

BEVERLY FARMS ELEMENTARY SCHOOL

8501 POSTOAK ROAD
POTOMAC, MARYLAND 20854

Our Vision

Beverly Farms, in partnership with the community, is committed to excellence in teaching and learning, in a caring environment where diversity is respected.

Our Mission

The mission of Beverly Farms Elementary School is to ensure that all students can and will be successful in reaching their academic and personal goals. We nurture individual talents, honor individual differences, and celebrate collective achievements. By working together and supporting each other, our community will strive to create a warm, safe environment in which each member feels respected and valued. Through engaging and challenging learning opportunities, high expectations, and shared responsibility, our students will become life-long learners and leaders.

December 2012

Dear Beverly Farms Parents and Guardians:

We want to welcome all of you back to our New and Improved, State of the Art, Beverly Farms Elementary School. All of you will be coming to us for the first time. We are happy to be just a short time away from seeing you all. As you know over Winter Break our dedicated staff and parent volunteers will be helping to unpack, so that we are ready to welcome all of our smiling and excited students on January 3rd and all of our smiling and excited parents, alumni, and neighborhood friends on January 4th at our Open House from 4:30 - 7:00.

It has been evident throughout this whole new building process that our school community's first priority is our shared commitment to the development of the whole child. We believe learning is the result of teamwork with everyone working together to produce the best education possible for your child. As we look forward to continuing this commitment in our new school, we must come together, staff and parents, modeling how to best follow our new procedures and systems our new school will have.

Many of the processes that we implemented before have been tweaked and changed and tailored to our new school. Therefore, we need your support as we begin the New Year in our new building. Please read carefully how you can help your child begin learning the new processes and procedures for arrival and dismissal.

BUS RIDERS

We would like to have all bus riders ride their bus to school on January 3rd. This will be a tremendous help to your child. On January 3rd, bus riders will experience their first change in procedures. As your child disembarks from the bus they will be guided by staff to use the safest route to enter into the gym. At the same time, color-coded cards will be given to the children in grades K and 1 as they get off the bus in the morning. Staff will use these cards for

dismissal in the afternoon. Bus riders will remain in the gym until the first bell, which will ring at 8:45. At that time teachers from each grade level will meet your child in the gym and lead them to his or her new classroom.

The bus routes are included with this mailing. Below we have included the Route Number and Bus Color for your quick reference. Although the bus color does not change, please note that in two cases (blue and purple buses) there is a different Bus Route Number in the A.M. and P.M.

BUS NUMBERS and BUS COLORS

A.M. Bus Route Number	Bus Color
1202	Orange
<u>1205</u>	Purple
1208	Green
1220	Yellow
1221	Red
1222	White
<u>1227</u>	Blue

P.M. Bus Route Number	Bus Color
1202	Orange
<u>1225</u>	Purple
1208	Green
1220	Yellow
1221	Red
1222	White
<u>1201</u>	Blue

CAR LOOP RIDERS

Today all Beverly Farms Elementary School families have been provided with a "Car Loop Number." Your car loop number was sent home today in your youngest child's backpack. If for some reason you have not received your number, please email Ms. Perkins at [Gina A Perkins@mcpsmd.org](mailto:Gina_A_Perkins@mcpsmd.org). When entering the car loop, please place this number on the right hand side of your car windshield so that it can be easily seen by our staff. Our staff will use that number to call your child. It is important that your child memorizes your family's car loop number. The car loop is located on the far right side of the building, next to the tennis courts. Please be certain that you have finished your phone calls before entering the car loop line. For the safety of your child and everyone else's child, our car loop is a No Cell Phone Zone. We also ask that you do not, for any reason, leave your car to help your child enter or exit the car. We will have staff available to help your child. If for any reason you feel you must leave your car to help your child, please park your car and carefully cross your child through the car loop traffic.

- Your cooperation in following these procedures will greatly help to keep our children safe and the car loop flow smooth and quick.

As your child exits your car, he or she will be guided by staff members and patrols to the AP Room. Car riders will remain in the AP Room until the first bell, which will ring at 8:45. At that

time teachers from each grade level will meet your child in the AP Room and lead them to his or her new classroom.

WALKERS

Students that walk to school will be welcomed from two different sides of the building. Therefore, please note the difference in procedures for those students walking to school from the Victory Lane side of the building and the Seven Locks Road side of the building.

**NO child should be dropped off in front of the building
and required to cross Postoak Road.
This can be extremely dangerous.**

- **Please protect your child by modeling and following the safe processes and procedures we have designed to keep your child safe.**

Walkers that approach the building from the Victory Lane side will be guided to take a left before crossing over the bus loop lanes. Buses will be taking both a left and right on Postoak Road and we do not want our children crossing this busy intersection. We ask that parents say goodbye at that juncture, as your child will be safely guided along the route around the bus loop to the gym. Victory Lane Walkers will remain in the gym until the first bell, which will ring at 8:45. At that time teachers from each grade level will meet your child in the gym and lead them to his or her new classroom.

Walkers that approach the building from the Seven Locks Road side will be guided to take a right before crossing over the car loop lane. Cars will be taking both a left and right while entering and exiting the car loop lane onto Postoak Road and we do not want our children crossing this busy intersection. We ask that parents say goodbye at that juncture, as your child will be safely guided along the route around the car loop to the all-purpose room. Seven Locks Road walkers will remain in the all-purpose room until the first bell, which will ring at 8:45. At that time teachers from each grade level will meet your child in the all-purpose room and lead them to his or her new classroom.

If you are waiting for your child to walk home at the end of the school day, and you and your child will be walking towards Victory Lane, please wait on the corner of the sidewalk on the side of the bus loop that is closest to Victory Lane. This is the same location that you will be leaving your child in the morning when you walk them to school. Again, adults and patrols will be present to guide your child safely to this meeting area. This will ensure that our bus riders and walkers can leave the building safely and efficiently. Please remember that we will be dismissing approximately 300 children from this side of the building. Please do not enter the school from that side of the building. **ALL visitors must enter through the main office door.**

If you are waiting for your child to walk home at the end of the school day, and you and your child will be walking towards Seven Locks Road, please wait on the corner of the sidewalk on the side of the car loop that is closest to Seven Locks Rd. This is the same location that you will be leaving your child in the morning when you walk them to school. Again, adults and patrols will be present to guide your child safely to this meeting area. This will ensure that our car riders and walkers can leave the building safely and efficiently. Please remember that we will be dismissing approximately 300 children from this side of the building.

Again, as stated, we appreciate you modeling how to best follow the procedures and processes we have designed to ensure safety.

LUNCH HOURS

The revised lunch schedule for grades K-5 is listed below.

Grade	Lunch	Recess
2	10:45 - 11:15	10:15 - 10:45
1	11:20 - 11:50	11:50 - 12:20
3	11:35 - 12:05	11:05 - 11:35
4	12:10 - 12:40	12:40 - 1:10
5	12:45 - 1:15	1:15 - 1:45
K	1:20 - 1:50	1:50 - 2:20

IMPORTANT GENERAL POINTS OF INTEREST

- Please send your child to school no earlier than 8:30 a.m. We cannot provide supervision before 8:30 a.m. Our school day begins at 8:50 a.m. We recommend that you ensure your child is at school by 8:40.
- Please enter the building using the front door. Please report to the office before visiting your child's classroom during the school day. You must sign in and we will give you a guest pass. This helps to ensure that every adult in the building is properly identified and the building remains safe and secure.

The most important thing to remember is that we share in your efforts to make your child's elementary school experience a success. It is our pleasure to welcome you and your children to the New and Improved State of the Art Beverly Farms Elementary School for the New Year.

Sincerely,



Beth Brown
Principal

Arrival Routes Report

Route: 1202 - BEVERLY FARMS ES - ORANGE**First Stop Time: 8:17 A.M.**

<u>Seq</u>	<u>Stop Description</u>
1	11815 SEVEN LOCKS RD - (ST JAMES CHURCH DAYCARE)
2	11915 SEVEN LOCKS RD 20854
3	12017 SEVEN LOCKS RD 20854
4	GREENLEAF AVE AND GOYA DR
5	FONTAINE ST AND GOYA DR
6	FONTAINE ST AND SEVEN LOCKS RD ON FONTAINE ST
7	11702 SEVEN LOCKS RD 20854
8:35 A.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854 226 - REGULAR SCHOOL

Route: 1205 - BEVERLY FARMS ES - PURPLE - PM1225**First Stop Time: 8:20 A.M.**

<u>Seq</u>	<u>Stop Description</u>
1	CODDLE HARBOR LA AND HEATHERTON LA
2	HEATHERTON LA AND SEVEN LOCKS RD
3	IVYMOUNT TER AND MARY CASSATT DR
4	MARY CASSATT DR AND SEVEN LOCKS RD 20854
8:35 A.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854 226 - REGULAR SCHOOL

Route: 1208 - BEVERLY FARMS - GREEN**First Stop Time: 8:19 A.M.**

<u>Seq</u>	<u>Stop Description</u>
1	TUCKERMAN LA AND DURYE DR 20854
2	TUCKERMAN LA AND WILLOWBROOK DR
3	8052 TUCKERMAN LA 20854
4	CEDAR RIDGE DR AND COBBLE CREEK CIR
5	11614 SEVEN LOCKS RD 20854 - IVYMOUNT DAYCARE
6	DECLARATION LA AND PATRIOT LA
7	PATRIOT LA AND IVYMOUNT TER
8	TUCKERMAN LA AND CEDAR RIDGE DR
9	TUCKERMAN LA FROM CEDAR RIDGE TO REGENCY
10	8219 TUCKERMAN LA 20854
8:35 A.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854 226 - REGULAR SCHOOL

Route: 1220 - BEVERLY FARMS ES - YELLOW**First Stop Time: 8:10 A.M.**

<u>Seq</u>	<u>Stop Description</u>
1	TUCKERMAN LA FROM POSTOAK RD TO FALLS RD - RSO
2	TRAILRIDGE DR AND BENTRIDGE AVE
3	TRAILRIDGE DR AND REACH RD
4	REACH RD AND SELINE WAY
5	REACH RD AND TRAILRIDGE DR
6	11315 FALLS RD - LITTLE ACORN DAYCARE/POTOMAC CC 301-983-4372
8:35 A.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854 226 - REGULAR SCHOOL

Route: 1221 - BEVERLY FARMS ES - RED**First Stop Time: 8:15 A.M.**

<u>Seq</u>	<u>Stop Description</u>
1	TOULONE DR AND CHERBOURG DR
2	MARSEILLE DR AND CHERBOURG DR - WEST ENTRANCE
3	FALL RIVER LA AND MARSEILLE DR
4	MARSEILLE DR AND CHERBOURG DR - EAST ENTRANCE
5	LE HAVRE DR AND LE HAVRE CT
6	LE HAVRE DR AND WINTERSET DR

Arrival Routes Report

8:35 A.M. BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854
226 - REGULAR SCHOOL

Route: 1222 - BEVERLY FARMS ES - WHITE

First Stop Time: 8:17 A.M.

<u>Seq</u>	<u>Stop Description</u>
1	8820 TUCKERMAN LA 20854
2	8810 TUCKERMAN LA 20854
3	8800 TUCKERMAN LA 20854
4	DEBORAH DR AND TUCKERMAN LA ON DEBORAH DR
5	DEBORAH DR AND DEBORAH CT
6	DEBORAH DR AND GAINSBOROUGH RD
7	GEORGETOWNE DR AND REGENCY DR
8	GEORGETOWNE DR AND RAYMOND LA

8:35 A.M. BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854
226 - REGULAR SCHOOL

Route: 1227 - BEVERLY FARMS ES - BLUE - PM 1201

First Stop Time: 8:13 A.M.

<u>Seq</u>	<u>Stop Description</u>
1	REACH RD AND CANFIELD RD
2	GATEWATER DR AND FROST VALLEY WAY
3	GATEWATER DR AND MISTWOOD DR
4	TUCKERMAN LA AND KAREN DR
5	TUCKERMAN LA AND JUDY PL
6	JUDY PL AND KAREN DR
7	KAREN DR AND SHAD LA
8	TOULONE DR AND MAXWELL DR
9	MAXWELL DR AND DURYEY DR

8:35 A.M. BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854
226 - REGULAR SCHOOL

Departure Routes Report

Route: 1201 - BEVERLY FARMS ES PM - BLUE - AM1227

<u>Seg</u>	<u>Stop Description</u>
3:12 P.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854
	226 - REGULAR SCHOOL
1	MAXWELL DR AND DURYEY DR
2	TOULONE DR AND MAXWELL DR
3	KAREN DR AND SHAD LA
4	JUDY PL AND KAREN DR
5	TUCKERMAN LA AND KAREN DR
6	TUCKERMAN LA AND JUDY PL
7	GATEWATER DR AND FROST VALLEY WAY
8	GATEWATER DR AND MISTWOOD DR
9	REACH RD AND CANFIELD RD

Route: 1202 - BEVERLY FARMS ES PM - ORANGE

<u>Seg</u>	<u>Stop Description</u>
3:12 P.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854
	226 - REGULAR SCHOOL
1	11815 SEVEN LOCKS RD - (ST JAMES CHURCH DAYCARE)
2	11825 SEVEN LOCKS RD 20854 - (BETH SHOLOM) WEDNESDAYS ONLY
3	11915 SEVEN LOCKS RD 20854
4	GREENLEAF AVE AND GOYA DR
5	FONTAINE ST AND GOYA DR
6	FONTAINE ST AND SEVEN LOCKS RD ON FONTAINE ST
7	12017 SEVEN LOCKS RD 20854
8	11702 SEVEN LOCKS RD 20854
9	BELLS MILL ES PM ONLY - HUAYUAN CHINESE ACADEMY

Route: 1208 - BEVERLY FARMS ES PM - GREEN

<u>Seg</u>	<u>Stop Description</u>
3:12 P.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854
	226 - REGULAR SCHOOL
1	TUCKERMAN LA AND DURYEY DR 20854
2	TUCKERMAN LA AND WILLOWBROOK DR
3	8052 TUCKERMAN LA 20854
4	CEDAR RIDGE DR AND COBBLE CREEK CIR
5	11614 SEVEN LOCKS RD 20854 - IVYMOUNT DAYCARE
6	DECLARATION LA AND PATRIOT LA
7	PATRIOT LA AND IVYMOUNT TER
8	TUCKERMAN LA AND CEDAR RIDGE DR
9	TUCKERMAN LA FROM CEDAR RIDGE TO REGENCY
10	8219 TUCKERMAN LA 20854

Route: 1220 - BEVERLY FARMS PM - YELLOW

<u>Seg</u>	<u>Stop Description</u>
3:12 P.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854
	226 - REGULAR SCHOOL
1	TUCKERMAN LA FROM POSTOAK RD TO FALLS RD - RSO
2	TRAILRIDGE DR AND BENTRIDGE AVE
3	TRAILRIDGE DR AND REACH RD
4	REACH RD AND SELINE WAY
5	REACH RD AND TRAILRIDGE DR
6	11510 FALLS RD 20854 - HAR SHALOM TUESDAY ONLY
7	11315 FALLS RD - LITTLE ACORN DAYCARE/POTOMAC CC 301-983-4372

Route: 1221 - BEVERLY FARMS ES PM - RED

<u>Seg</u>	<u>Stop Description</u>
3:12 P.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854

Departure Routes Report

226 - REGULAR SCHOOL

1	TOULONE DR AND CHERBOURG DR
2	MARSEILLE DR AND CHERBOURG DR - WEST ENTRANCE
3	FALL RIVER LA AND MARSEILLE DR
4	MARSEILLE DR AND CHERBOURG DR - EAST ENTRANCE
5	LE HAVRE DR AND LE HAVRE CT
6	LE HAVRE DR AND WINTERSET DR

Route: 1222 - BEVERLY FARMS ES PM - WHITE

<u>Seq</u>	<u>Stop Description</u>
3:12 P.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854
	226 - REGULAR SCHOOL
1	8820 TUCKERMAN LA 20854
2	8810 TUCKERMAN LA 20854
3	8800 TUCKERMAN LA 20854
4	DEBORAH DR AND TUCKERMAN LA ON DEBORAH DR
5	DEBORAH DR AND DEBORAH CT
6	DEBORAH DR AND GAINSBOROUGH RD
7	GEORGETOWNE DR AND REGENCY DR
8	GEORGETOWNE DR AND RAYMOND LA

Route: 1225 - BEVERLY FARMS PM - PURPLE - AM1205

<u>Seq</u>	<u>Stop Description</u>
3:12 P.M.	BEVERLY FARMS ES @ NORTH LAKE CENTER 8501 POST OAK RD, POTOMAC, MD 20854
	226 - REGULAR SCHOOL
1	CODDLE HARBOR LA AND HEATHERTON LA
2	HEATHERTON LA AND SEVEN LOCKS RD
3	IVYMOUNT TER AND MARY CASSATT DR
4	MARY CASSATT DR AND SEVEN LOCKS RD 20854