



BEL PRE/STRATHMORE ELEMENTARY SCHOOLS PARENT TEACHER ASSOCIATION

Bel Pre Elementary School ✍ Strathmore Elementary School

Classroom and School Enrichment Funds Request

In part, the PTA’s goal is to improve and support Bel Pre and Strathmore in the education of all students. For special activities which would enhance the learning of the student body or engage parents in their child’s education, teachers, educational staff, and administrators may request use of *Classroom and School Enrichment Funds* from the PTA. Funds requested should benefit a group of students (for example - a class, a student organization or club, grade level, or entire school population), rather than one child.

Requests will be considered during monthly PTA Board of Directors meetings. Recipients may receive all or part of funds requested, dependent on number and dollar amount of requests submitted, and how well activity/use aligns with overall PTA goals. Submit completed form, with Principal’s signature, to PTA Officer or place in PTA mailbox. See President or Treasurer with any questions.

School Bel Pre Elementary Strathmore Elementary

Administrator/Teacher/Staff _____

Contact (e-mail and/or phone) _____

Amount Requested: _____ Date funds are needed: _____

Briefly describe the project for which you are requesting funding. Explain how it will enhance student learning and/or engage parents in their child’s education: _____

**Note that PTA funds are restricted to certain uses. PTA cannot fund salaries (including over-time for after-school activities), classroom or office equipment (ex. copy machine), ongoing-projects (ex. maintain a garden), etc. See President or Treasurer with any questions.*

Other funding options: _____

Requester’s Signature/Date _____

Principal’s Signature/Date _____

Internal PTA Use Date Received: _____ Date Reviewed: _____

Approved Amount \$ _____ Check No. _____

Denied Reason _____

Treasurer – Signature/Date _____