AGENDA

# Child Abuse and Neglect Advisory Meeting

## March 30, 2015

## 3:00 p.m. – 5:30 p.m.

**CESC, Room 162 Training Room**

*By the end of the meeting, we will have:*

* Reviewed the comprehensive plan,
* Heard updates on the redesign from project leads,
* Reviewed protocols and policy, and
* Identified next steps.

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| 3:00 – 3:1010 minutes | WelcomeReview outcomes and agendaWelcome new members  | Ms. Debra A. Berner |
| 3:10 – 4:501 hour, 40 minutes | Overview of Comprehensive Plan with UpdatesStrategy Area 1: Policy and RegulationsStrategy Area 2: Human Resource Management PracticesStrategy Area 3: TrainingStrategy Area 4: Parent AwarenessStrategy Area 5: Student EducationStrategy Area 6: Communication | All |
| 4:50 – 5:3040 minutes | ClosingClarifying questions Review action items Pluses and Deltas | Ms. Berner |

**Meeting Notes:**

**Strategy Area 1: Policy and Regulations**

* Draft Policy presented to Board Policy Management Committee and shared with outside consultant. Reviewed by and feedback received from Extended Executive Leadership Team and Cabinet. All feedback will be shared with Policy Management Committee on April 20, 2015. Goal is to present to full Board of Education on April 27 after which it will be open for public comment for about 8 weeks. BOE will consider feedback and conduct final review in July.
* Protocols document to be used in tandem with policy. Input received from partner agencies. Feedback currently being sought from Praesidium, Inc., risk management company from Texas.
* DSS is tracking child abuse reporting forms to facilitate reports and updates to BOE.

**Strategy Area 2: Human Resource Management Practices**

* Maryland passed law that requires certain contractors to undergo background checks and fingerprinting. Governor Hogan is expected to sign the law. Law also will preclude contractors with certain convictions on their records from working in schools. MCPS working to ensure all RFPs and RFQs are consistent with the law.
* Code of Conduct for staff members – pulling together group of people who will draft a code over spring break.
* Met with principals on what volunteers are doing and to discuss criteria for background checks and fingerprinting. About 15% of principals want all volunteers to be fingerprinted but rest are concerned that this practice could discourage volunteerism. Also looking at interagency cooperation because some companies and organizations already fingerprint staff members. How could we work with these groups to obtain documentation to meet MCPS requirements?
* Sub deletion list – Meeting scheduled to look into this.

**Strategy Area 3: Training**

* Working with OSSI and Instructional Leadership Support to develop annual training for all employees. Awaiting RFP to identify experts to work with us on training plan. Goal is to have online training after which employees may print certificate of completion.
* Working on training for principals to give during pre-service week.
* Training conducted for principals and will be repeated for bus drivers, central services staff members, etc.
* Coordinating with Anne Taylor, coordinator to ensure that all IIS instructors receive training.
* Child abuse training for volunteers will be developed once staff training has been done to make sure that both are in alignment.
* Training will become part of NEO and sub training.

**Strategy Area 4: Parent Awareness**

* Deb Berner and Andy Zuckerman addressed MCCPTA representatives to update them on group’s progress.
* By fall, will have plan for increasing parent and community awareness.
* OCEP did two Parent Academies. For one, 22 people registered and no one showed up. For the second, a couple of parents attended.
* Need to share this information with schools because some do not have active PTAs. Schools may be able to get groups together to disseminate information.
* Will work with ESOL to translate materials.

**Strategy Area 5: Student Education**

* Overall shift in health education away from reciting content to having students intertwine content with Social-Emotional learning (e.g., level of comfort identifying resources, communicating effectively with adults, etc.).
* Partnership between OCIP and SCRIA for Health and PE teachers, and counselors. In secondary school, lessons will be delivered by Health and PE teachers and in elementary, by school counselors.
* CPS and HHS worked with subgroup to make sure that available data make their work meaningful.
* Lessons have been reviewed by Curriculum Advisory Committee. Counselors will be trained on lessons and objectives in May to be ready to implement them if all is approved for Fall 2015.

**Strategy Area 6: Communication**

* If type, “Child Abuse,” on MCPS page, you are directed to DSS website which is updated periodically. Local and national resources, taken from list on State’s Attorney’s Office website with link back to that site for complete list of resources, are listed.
* Communications is fielding questions from media, especially as related to this group and its meetings. They also will assist with DSS website and develop plan to disseminate information to community.

**Draft 13 policy revisions**

* Group shared feedback on policy and the accompanying protocol
* Team members were asked to complete Feedback form on Draft Protocols

Next meeting is: **May 1, 2015 3:00 p.m. to 4:30 p.m. Room 127, CESC**