

## **Westover Elementary**

### **Homework Policy 2021-2022 (Grades 3-5)**

#### **Purpose**

The purpose of homework is to:

- Strengthen concept attainment, skill development, and reinforcement
- Provide opportunities for independent work and/or study
- Apply concepts initially presented in the classroom
- Develop initiative, responsibility, self-direction, and organizational skills.

#### **Teacher Responsibilities**

- Each homework assignment will be clearly explained in class.
- Homework will focus on skill/strategy reinforcement.
- All assignments are due the next day unless otherwise stated.
- Assignments will be varied and require the use of a number of skills.
- Homework will be checked for completion.
- Classwork and projects may be completed at home for a grade.
- Parents will be notified of missing assignments in the following format:
  1. Written notification, then if not received signed;
  2. Friday folder notification, then if not received signed;
  3. Phone call home.
- Homework will be included as a learning skill on the student's report card.
- In the case of an absence, teachers will provide the materials and assignment along with a due date, except for math, when additional instruction is needed.
- Homework will not be assigned on designated religious holidays.

#### **Time Allotments**

Grade 3            30-45 minutes per night  
Grades 4 & 5    45-60 minutes per night

- The guidelines do not include independent reading and basic math fact practice.
- Times are approximate. Individual student pace must be taken into consideration.

#### **Student Responsibilities**

1. Students in grades 3-5 will record assignments in their student assignment book.
2. It is the student's responsibility to seek further explanation, if needed.
3. The student will organize his/her time to complete assignments.
4. The student's work will reflect his/her best effort.
5. Student will submit 100% of homework.

#### **Parent Responsibilities**

- Monitor and sign your child's assignment book.
- Provide a quiet study area.
- Provide a designated time for homework.
- Encourage your child to complete homework on his/her own as much as possible and assist only as needed.
- Monitor your child's work for understanding.
- Communicate individual student needs with the teacher.
- Call the school office to arrange picking up missed assignments in the main office at 3:45 p.m., except for math, when additional instruction is needed.
- Parents will sign notification of missing assignments.

