

Fields Road Elementary School

One School Drive

Gaithersburg, MD 20878-2897

(301) 840-7131



August 2013

Dear Parents and Guardians,

Attached is a copy of the **FIELDS ROAD ELEMENTARY SCHOOL DISCIPLINE POLICY**. The purpose of this document is to provide a common understanding of expectations for student behavior. The policy reinforces our school's mission of creating a safe, supportive environment for children to learn and grow. It also aligns with Montgomery County Public Schools guidelines.

Please take the time to read and review this document with your child. Then **sign and return this page only by September 7, 2013** to your child's teacher. Keep the attached policy for your records. We thank you for your cooperation and look forward to a positive and productive year with both you and your child.

Sincerely,

Kathryn S. Rupp, Principal

I have read and discussed the Fields Road Elementary School Discipline Policy with my child.

Student Name

Teacher and Grade

Parent/Guardian Signature

Date

****RETURN THIS TO SCHOOL BY SEPT. 7, 2013***

Fields Road ES Discipline Policy

It is our belief that school should be a secure, nurturing environment that fosters respect for oneself and others and a lifelong love of learning. Fields Road uses the nationally recognized Positive Behavior Interventions and Supports (PBIS) behavior management system to focus on recognizing students for positive behaviors while respectfully addressing behaviors that are not appropriate for school.

Our four school-wide core values are **respect, responsibility, dedication** and **safety**. We teach children to model these values in all school settings and we encourage you to also use this language at home when talking about your behavior expectations. As a school, we celebrate students' excellent choices with High Flyer tickets. When your child brings home a High Flyer ticket, please take a few moments for sharing and congratulations.

Fields Road school rules are an expression of our core values outlined below.

Respect is following the directions of the teachers and staff, using kind words, and taking care of our building and supplies.

Responsibility is being in the right place, at the right time, doing the right thing.

Dedication is always putting forth my best effort.

Safety is making sure that my actions and words are not dangerous to me or anyone else.

In regard to discipline, we adhere to the following premises:

- A dynamic well-structured school program goes a long way to engaging students and minimizing disruptive behaviors
- The relationship between teacher, student and parent is key to a child's success, both academically and behaviorally
- Action must be taken when a child initiates or participates in unsafe behavior
- Disciplinary interventions should be timely, fair and appropriate
- Parents will be contacted when a child's behavior is serious enough to be referred to the office for administrative action
- A list of behaviors considered unfitting for Fields Road ES and their potential consequences is attached
- Serious incidents will be handled in accordance with guidelines outlined in *A Student's Guide to Rights and Responsibilities in Montgomery County Public Schools* (attached)