Chapter 6

Student Services and Engagement

	IAGE
Office of Student and Family Support and Engagement	. 6-3
Grant: The Blueprint for Maryland's Future— Concentration of Poverty	. 6-4
Grant: The Blueprint for Maryland's Future— Mental Health Coordinator	6-5



Student Services and Engagement Summary of Resources By Object of Expenditure

OBJECT OF EXPENDITURE	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 CURRENT	FY 2021 BUDGET	FY 2021 CHANGE
POSITIONS					
Administrative	13.000	14.000	14.000	14.000	
Business/Operations Admin.	1.000	1.000	1.000	1.000	
Professional	166.900	171.900	171.900	193.400	21.500
Supporting Services	50.000	56.500	56.500	59.375	2.875
TOTAL POSITIONS	230.900	243.400	243.400	267.775	24.375
01 SALARIES & WAGES					
Administrative	\$1,840,077	\$2,037,022	\$2,037,022	\$2,030,027	(\$6,995)
Business/Operations Admin.	16,862	91,948	91,948	91,948	
Professional	17,724,572	19,563,612	19,563,612	20,741,356	1,177,744
Supporting Services	3,740,437	4,212,207	4,212,207	4,346,443	134,236
TOTAL POSITION DOLLARS	23,321,948	25,904,789	25,904,789	27,209,774	1,304,985
OTHER SALARIES Administrative					
Professional	191,929	351,792	351,792	375,792	24,000
Supporting Services	18,951	104,140	104,140	119,140	15,000
TOTAL OTHER SALARIES	210,880	455,932	455,932	494,932	39,000
TOTAL SALARIES AND WAGES	23,532,828	26,360,721	26,360,721	27,704,706	1,343,985
02 CONTRACTUAL SERVICES	184,094	1,682,357	1,682,357	2,003,753	321,396
03 SUPPLIES & MATERIALS	205,087	299,588	299,588	422,343	122,755
04 OTHER					
Local/Other Travel	82,683	107,921	107,921	130,461	22,540
Insur & Employee Benefits			243,000	243,000	
Utilities					
Miscellaneous	143,616	179,261	179,261	195,261	16,000
TOTAL OTHER	226,299	287,182	530,182	568,722	38,540
05 EQUIPMENT				15,000	15,000

MISSION Montgomery County Public Schools (MCPS) recognizes that, in order for students to reach high levels of academic performance, they must be afforded programs and activities that support their physical, social, and psychological (PSP) well-being. To ensure academic success all students must feel safe at school, have positive and productive relationships with their fellow students, teachers, administrators, and school staff; know how to manage their emotions and know when and where to seek help if needed. The Office of Student and Family Support and Engagement (OSFSE) is working to ensure all students attend schools where their physical, social, and psychological well-being is incorporated within the curriculum, programs, and activities of schools and all families are provided opportunities to actively engage in their children's education

MAJOR FUNCTIONS

Student Achievement and Performance (*Learning, Accountability, and Results*)

OSFSE partners with students, families and school staff to ensure that all students are ready to learn, thrive and have a sense of belonging in an environment that promotes their physical, social, and psychological well-being from pre-kindergarten through high school graduation. This includes engaging parents, guardians and students in a culturally relevant manner from prekindergarten through grade 12 and providing opportunities for students to participate in college and career experiential opportunities. OSFSE facilitates student placement in schools through the international admissions and enrollment processes and investigates and responds to Change of School Assignment requests. OSFSE promotes proactive attendance procedures in schools and early intervention with students suffering individual challenges.

In FY 2021, OSFSE will continue to address chronic absenteeism to reduce the number of students who are absent from school, for various reasons, more than ten percent of the school year, which negatively affects their school performance and long-term preparation for learning.

School Culture and Climate (Learning, Accountability, and Results)

OSFSE promotes positive school climates by assisting students and schools to create a welcoming and supportive environment for all students by ensuring that schools have the physical, social, and psychological programs and activities to meet student needs that foster positive social interactions and responsible decisionmaking, as well as academic achievement. In FY 2021, more than 100 schools in the district will continue to implement Restorative Justice as an additional tool to manage conflicts and construct a more collaborative school climate. OSFSE promotes alternatives to traditional disciplinary responses through Restorative Justice and Positive Behavioral Interventions and Supports. OSFSE collaborates with other offices to monitor suspension and referral data and develop responses to reduce disproportionality in discipline.

OSFSE will continue to support student leaders, offering opportunities for diverse students to develop as leaders within the school system and community. The office also facilitates student volunteerism activities for secondary students.

As prescribed by the Be Well 365 framework, in FY 2020, all schools implemented physical, social and psychological programs and strategies integrated within the comprehensive programs and curricula of the school. Each school will have both districtwide prevention and awareness programs and school identified programs to meet diverse needs of all students. OSFSE will serve as the lead office for this new framework.

Family and Community Engagement (Community Partnerships and Engagement)

OSFSE builds capacity of staff to engage all students, families, and community members to develop relationships, leading to improved academic and physical, social and psychological outcomes. The office provides family engagement opportunities for parents and guardians, such as parent academy workshops and educational meetings and events linked to student achievement and major district initiatives. It works collaboratively with school leaders, staff, and community organizations to strengthen home-school connections and help parents advocate for their children. Additionally, the office delivers direct support to families and connects them to community organizations and county agencies for resources to address

556/522/551/552/555/557/558/599/924/928

cultural, familial, financial, housing, medical and other challenges that impact learning. OSFSE welcomes school, family and community volunteers to support the work of schools and enhance school and community partnerships.

Student Health and Wellness (Learning, Accountability, and Results)

OSFSE works collaboratively with the Department of Health and Human Services, other MCPS offices, and community non-profit organizations to promote the health and well-being of all students to support their availability for learning. The office provides developmentally and culturally appropriate behavioral and mental health supports and resources, crisis interventions and referral assistance.

In FY 2021, OSFSE will provide programs and lessons for students about physical and mental health and personal safety, as well as learning opportunities for families and the community. The office will maintain relationships with community resources in order to be able to refer students and families for needed services.

OVERVIEW OF BUDGET CHANGES

FY 2021 RECOMMENDED BUDGET

The FY 2021 recommended budget for this office is \$30,714,524, an increase of \$1,841,676 over the current FY 2020 budget. An explanation of this change follows.

Same Service Level Changes—\$395,908 Student Enrollment—\$390,473

In Student and Family Services and International Enrollment there is an increase of \$66,800 for a 1.0 parent community coordinator position and in the Department of Pupil Personnel and Attendance Services there is an increase of \$85,467 for a 1.0 pupil personnel worker position as a result of overall student enrollment increases and needs for services in the community.

Due to overall student enrollment and the need to increase the number of school psychologists serving in the Social Emotional Support Educational Services (SESES) pilot, an additional \$223,206 for 3.0 10-month psychologist positions is budgeted in the Department of Psychological Services. In addition, there is an increase for supporting services part-time salaries in the amount of \$15,000 for additional psychological evaluations that are required to be scanned as a result of increases in student enrollment and the number of requests for special education and 504 evaluations.

Realignments to Meet Expenditure Requirements and Program Priorities—(\$44,565)

There are several realignments within the Office of Student and Family Support and Engagement, and between other areas in this chapter to align resources to where they are managed. Within this office there is a budget neutral realignment of \$2,763,326 and 29.0 positions and follows:

- From International Admissions and Enrollments, \$1,476,970 for 18.0 positions is realigned to combine with resources in Student, Family, and School Services to create the Student and Family Services and International Enrollment team.
- From School Counseling, \$1,286,356 and 11.0 positions are realigned to combine with resources in Restorative Justice and Student Leadership to create the Restorative Justice, Student Leadership, and School Counseling team.

In addition, within Restorative Justice, Student Leadership, and School Counseling there is a reduction of \$75,449 for a 1.0 elementary counselor on special assignment position and \$124,515 for a 1.0 supervisor position. The corresponding increases are \$106,188 for a 1.0 instructional specialist position and \$117,520 for a 1.0 coordinator position. There also are several realignments within this office based on prior year spending and program requirements. These realignments include reduction of \$25,000 for stipends, \$15,000 for professional part-time salaries, \$28,604 for contractual services, and \$17,245 for instructional materials. The corresponding increases are \$10,000 for substitute teacher salaries, \$16,940 for local travel mileage reimbursement, \$4,000 for travel for professional development, \$10,000 for student transportation, \$15,000 for furniture and equipment, and \$1,600 for dues, registrations, and fees. Additionally, \$4,565 is realigned to chapter 10, Employee and Retiree Services, for employee benefits.

The FY 2021 recommended budget includes additional realignments that result in an overall budget neutral set of changes between departments and offices. This includes contractual services in the amount of \$40,000 realigned from this office to chapter 7, Operations. The contractual funds for the Child Protective Services background checks are realigned to where the funds are used and managed.

Other-\$50,000

An increase of \$40,000 is required for instructional materials based upon the rate increase for The Signs of Suicide Prevention program. In addition, \$10,000 is required for professional part-time salaries due to an increase in the minimum wage for psychologist interns.

556/522/551/552/555/557/558/599/924/928

Strategic Accelerator—\$1,445,768

Focus on Learning, Accountability, and Results—\$1,339,580

This budget includes a number of strategic accelerators that focus on learning, accountability, and results, as follows:

- Program supplies in the amount of \$50,000 to support the Be Well 365 district-wide initiative to promote and inform schools, students, families, and the community about the initiative.
- To increase support for students receiving ESOL services, there are increases to the Bilingual Assessment Team (BAT) budget. The increases are \$74,402 for a 1.0 psychologist—10 month position, \$106,199 for a 1.0 instructional assessment specialist position, \$81,407 for a 1.0 speech pathologist position, and \$24,000 for professional part-time salaries. Additionally, \$72,627 for employee benefits is added to chapter 10, Department of Employee and Retiree Services budget.
- Funds to support the Restorative Justice program are added to this budget. The budget is increased by \$212,376 for 2.0 instructional specialist positions and \$50,000 for instructional materials. Additionally, \$57,384 for employee benefits is added to chapter 10, Department of Employee and Retiree Services budget.
- Funds for implementation of the Diversion Program in the Department of Restorative Justice, Student Leadership, and School Counseling are added to this budget. This includes \$79,290 for a 1.0 social worker—12 month position to support the program student assessment and screening process for those student charged with a first time misdemeanor offense. Additionally, \$21,424 for employee benefits is added to chapter 10, Department of Employee and Retiree Services budget.
- An increase of \$223,206 for 3.0 psychologist positions in Psychological Services to support the work of the division. In addition, there is an increase of \$20,000 for professional part-time salaries to support enrollment of international students during peak periods, and \$6,000 for other program expenditures to support the expansion of the Kennedy and Watkins Mills projects to include the Paint Branch and Springbrook clusters. Additionally, \$61,839 for employee benefits is added to chapter 10, Department of Employee and Retiree Services budget.
- An addition of \$390,000 for contractual services to support the College Tracks program, professional learning for counselors to spot warning signs of mental illness, trauma, violence or substance abuse, and the Naviance program.

• To support programs in this office, \$22,700 for a 0.5 fiscal assistant I position is added to the Department of Restorative Justice, Student Leadership, and School Counseling. Additionally, \$8,891 for employee benefits is added to chapter 10, Department of Employee and Retiree Services budget.

Focus on Operational Excellence—\$106,188

This budget includes a strategic accelerator that focuses on operational excellence, as follows:

An increase of \$106,188 for a 1.0 instructional specialist position to support the work of international admissions and enrollment. Additionally, \$28,692 for employee benefits is added to chapter 10, Department of Employee and Retiree Services budget.

Grant: The Blueprint for Maryland's Future—Concentration of Poverty—924

FY 2020 CURRENT BUDGET

The current FY 2020 budget is changed from the budget adopted by the Board of Education on June 11, 2019. The change is a result of a realignment of \$243,000 for employee benefits added to this grant from chapter 10, Employee and Retiree Services budget.

FY 2021 RECOMMENDED BUDGET

The FY 2021 recommended budget for this program is \$1,990,664, and is unchanged from the FY 2020 budget.

Same Service Level Changes—\$0 Other—\$0

There is a budget neutral realignment of \$556,936 from position salaries for a technical salary adjustment and corresponding increases of \$175,554 for 2.0 social worker positions, \$336,646 for 5.5 community school liaison positions, and \$44,736 for 1.375 parent community coordinator positions.

Program's Recent Funding History								
	FY 2020 Budgeted 7/1/19	FY 2020 Received 11/30/19	FY 2021 Projected 7/1/20					
State	\$1,990,664	\$1,990,664	\$1,990,664					
Total	\$1,990,664	\$1,990,664	\$1,990,664					

556/522/551/552/555/557/558/599/924/928

Grant: The Blueprint for Maryland's Future—Mental Health Coordinator—928

FY 2021 RECOMMENDED BUDGET

The FY 2021 recommended budget for this program is \$83,333, and is unchanged from the current FY 2020 budget.

Program's Recent Funding History								
	FY 2020 Budgeted 7/1/19	FY 2020 Received 11/30/19	FY 2021 Projected 7/1/20					
State	\$83,333	\$83,333	\$83,333					
Total	\$83,333	\$83,333	\$83,333					

Associate Superintendent 1.0
Assistant to Associate Superintendent (N) 1.0
Coordinator (N) 0.4
Coordinator (N) 0.6***
Administrative Services Manager I (17) 1.0
Fiscal Assistant II (15) 1.0

Pupil Personnel and Attendance Services

Director I (P) 1.0
Coordinator (N) 1.0
Pupil Personnel Worker (B–D) 54.4
Administrative Secretary II (15) 1.0

Restorative Justice, Student Leadership, and School Counseling

Director I (P) Supervisor (O) Coordinator (N) Program Manager (K) Counselor (B–D) Instructional Specialist (B–D) Social Worker (B–D) Administrative Secretary (14)	1.0 1.0 2.0 1.0 8.0 5.0 1.0
Fiscal Assistant I (13)	0.5

Student and Family Services and International Enrollment

Director I (P) Supervisor (O)	1.0 1.0
Central Office Teacher (A-D)	5.5**
Admissions Specialist (B–D)	1.0
Instructional Specialist (B-D)	2.0
Instructional Specialist (B-D)	1.0*
Social Worker-10 Month (B-D)	2.0**
ESOL Transition Counselor (22)	9.9*
ESOL Transition Counselor (22)	3.0
Parent Community Coordinator (20)	34.0
Parent Community Coordinator (20)	4.0*
ESOL/METS Intake Specialist (20)	1.0*
Intake Specialist II (20)	1.0
Intake Specialist I (17)	3.0
Parent Community Coordinator (17)	1.375**
Communication Assistant (16)	1.0
Administrative Secretary II (15)	2.0
Administrative Secretary I (14)	1.0
ESOL Testing Assistant (13)	4.0
Secretary (12)	2.0
Office Assistant IV (11)	1.0

Psychological Services Director I (P) 1.0 Coordinator (N) 2.0 Instructional Assessment Specialist (B-D) 6.0 Psychologist (B-D) 105.5 Speech Pathologist (B-D) 3.0

1.0

1.0

Administrative Secretary II (15)

Secretary (12)

F.T.E. Positions 267.775

- *Positions funded by the Title III Limited English Proficiency (ESOL) Grant referenced in Chapter 4, Curriculum and Instructional Programs. Total funded equals 15.9 positions.
- **Positions funded by the Blueprint for Maryland's Future–Concentration of Poverty Grant. Total funding equals 8.625 positions.
- ***Position funded by the Blueprint for Maryland's Future-Mental Health Coordinator Grant. Total funding equals a .6 position.

Description	FY 2019 Actual	FY 2020 Budget	FY 2020 Current	FY 2021 Request	FY 2021 Change
01 Salaries & Wages					
Total Positions (FTE) Position Salaries	230.900 \$23,321,948	243.400 \$25,904,789	243.400 \$25,904,789	267.775 \$27,209,774	24.375 \$1,304,985
Other Salaries					
Summer Employment Professional Substitutes		51,503 10,201	51,503 10,201	51,503 20,201	10,000
Stipends		126,526	126,526	101,526	(25,000)
Professional Part Time		163,562	163,562	202,562	39,000
Supporting Services Part Time Other		104,140	104,140	119,140	15,000
Subtotal Other Salaries	210,880	455,932	455,932	494,932	39,000
Total Salaries & Wages	23,532,828	26,360,721	26,360,721	27,704,706	1,343,985
02 Contractual Services					
Consultants		4 000 057	4 000 057		004.000
Other Contractual		1,682,357	1,682,357	2,003,753	321,396
Total Contractual Services	184,094	1,682,357	1,682,357	2,003,753	321,396
03 Supplies & Materials					
Textbooks					
Media Instructional Supplies & Materials		189,174	189,174	240,629	51,455
Office		40,944	40,944	44,944	4,000
Other Supplies & Materials		69,470	69,470	136,770	67,300
Total Supplies & Materials	205,087	299,588	299,588	422,343	122,755
04 Other					
Local/Other Travel		107,921	107,921	130,461	22,540
Insur & Employee Benefits		·	243,000	243,000	·
Utilities Miscellaneous		179,261	179,261	195,261	16,000
Total Other	226,299	287,182	530,182	568,722	38,540
05 F					
05 Equipment					
Leased Equipment Other Equipment				15,000	15,000
Total Equipment				15,000	15,000
Grand Total	\$24,148,308	\$28,629,848	\$28,872,848	\$30,714,524	\$1,841,676

	10	FY 2019	FY 2020	FY 2020	FY 2021	FY 2021
CAT	DESCRIPTION Mon	ACTUAL	BUDGET	CURRENT	REQUEST	CHANGE
	556 Office of Stud. & Fam. Sup. & Egmt.					
2	Associate Superintendent	1.000	1.000	1.000	1.000	
2	N Asst. to Assoc Supt	1.000	1.000	1.000	1.000	
7	N Coordinator	1.000	1.000	.400	.400	
7	17 Admin Services Manager I	1.000	1.000	1.000	1.000	
7	15 Fiscal Assistant II	1.000	1.000	1.000	1.000	
	Subtotal	5.000	5.000	4.400	4.400	
	522 Student and Family Serv. & Internatl Admissio					
2	P Director I	1.000	1.000	1.000	1.000	
7	O Supervisor				1.000	1.000
7	BD Intnl Students Admission Spec				1.000	1.000
2	BD Instructional Specialist	1.000	1.000	1.000	2.000	1.000
3	22 ESOL Transition Counselor				3.000	3.000
7	20 ISAO Intake Specialist II				1.000	1.000
3	20 Parent Community Coord	31.000	33.000	33.000	34.000	1.000
7	17 ISAO Intake Specialist I				3.000	3.000
2	16 Communications Assistant	1.000	1.000	1.000	1.000	
2	15 Administrative Secretary II	1.000	1.000	1.000	1.000	
7	15 Administrative Secretary II				1.000	1.000
7	14 Administrative Secretary I				1.000	1.000
3	13 ESOL Testing Assistant				4.000	4.000
2	12 Secretary				1.000	1.000
7	12 Secretary				1.000	1.000
7	11 Office Assistant IV				1.000	1.000
	Subtotal	35.000	37.000	37.000	57.000	20.000
	555 International Admin. & Enroll.					
7	O Supervisor	1.000	1.000	1.000		(1.000)
7	BD Intnl Students Admission Spec	2.000	1.000	1.000		(1.000)
3	22 ESOL Transition Counselor		3.000	3.000		(3.000)
7	20 ISAO Intake Specialist II	1.000	1.000	1.000		(1.000)
7	17 ISAO Intake Specialist I	2.000	3.000	3.000		(3.000)
7	15 Administrative Secretary II	1.000	1.000	1.000		(1.000)
7	14 Administrative Secretary I	1.000	1.000	1.000	ĺ	(1.000)
3	13 ESOL Testing Assistant	4.000	4.000	4.000		(4.000)
2	12 Secretary	1.000	1.000	1.000		(1.000)
7	12 Secretary	1.000	1.000	1.000		(1.000)
7	11 Office Assistant IV	1.000	1.000	1.000		(1.000)
	Subtotal	15.000	18.000	18.000		(18.000)
	557 Pupil Personnel & Attendance Services					
7	P Director I	1.000	1.000	1.000	1.000	
7	N Coordinator	1.000	1.000	1.000	1.000	

CAT	DESCRIPTION	10 Mon	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 CURRENT	FY 2021 REQUEST	FY 2021 CHANGE
	557 Pupil Personnel & Attendance Services	3					
7	BD Pupil Personnel Worker		51.400	53.400	53.400	54.400	1.000
7	15 Administrative Secretary II		1.000	1.000	1.000	1.000	
	Subtotal		54.400	56.400	56.400	57.400	1.000
j	551 Psychological Services						
7	P Director I		1.000	1.000	1.000	1.000	
7	N Coordinator		1.000	1.000	1.000	1.000	
3	BD Psychologist		56.000	55.500	55.500	55.500	
3	BD Psychologist - 10 Month	Х	34.500	37.500	37.500	43.500	6.000
7	15 Administrative Secretary II		1.000	1.000	1.000	1.000	
	Subtotal		93.500	96.000	96.000	102.000	6.000
İ	552 Bilingual Assessment Team						
2	N Coordinator		1.000	1.000	1.000	1.000	
2	BD Instruct Assessment Spec		5.000	5.000	5.000	6.000	1.000
3	BD Psychologist		5.000	5.500	5.500	6.500	1.000
3	BD Speech Pathologist	Х	2.000	2.000	2.000	3.000	1.000
2	12 Secretary		1.000	1.000	1.000	1.000	
	Subtotal		14.000	14.500	14.500	17.500	3.000
İ	558 School Counseling						
7	O Supervisor		1.000	1.000	1.000	-	(1.000)
7	N Coordinator		1.000		İ		` ′
2	K Program Manager		1.000				İ
3	BD Instructional Specialist		1.000	1.000	1.000		(1.000)
7	BD Instructional Specialist		1.000				
3	BD Counselor	Х	7.000	8.000	8.000		(8.000)
3	BD Elem Counselor Spec Assign		1.000	1.000	1.000		(1.000)
	Subtotal		13.000	11.000	11.000		(11.000)
	599 Restorative Justice & Student Lead						
2	P Director I		1.000	1.000	1.000	1.000	
2	O Supervisor			1.000	1.000	1.000	
2	N Coordinator					1.000	1.000
7	N Coordinator			1.000	1.000	1.000	
2	K Program Manager			1.000	1.000	1.000	
3	BD Instructional Specialist					2.000	2.000
7	BD Instructional Specialist			1.000	1.000	3.000	2.000
7	BD Social Worker					1.000	1.000
3	BD Counselor	Х				8.000	8.000
2	14 Administrative Secretary I			.500	.500	.500	
7	13 Fiscal Assistant I]			.500	.500
	Subtotal		1.000	5.500	5.500	20.000	14.500

CAT		10 Mon	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 CURRENT	FY 2021 REQUEST	FY 2021 CHANGE
	924 Blueprint for MDs Future Concntration of	Pov					
7	BD Social Worker - 10 Month	Х	İ			2.000	2.000
7	AD Central Off Teacher	Х				5.500	5.500
7	17 Parent Comm Coordinator	Χ				1.375	1.375
	Subtotal					8.875	8.875
İ	928 Blueprint for MDs Future Mental Health Co	oord					
7	N Coordinator				.600	.600	
	Subtotal				.600	.600	
	Total Positions		230.900	243.400	243.400	267.775	24.375