

# Career Pathways Mentor/Mentee Agreement Form

## Purpose:

This agreement is designed to outline the expectations, responsibilities, and commitments of both the mentor and the mentee in the Career Pathways Mentoring Program. It serves as a guide to ensure a productive and respectful partnership.

## Mentor Information

Name:	_____
Position/Department:	_____
Contact Information:	_____

## Mentee Information

Name:	_____
Position/Department:	_____
Contact Information:	_____

## Commitments

### Mentor agrees to:

- Meet with the mentee regularly (minimum 1 hour per month; up to 4 hours per month).
- Support the mentee in setting and pursuing professional goals.
- Provide honest, constructive feedback.
- Maintain confidentiality.
- Encourage professional learning and growth opportunities.
- Attend required mentor professional learning sessions.

### Mentee agrees to:

- Take responsibility for their own growth and career development.
- Actively participate in mentoring sessions and goal-setting.
- Be open to feedback and apply learning.
- Respect the time and effort of the mentor.
- Maintain confidentiality.

## Meeting Expectations

Anticipated Frequency:	_____
Preferred Meeting Times:	_____
Preferred Meeting Format (in-person/virtual):	_____

## Goals for the Mentoring Relationship

1.	_____
2.	_____
3.	_____

## Agreement

We agree to participate fully in the Career Pathways Mentoring Program and uphold the commitments outlined above.

Mentor Signature:	_____	Date:	_____
Mentee Signature:	_____	Date:	_____
Mentoring Program Coordinator (optional):	_____	Date:	_____