

MINUTES

College Gardens Elementary School PTA Minutes

November 1, 2011

The meeting was called to order by Jennifer Green, President at 7:04 p.m.

In attendance

Jen Green, Eric Van Ryzin, Ron Hays, Jen Halper, Linda Sankanung, Nancy Paul, (board members) Absent: Gegi Leeger

October Meeting Minutes approved by voice vote.

President's Report

Will be more vocal about what is needed so President is supported.

Membership Report

The Treasurer indicated the PTA will net about \$3100 and the PTA budgeted \$2800. The President recognized and thanked Fred Moser for setting up the database for the directory. There are about 380 members.

VP of Communications Report

NewsFlash distribution on Monday morning. Deadline by close of day on Friday. The green group receives all paper flyers (561 students). Yellow group are older siblings and will only receive grade relevant materials (131 students). Red group has 121 families and will receive flyers electronically. If you want to be in the red group, e-mail info@cgespta.org. Everyone will receive a notice of which group they are in. The communications team is requesting 580 copies of flyers beginning next week. There is now a communications policy of only two flyers per event to save paper.

VP of Fundraising Report

Linda is waiting to hear back on dollar amount from Austin Grill for October Community Dinner. The next community dinner is Tuesday, Nov. 15th at CicCi Pizza. The Book Fair is projected to net \$3800. Thanks to Sylva and her team for the book fair including family night which was a huge success. Pre-Sale for Wimpy Kids will be coming in November. A thank you flyer is coming and the online book fair is ongoing until November 11, 2011, no shipping costs and books delivered to the school. Sylva agreed to chair the Spring Book Fair in April 2012. The Community Dinner in December is at California Tortilla. California Tortilla is offering free kids meal for children who go with their report card on Nov. 10th and 11th.

Treasurer's Report

Kate Savage reviewed the PTA books for auditing. Found nothing wrong with the books and Ms. Savage praised Ron for keeping the books accurate.

5th grade moving on ceremony just paid for last school year. Membership cannot make a contract. Last year, unfortunately the chair of the moving on ceremony engaged in a contract. The paperwork did not come in until July. Due to the PTA rules, the accounting books are closed June 30th and no check can be written until the new budget is passed, so the company had to wait 4 months to be paid. Only the PTA President can engage in a contract.

Deadline for teacher reimbursement is November 23, 2011.

This year's 5th grade needs a moving on committee chair and maybe short on funds based upon delay of payment for last year.

Directory sales are less than last year and ordering slightly more directories for parents who want more than one. Parents can purchase an additional directory for \$5.

Payment was made for the first Cultural Arts Assembly.

Escrips had a miscommunication about where to be deposited but working with the school on this matter.

Treasurer's report as submitted accepted by voice vote. Ron is term limited for treasurer. He is willing to train a new treasurer now. See attached treasurer report.

Secretary

The PTA received a thank you from the 5th grade team for the book carts and a thank you from Faith Adler, head start teacher, for the 5th grade luncheon.

MCCPTA Reps

October 25th last meeting.

The curfew resolution failed at the October MCCPTA meeting. An alternate resolution proposed to oppose curfew while supporting tactics to curb teenage crime passed. All other resolutions passed.

1. Proposed Resolution on the Capital Improvement Program Budget and CIP
2. Proposed Resolution on Co-Location of County Services at MCPS Schools
3. Proposed Resolution on Procedures for Site Selection Process
4. Proposed Operating Budget Compact (These are long-term issues)
5. Proposed Operating Budget Priorities

The next meeting is November 22nd Carver Education Building 7 pm. Dr. Starr will be available from 6:30 to 7:00.

The Capital Improvement Plan works on a six year budget and then is revised every two years. The RM Cluster is hoping for several things. The cluster was seeking Elementary School #5 to relieve overcrowding, an addition to Julius West to address increased enrollment, and additions for Beall Elementary School and Ritchie Park. Twinbrook looking for new school building because its building was built in 1952. Twinbrook will get modernization in 2021. Elementary school #5 included as school only option and no co-location with the Children's Resource Center in 2015. An addition for JW was included for completion in 2016.

CIP dates Nov. 7th Cluster Forum at RM at 7:30 to develop testimony for the school board meeting. Nov. 14th Cluster giving testimony to board of education. Show up in CGES colors and posters, etc. A boundary study will be done once school gets built.

Nov. 3rd Military Family event at RM HS at 7 pm to get resources.

Nov. 9th Innovative Ways to Engage Multicultural Families Carver Education 6:30 to 8:30 pm.

Principal's Report

- Thanked Sylva and her team for the book fair.
- Thank Vince for Bar-T and everything
- Thank Halloween Young Runners
- Thank for International Walk to School Day
- Thank you Go to Gators and still accepting parent volunteers for regularly scheduled. Still have t-shirts
- Staff lounge looks great. It has been painted.
- Chinese Language teacher. A candidate has been selected and should be here by end of November.
- Hosted International Teachers from South America. Some children came from classes to speak with principals in Spanish.

- College Gardens Elementary School Capital Project: Projections indicate enrollment at College Gardens Elementary School will exceed capacity by more than four classrooms throughout the six-year CIP planning period. Relocatable classrooms will be utilized until Richard Montgomery Cluster Elementary School #5 (Hungerford Park site) opens in August 2015. An FY 2013 appropriation is recommended in the Rehabilitation and Renovation of Closed Schools (RROCS) project to begin the architectural design for the opening of the new elementary school. The school is scheduled for completion in August 2015. In order for this project to be completed on schedule, county funding must be provided at the levels recommended in this CIP.
- Board of Ed and County Council. Always keep cluster perspective. Two modernizations changed because of new school. Wear College Gardens gear. Board remembers who they see.
- Projected enrollment

	12-13	13-14	14-15	15-16	16-17	17-18
Capacity	671	671	671	671	671	671
Enrollment	840	823	834	824	824	817
Space	169	152	163	153	153	146

- Hosted Curriculum 2.0 Night – Marty Creel
- Parent Conferences – Nov. 10th and 11th – early dismissal at 12:55 pm. Mr. Ewald urges parents to have ongoing conferences and dialogues with teachers.
- 4th grade parents provided lunch today. PTA requested that luncheons not be scheduled after holiday.
- Nov. 3rd IB of MidAtlantic
- Nov. 10th Music Teachers Meeting
- Nov. 16th Quint Cluster Principal Meeting with Dr. Starr
- Nov. 18th IB Board of Governors and Dr. Starr.
- Emergency Weather Conditions – rule to feed lunch before early release. Generally no earlier than 12:55 pm. Winter weather is coming soon. Stay on top

of school closures, delayed openings or early dismissals by subscribing to the MCPS QuickNotes email news service, Alert MCPS or Twitter. Learn more about weather decisions on the MCPS emergency information website

- Visitor Management System – new system – staggered roll out to schools. Any visitor at CGES will need to insert driver’s license to a machine starting next year. Without license must insert name and address to cross reference. Time stamped badge received. Must return badge. If something is not followed administration will address issues with the visitor. Cross references multiple databases.

- Dates to Remember:

Wednesday, November 2 Monthly Connect ED Test Message

Thursday, November 3 IB MA PYP; Media Center, CGES

Monday, November 7 Richard Montgomery Cluster PTAs CIP Forum,
RMHS, Cafeteria, 7:00 p.m.

Thurs, November 10 & 11 Early Release Day; Parent Conferences,
Students Dismissed at 12:55 p.m.

Monday, November 14 Board of Education Meeting; Boundaries &
Facilities Hearing, CESC, 7:00 p.m.

Tuesday, November 15 Parent Advisory Committee Meeting

Wednesday, November 16 Quint Cluster Principals’ Meeting

Friday, November 18 Press Event with Dr. Starr & IB BoG’s

Wednesday, November 23 Early Release Day; Thanksgiving,
Students Dismissed at 12:55 p.m.

Thurs, November 24 & 25 Holiday; Thanksgiving, Schools & Offices
Closed

Staff Liaison

Like when parents take initiative in parent teacher conferences.

Kindergarten

- Today and Tomorrow is our Maryland Historical Society in-school field trip.

- Students are relating items from the past and present.
- Relates to the Central Idea: Everything changes over time (Unit: Our changing world)
- We are also growing plants and making observations

1st Grade

- Current unit: observations, investigations, and you! Students are researching other countries to learn more about the world around us. Students are also learning more about their own cultures.
- Next field trip: November 29th, in-school visit from the Science Center. Permission slips will go home this weekend.

Second Grade:

- Current unit: Planet Patrol where we are studying natural resources.
- Upcoming field trip: Strathmore Concert on November 15th

Third Grade:

- Current unit: Earth's place in space (studying the solar system)
- In math, students are studying measurement and conversions.
- Upcoming in-school field trip: planetarium on December 1st

Fourth Grade:

- In math we are working on factors, multiples, fact families and orders of operation.
- All students are taking timed math fact quizzes to reinforce their basic facts
- Current unit: How do we get there – an exploration into immigration, settlers, and events throughout history that influence us today

Fifth Grade:

- Had a field trip about brainstorming (in-school)

- Recently distributed field trip forms regarding a trip to Library of Congress (classes are going on different dates)

Old Business

Paypal account now up on website.

Staff redecoration update – still looking for a coffee table.

Playground shade – ask Mr. Ewald to follow up

Spirit Wear – starting discussion. Scheduling meeting with Color Works

Hope to have directory out by Thanksgiving.

New Business

There was a motion proposed and seconded to fund for outside recess and indoor recess equipment up to \$300. See attached. The motion was amended to come from the one time gifts budget line and not special requests. The amendment to the motion was approved by voice vote. The amended motion approved by voice vote.

Family Math Night. College Gardens did not get the county grant this year because it received the grant the previous three years. Mrs. Eldred requested up to \$300 from the PTA for Family Night. Math Magicians and Wizardary is the theme. The PTA may create a line item next year in the budget for family math night. A motion was proposed and seconded to fund family math night up to \$300. The money would come from special requests. Voice vote approved the motion.

The MCCPTA rep, Nancy Paul proposed a motion requesting up to \$40 for cluster activities. The motion was seconded. It could come from general operating budget for CIP. There may be a possible line item for next year's budget. Voice vote approved the motion.

Mr. Dushel and about 15 staff are donating time and money to a Habitat for Humanity event. They cannot leave the site even for lunch, but can have lunch brought to them. Nancy Paul proposed a motion to spend up to \$100 for a staff luncheon on November 12, 2011 for participating in Habitat for Humanity. The motion was seconded and the money would come from staff appreciation line item. Voice vote approved the motion .

Parent's Forum

Black History Month every year is limited to Martin Luther King, Jr. and Rosa Parks. Parents would like to see more exposure to others who have made contributions. Mr.

Ewald will speak to the leadership team about expanding. Noted to raise at next NAACP meeting.

A parent concern was that there are not enough text books in the classroom in 4th and 5th graders and they are not allowed to bring them home. Mr. Ewald will check with the 4th and 5th grade teams. K-1 are not using text books because of new curriculum. 4th and 5th grade using textbooks and other resources.

Mr. Ewald's response to the textbooks was provided after the meeting to the PTA secretary. "We use textbooks as classroom resources. Teachers use multiple instructional materials besides the textbooks - Drexel, Pearson online, Harcourt/Glencoe copies. Teachers also use electronic materials from the math department."

Announcements

The PTA secretary has membership cards. Please see her for your card.

Motion to adjourn 8:38pm. Approved unanimously by voice vote.

Next Meeting

December 6, 2011 at 7:00 p.m., APR