



Stonegate Elementary School Rules of Conduct and Disciplinary Procedures Student Responsibilities and Rights 2014-2015

In school, good citizens come prepared to learn.

- A. They arrive to school on time.**
- B. They bring all necessary materials to each class, including school supplies, homework and related assignments.** Cell phones, toys, trading cards, and electronic games are not appropriate for the school environment and will be taken from the student and held until a parent comes to pick them up. Bringing any gun, knife, or bullet or a facsimile of any weapon to school is grounds for suspension and possible expulsion from school.
- C. They will wear clothing appropriate for school and the weather. NO HATS ARE TO BE WORN IN THE BUILDING.** Students are asked to avoid wearing belly-showing shirts, short skirts, and high-heeled shoes. Hats, bandanas, and clothing deemed inappropriate by the administration can result in disciplinary action.
- D. They will only take medication with a doctor's signature on MCPS form 525-13.**
Prescription and non-prescription medications must NOT be brought to school and/or administered without a doctor's note on a school form available from the nurse or the office. Bringing any illegal drug on to school property is grounds for suspension and possible expulsion.

In school, good citizens respect the rights, learning, and safety of others.

- A. They will meet school wide expectations and follow the rules.** Rules concerning behavior in classrooms, in the hallways, during assemblies, lunch, and recess, and when riding the school bus are expected to be followed by all students. Refusal to follow school rules is grounds for disciplinary action.
- B. They will use positive and respectful language and actions at all times.** The use of profanity, put-downs, name-calling, threats, or the spreading of rumors is grounds for disciplinary action. In addition, teasing, threatening, sexual harassment, and bullying are not tolerated in the school environment and could result in consequences.

- C. They will keep their hands, feet, and all body parts to themselves.** Any physically aggressive action towards another student or staff member is grounds for suspension and possible expulsion from school.
- D. They will respect the authority of all adults in the school.** The rolling of eyes and the use of inappropriate body gestures are disrespectful. Refusal to comply with adult directions may result in dangerous situations and is grounds for disciplinary action.

In school, good citizens respect the property of the school as well as the property of others.

- A. They will use all materials and supplies appropriately and safely.** The misuse of property which results in damage to the school's or someone else's belongings is grounds for disciplinary action. The loss of the school's or someone else's property may result in providing a replacement or financial compensation.
- B. They will ask permission before using materials or supplies belonging to someone else.** The use of the school's, or someone else's belongings without getting permission is grounds for disciplinary action.
- C. They will always use technology, including computers and various websites, under the supervision and permission of adults.**

Specific Student Expectations

In the cafeteria, good citizens:

- A. Enter and leave the cafeteria in an orderly manner, with permission.**
- B. Use an indoor voice.**
- C. Place all trash carefully into the appropriate containers.**
- D. Leave the tables and surrounding areas clean.**
- E. Stay in their seat unless given permission to do otherwise.**

On the playground, good citizens:

- A. Resolve differences in a peaceful manner or seek adult help.**
- B. Respect recess supervisors and follow their directions.**
- C. Receive permission from a member of the staff before leaving the playground.**
- D. Share equipment and take turns.**

On the bus, good citizens:

- A. Observe Stonegate's school rules.**
- B. Do not eat or drink on the bus.**
- C. Cooperate with the driver.**
- D. Listen to the patrols.**
- E. Stay in their seat.**
- F. Keep head, hands, and feet inside the bus.**
- G. Keep the bus clean.**

In the hallway, good citizens:

- A. Walk quietly, along side their teacher. When unattended, they walk with a pass, quietly and orderly.**
- B. Walk in a straight line.**
- C. Keep hands at their sides.**
- D. Follow adult directions.**

In the restrooms, good citizens:

- A. Wash their hands after using the restroom and put trash into the trashcans.**
- B. Use the restroom facility correctly.**
- C. Do not write or draw on the walls.**
- D. Do not bring anything but the pass into the restroom with them.**
- E. Return to class as quickly as possible.**
- F. Respect the rights of others using the restroom.**

During dismissal, good citizens:

- A. Listen carefully to the afternoon announcements.**
- B. Walk, not run, through the hallway in an orderly fashion.**
- C. Respect the directions of the patrols and the adults in the building.**
- D. Approach the bus, the car, or their walk home in a safe manner.**

Disciplinary Procedures

The principal, or other adult acting at the principal's request, shall determine the appropriate consequences in each case of student misbehavior or violation of the rules and regulations. Each student has the right to present his or her view of the problem when the principal is determining the facts and imposing the penalties.