mail: Kelly_R_Johnson@mcpsmd.org

Fax: 240.740.5205

**Mail: 12501 Dalewood Drive, Room 109B
Silver Spring, MD 20906**

Phone: 240.740.2051

All completed applications must be received by Friday, October 3, 2025.

The ITF is a non-profit organization established cooperatively by the Montgomery County business and professional community and Montgomery County Public Schools. It provides unique, hands-on education for high school students at Clarksburg, Seneca Valley, and Thomas Edison high schools. Additionally, students have the ability to earn Student Service Learning Hours (SSL) and valuable CompTIA certifications to help prepare them for higher educational opportunities or direct entry into the information technology job market.



Computer Lab Gifting Program Application

Please complete the following. If needed, you may attach additional documentation. **All completed applications must be received by Friday, October 3, 2025.**

Name of Organization:

Address of organization:

Brief History:

Description of Services Provided by Your Organization:

Statement of Need (include number of persons who may benefit weekly):

Does your organization have 501 (C) (3) status? Yes _____ No _____

If yes, attach your IRS Letter of Determination.

Do you have qualified personnel available to install/maintain this lab? Yes _____ No _____

If yes, describe qualifications.



Has your organization ever received a car or computer lab from either the Automotive Trades or the Information Technology Foundations? Yes _____ No _____ (If Yes, please complete the information below)

Which foundation awarded your organization with a gift? (circle)

Automotive Trades Foundation (ATF)

Information Technology Foundation (ITF)

What year was the gift awarded? _____

The recipient agrees to participate in publicity with regard to the gifting of this computer lab in conjunction with the Montgomery County Students Information Technology Foundation.

Signature of contact person:

Printed name/title of contact person:

Date

Contact Person's e-mail (please print clearly)

Phone Number

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