

# MCCPTA

## SPRING 2012 LEADERSHIP SKILLS TRAINING



Wednesday, June 6, 2012

6:30 PM - 9 PM

Walter Johnson High School Cafeteria

6400 Rock Spring Drive Bethesda, MD 20814

*MCCPTA provides quality training as part of your dues payments  
All PTA members in Montgomery County are encouraged to attend. There are valuable  
sessions for all. Anyone interested in helping the PTA support families is encouraged to  
sign up. Special tools for new and returning officers and committee chairs.*

## LEADERSHIP TRAINING SCHEDULE

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6:30 – 6:50 PM – REGISTRATION Sign in, grab your name tag, and enjoy light dinner snacks!

6:50 -- 7:10 PM – Introduction to MCCPTA & Advocacy Techniques

7:20 -- 8:10 PM – Leadership Skills

8:15 – 9:00 PM – Training for Specific Positions and Skills

Better **Budgeting** Begins Now!  
Capital Improvement Program, **CIP**, make it work for your school  
**Communications** are Key  
**Cultural Arts**  
**Education** Issues—grading, curriculum, testing  
**Membership** Recruitment, Retention and Resources  
Organization and **Bylaws**; PTA Structure Concepts  
**Reflections**—help our PTAs get involve with artistic expression  
Volunteer, Family, Student and Teacher **Involvement**

**Presidents** Checklist & Support  
Dollars and Sense—**Treasurers** Tasks & Tips  
**Secretaries**, Minutes, Records and the Backbone of PTA  
**Cluster Coordinators and Area VPs**—what do I really need to do?  
What Do **Delegates** Do?  
**Membership** Roundtable  
Show me the Money! **Fundraising** can be fun and easy  
**Hands on Science** After School Program  
Foreign Language in Elementary Schools—**FLES** Before & After School Program

Sign up by May 31, 2012 at [www.SignUpGenius.com/go/60B054FA5A82E5-mccpta1](http://www.SignUpGenius.com/go/60B054FA5A82E5-mccpta1)

Questions? Contact: Suzanne Weiss, MCCPTA Training Chair at [sjwassoc@att.net](mailto:sjwassoc@att.net)

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