

## **2025 W-2s to Be Available on Hub+ and Mailed to Employees By February 2, 2026**

The process for obtaining your tax forms for 2025 has changed. You will be able to access your Wage and Tax Statement (W-2) and Employer-Provided Health Insurance Offer and Coverage (1095-C) on [MCPS Hub+](#) by February 2, 2026. You will receive an email announcement to let you know when your tax forms have been posted.

Please read the following carefully so you will understand how to access your 2025 W-2 and 1095-C online.

### **Process for accessing 2025 Tax Forms**

Once you are notified that your W-2 and 1095-C are available (on or before February 2, 2026)—

1. Log in to [Hub+](#) using your MCPS username and password.
2. Select the **Me** tab.
3. Select the **Pay Statements** tile.
4. Click **Tax Statements** at the top left of the screen.
5. Click the available link(s) to open and print your W-2 and 1095-C.

Your W-2 also will be mailed to the address we have on file for you by February 2, 2026.

*Note: W-2s for years prior to 2025 are available on Hub+ under the **Me** tab by selecting the **2025 & Prior ePaystub and Tax Documents** tile. After logging in to the ePaystub and Tax Document Employee Self-Service page, you will need to authorize web delivery of your prior tax forms if you have not already done so.*

### **Make Sure Your Address Is Up to Date in Hub+**

Make sure your address is up to date in our system so it appears correctly on your tax forms. To check and update your address, please do the following:

1. Log in to [Hub+](#).
2. Select the **Me** tab.
3. Select the **Personal Information** tile, followed by **Contact Info**.
4. Check to see if your address needs to be updated.
5. If it needs updating, click on the **pencil icon** next to your previous address to make the needed changes.
6. Click **Submit** to save your changes.

Questions? Contact the Employee and Retiree Service Center (ERSC) at 240-740-8100 or [email ERSC](#).