

## Cloverly Elementary School Back To School Information!

Dear Cloverly Families,

It is with excitement and anticipation that I welcome you to the 2025-2026 school year. We are so excited to welcome our students back to school on August 26! I hope your summer has been filled with peace, relaxation, and fun activities with your family. The beginning of the school year is just around the corner, and we are looking forward to a great start to the new school year.

Cloverly has been a busy place this summer. Our staff have spent many hours this summer cleaning, planning, enrolling, and attending training. Our excellent building service team has done an outstanding job of getting the building ready for school. I am deeply appreciative of all of the hard work our staff has put forth this summer in order to be ready for the start of school. Our amazing team will be ready to hit the ground running on day one.

Each year, there are changes in staff for a variety of reasons. We wish the following colleagues well as they have moved on to new opportunities:

- Rebecca Spencer, fifth grade teacher
- Jessica Dickens, PEP teacher
- Sara Glasser, instrumental music teacher

Please join me in welcoming these terrific new staff members to the Cloverly family:

- Tienne Mohs, kindergarten teacher
- Jenna Dietrich, instrumental music teacher
- Lisa Orifici, third grade teacher
- Marla Schrader, paraeducator

For your information, listed below are the teachers assigned to each grade level.

Grade Level	Teachers			
Preschool (PEP)	Ms. Austin	Ms. Goldberg		
Autism	Ms. Enciso	Ms. Habla	Ms. Trimble	Ms. Robertson
Kindergarten	Ms. Brubach	Ms. Burgess	Ms. Mohs	
Grade 1	Ms. Fuji	Ms. Quinn	Ms. Zarchin	
Grade 2	Ms. Cotman	Ms. McGurl	Ms. Wellen	

Grade 3	Ms. Helberg	Ms. Orifici	Ms. Prorok	
Grade 4	Mr. Bogart	Ms. Delikat	Ms. Reamer	
Grade 5	Ms. Allison	Ms. Geiger	Mr. Poindexter	

**TEACHER ASSIGNMENTS-** Parents, please ensure your email addresses are up to date! Parents will receive an introductory email from their student's assigned teacher on the afternoon of Tuesday, August 19th.

**SCHOOL SUPPLY LISTS-** Please see the suggested [school supply list](#) here!

**BUS INFORMATION- COMING SOON!** As soon as the bus routes are released by the Department of Transportation, we will send out a message to all families and post them on our website. We expect this information to be released the week of August 11 - 15.

### **NEW THIS YEAR!!!!**

- **Kindergarten Transition Day- Monday, August 25.** MCPS is pleased to introduce a new day dedicated to smoothly transitioning our new Kindergarten students into the Cloverly community. Please note, this is not an official school day, and it is designed specifically for Kindergarten. [Click here for more information- Kindergarten Parents- PLEASE READ!](#)
- **Sneak Preview for New Students- Monday, August 25, 1:00 p.m.** Students and their families who are new to Cloverly this year are welcomed to attend a new student sneak preview at 1:00 p.m. Tours will be available, students will be able to see their classrooms, meet other new students and meet their teachers. Students and families are then encouraged to stay for the full school Open House at 1:45 p.m.
- **Open House- Monday, August 25, 1:45 p.m. - 2:45 p.m.** All students and families are invited to join us for our annual open house for all students. The purpose of the open house is to welcome students back to school, help reduce first-day jitters, and for students to meet their teachers and find their classrooms before school begins. Students are welcome to drop off their school supplies in their classrooms during open house. The open house will end at 2:45. Grab a popsicle on your way out, sponsored by the PTA!

Please make note of the following upcoming important dates:

- **Tuesday, August 19, 4:00 p.m. - Classroom assignments Emailed to parents**
- **Thursday, August 21, 6:30 p.m. - Kindergarten Back To School Night for Parents.** We invite all kindergarten parents to a special Back To School Night orientation meeting at 6:30 p.m. at Cloverly Elementary School. The purpose of this meeting is to acquaint you with the kindergarten program and curriculum, review school procedures, and to answer any questions you might have about the beginning of school.
- **Monday, August 25, 9:00 a.m. - 3:25 p.m. Kindergarten Transition Day (see above)**
- **Monday, August 25, 1:00 p.m.- Sneak Preview for New Students (see above)**

- **Monday, August 25- 1:45 p.m.- 2:45 p.m. Open House (see above)**
- **Tuesday, August 26- First Day of School**
- **Monday, September 1- No School**
- **Thursday, September 18- PTA Meeting / Back to School Night (Grades 1-5) and for Parents and Guardians.** At 6:30 pm, all parents/guardians are invited and encouraged to meet your child's teacher and hear about the exciting learning opportunities your child will be engaged in this school year. The Back To School Night program will begin promptly at 6:30 pm. Please note that this Back to School Night is for parents of students in grades 1 through 5, PEP, and Autism programs.
- **Tuesday, September 23- No School**
- **Friday, September 25 - Early Release Day for Students, 12:55 p.m. dismissal**
- **Thursday, October 2- No School**

On the following pages you will find updated information about general school policies and procedures pertaining to the opening of school. Please review this information with your child to ensure a smooth beginning. Please continue to check our website regularly for more information at: [Cloverly Elementary School](#). Please also read the attached letter from our PTA President.

It is my hope and expectation that through hard work, collaboration, and ongoing communication that Cloverly Elementary School will provide the strongest education available for your child. Through the relationships we build, we will continue to make Cloverly Elementary School a place that ensures high levels of learning for ALL students. I eagerly await the beginning of school and look forward to a successful 2025-2026 school year.

Sincerely,

Michael D. Bayewitz  
Principal, Cloverly Elementary School

**CLOVERLY ELEMENTARY SCHOOL  
IMPORTANT INFORMATION FOR THE START OF SCHOOL, 2025-2026**

**School Hours**

Our school hours are **9:00 a.m. - 3:25 p.m.** Students must not arrive at school before 8:40 a.m. There is no adult supervision available for students prior to 8:40 a.m. **For the safety and liability of your children, do not drop them off before 8:40 a.m.**

## **Attendance**

**Daily attendance is critical!** Please do not send your child to school when they are sick, but please DO send your child to school every other day, on time.

Students who arrive in the school building after 9:00 a.m. are considered tardy and will be marked late. Students who arrive late must go directly to the main office, sign in, and receive a late pass. Each late arrival counts as a tardy.

In order to ensure continuity and to avoid disruptions during the instructional day, parents should avoid picking up students before 3:25 p.m. Parents should wait until 3:25 p.m. when students are dismissed. *If parents need to pick up their child(ren) before the end of the school day, please do so no later than 3:15 p.m.*

## **Daycare- Kids After Hours**

Kids After Hours will continue to offer private before and after school daycare housed in the AP room. Morning daycare hours (before school) are 6:30 a.m. – 8:40 a.m. and evening daycare hours (after school) are 3:25 p.m. – 6:30 p.m. Please contact Kids After Hours by phone at 301-933-6888 if you are interested in daycare.

## **Bus Information**

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## **Dismissal Procedures**

Please review with your child how you intend for your child to be dismissed. Dismissal begins at 3:25 for all students. There are several options:

1. Bus Rider- If your student will be a bus rider, please review the bus schedule with your child. We assign colors to the bus routes to make it easier for the students. The color is listed on the linked schedule.
2. Car Riders- Students who are being picked up via car will go to the All Purpose Room. Please be patient in the carpool line as the number of car riders has increased.
3. Walkers- Your child will be considered a walker if they are walking home OR if you intend to greet them in the front of the building.
4. Kids After Hours (KAH)- Students attending KAH after school will dismiss directly to KAH.

## **Changes in Transportation or Location**

It is important for the safety of students that we are notified if the mode of transportation or location changes when students leave each day. Therefore, students are **required** to bring a note indicating the change and endorsed with a parent signature and a phone number where he or she can be best contacted.

## **Student Item Drop-Off**

It is important for students to be prepared with his or her materials each day. Parents who need to drop off their children's forgotten items should come to the main office and will then be directed to the student drop off table. The drop off table is located in the foyer area outside of the main office.

### **Lunch and Meal Prices**

Students may bring a non-perishable, non-refrigerated lunch to school or may purchase breakfast and/or lunch at school. **Please note these meals are no longer free unless your family qualifies for free or reduced meals.** Breakfast will be available in the cafeteria between 8:40 and 9:00 a.m. and costs \$1.30. The cost of a school lunch is \$2.55. [Click here to learn how to apply for free or reduced meals, deposit money into a lunch account and more more.](#)

### **Meal Times and Recess Schedule**

All meals take place in the All-Purpose Room. Thirty minutes is given for lunch and forty minutes is given for recess. There will be a separate, designated table, available at each lunch shift for students with food allergies. Please let the classroom teacher, health technician and school health nurse know if your child has food allergies and should be seated at the designated table. The final lunch/recess times will be shared the week before school begins.

### **Birthdays At School**

In order to preserve instructional time and maintain safety for students with severe food allergies, **birthday treats are not permitted.** Students should also not distribute birthday party invitations at school.

### **School Supplies**

Suggested [school supplies for each grade level can be found here.](#) \_

### **Student Discipline**

Montgomery County Public Schools (MCPS) strives to create positive school climates where students, parents/guardians, and staff work together respectfully to maintain an orderly and safe learning environment, focused on teaching and learning. The Montgomery County Board of Education Policy JGA, Behavior Intervention, Safety, and Well-being Plan, provides a philosophy of behavior intervention that is rehabilitative, restorative, and educational, to be implemented fairly and equitably with clear, appropriate, and consistent expectations and consequences to address student behavior that is not aligned with MCPS's expectations to maintain a positive school climate. Click here to read the entire [MCPS Student Code of Conduct.](#)