

## Thinking About Retirement?

The Employee and Retiree Service Center (ERSC) will hold in-person information sessions and forms workshops for employees who are considering retirement within the next two years. ERSC staff will be available to answer questions and assist with the retirement process.

Topics for each [Retirement Informational Session](#) include a timeline for retirement, eligibility, benefit formulas, leave payout, post-retirement health and life insurance, and taxes.

After deciding to retire and attending a Retirement Informational Session, you may want to attend a [Forms Workshop](#). During these workshops, ERSC staff members present all required retirement forms, explain how to complete them, and answer any questions.

In-person sessions for this fall will be held as follows:

### ERSC Retirement Informational Sessions

Date	Time	Location
Tuesday, October 14, 2025	4:30–6:30 p.m.	Potomac and Patuxent Rooms Suites 320C/320D 15 West Gude Drive Rockville, MD 20850
Tuesday, October 21, 2025 (for MCAAP/MCBOA members only)	4:30–6:30 p.m.	Potomac and Patuxent Rooms Suites 320C/320D 15 West Gude Drive Rockville, MD 20850
Wednesday, November 5, 2025	4:30–6:30 p.m.	Potomac and Patuxent Rooms Suites 320C/320D 15 West Gude Drive Rockville, MD 20850
Tuesday, December 2, 2025	4:30–6:30 p.m.	Potomac and Patuxent Rooms Suites 320C/320D 15 West Gude Drive Rockville, MD 20850

### ERSC Retirement Forms Workshops

Date	Time	Location
Tuesday, October 28, 2025	4:30–6:30 p.m.	Potomac and Patuxent Rooms

		Suites 320C/320D 15 West Gude Drive Rockville, MD 20850
Tuesday, November 11, 2025	4:30–6:30 p.m.	Potomac and Patuxent Rooms Suites 320C/320D 15 West Gude Drive Rockville, MD 20850
Thursday, December 11, 2025	4:30–6:30 p.m.	Potomac and Patuxent Rooms Suites 320C/320D 15 West Gude Drive Rockville, MD 20850

To register for an Informational Session or Forms Workshop, log in to [Professional Development Online \(PDO\)](#) and search for “Retirement.” Be sure to check the [Retirement Informational Sessions and Forms Workshops web page](#) prior to attending an event, as dates and times are subject to change.

Additional sessions will be held in 2026. Visit the [MCPS Retirement Informational Sessions and Forms Workshops web page](#) for details.

### **Unable to Attend the In-person Sessions?**

ERSC recorded its Retirement Informational Webinar and also a Retirement Forms Webinar to provide all of the information employees need when considering retirement online. You will find links to the webinars on the [Retirement Informational Sessions and Forms Workshops web page](#).

Prior to attending the sessions or viewing the webinars, be sure to log in to [PenPoint](#), a self-service retirement system for MCPS employees, where you can determine your pension plan membership. In addition, you may find it helpful to review [Understanding Your Retirement](#), a booklet that will guide you through the retirement process.