



Prekindergarten/Head Start Student Enrollment

MONTGOMERY COUNTY PUBLIC SCHOOLS offers free prekindergarten and Head Start programs in schools throughout the county for income-eligible families. These programs give children the skills and knowledge they need to be ready for kindergarten.

• **Rocking Horse Road Center (Registration Site)**

4910 Macon Road
Rockville, Maryland 20852

Monday–Friday 9:00 a.m.–4:00 p.m.

Walk-ins welcome

Appointments available if preferred

**Do you have a 4-year-old child?
IF YES,
then your family may qualify for
free prekindergarten or Head Start
programs in MCPS.**

CALL 301-230-0676 to begin the enrollment process

Step 1	Step 2	Step 3	Step 4
<p>Admissions</p> <ul style="list-style-type: none"> Find out if you meet the income guidelines <p>Call 301-230-0676</p> <p>When you apply, staff will:</p> <ul style="list-style-type: none"> Verify student and parent identity Verify county residence Verify family income 	<p>Immunization Requirements</p> <ul style="list-style-type: none"> Receive health packet Student will need to complete a physical exam and the necessary vaccinations prior to entering school. 	<p>Home Visit or Teacher Meeting</p> <ul style="list-style-type: none"> Hand in health packet Teacher will provide information about class times and bus transportation. 	<p>Attend School</p> <ul style="list-style-type: none"> Bus transportation will be provided Student will attend daily classes Monday through Friday.

Enrollment Information and Most Commonly Used Documents

<h2>Age of the Student</h2> <p>To be eligible for school:</p> <ul style="list-style-type: none"> • Students must turn 4 by September 1. 	<h2>Identity of Person Enrolling Student and Relationship to Student</h2> <ul style="list-style-type: none"> • Identification AND • Proof of relationship to student • Other cases, work with the staff to determine appropriate form and required documentation 	<h2>Residency in Montgomery County</h2> <p>Homeowner</p> <ul style="list-style-type: none"> • Provide copy of current property tax bill <p>Renter</p> <ul style="list-style-type: none"> • Provide copy of current lease <p>Shared housing</p> <ul style="list-style-type: none"> • Provide documentation from homeowner or renter <p>Homeless</p> <ul style="list-style-type: none"> • Work with homeless liaison 	<h2>Proof of Family Income</h2> <ul style="list-style-type: none"> • Family must provide proof of current income for all adults
<h3>Examples</h3>	<h3>Examples</h3>	<h3>Examples</h3>	<h3>Examples</h3>
<ul style="list-style-type: none"> • Birth certificate • Passport/visa • Hospital certificate • Physician's certificate • Church certificate • Parent's notarized affidavit (sworn notarized statement attesting to the accuracy of the date of birth) • Other legal or notarized identification 	<ul style="list-style-type: none"> • Photo ID driver's license • Passport, permanent resident alien card, naturalization papers • Court order • Separation or divorce decree • Parent's notarized affidavit (sworn notarized statement attesting to the relationship) 	<ul style="list-style-type: none"> • Medical bill • Car registration • Car insurance policy/bill • Current utility bill • Current phone bill • Voter registration card • USCIS application • Government or official correspondence at residential address 	<ul style="list-style-type: none"> • Last 3 pay stubs • Current income tax form • Employment letter • Unemployment benefits • Notarized letter of financial support • Temporary Cash Assistance (TCA)