

APPROVED
18-2008

Rockville, Maryland
August 21, 2008

The Board of Education of Montgomery County met at the Carver Educational Services Center, Rockville, Maryland, on August 21, 2008, at 1:15 p.m.

Present: Mrs. Nancy Navarro, President
in the Chair
Mr. Steve Abrams
Mr. Christopher Barclay
Ms. Shirley Brandman
Ms. Quratul-Ann Malik
Mrs. Patricia O'Neill
Dr. Jerry Weast, Secretary/Treasurer

Absent: Ms. Sharon Cox
Dr. Judy Docca

or () indicates student vote does not count. Four votes needed for adoption.

RESOLUTION NO. 307-08 Re: **RESOLUTION FOR CLOSED SESSION**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Ms. Brandman, the following resolution was adopted unanimously by members present:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article* of the *Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct a closed session on August 21, 2008, in Room 120 from 11:00 to 1:00 p.m.; and be it further

Resolved, That the Board of Education of Montgomery County do the following:

1. Discuss the Human Resources Monthly Report and Appointments, as permitted under Section 10-508(a)(1) of the *State Government Article*
2. Receive legal advice, as permitted under Section 10-508(a)(7) of the *State Government Article*

and be it further

Resolved, That the Board of Education of Montgomery County dedicate part of the closed session on August 21, 2008, to acquit its administrative functions and adjudicate and review appeals, which is a quasi-judicial function outside the purview of the Open Meetings Act under Section 10-503(a) of the *State Government Article*; and be it further

Resolved, That the meeting continue in closed session until the completion of business.

Re: **PLEDGE OF ALLEGIANCE**

“I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

RESOLUTION NO. 308-08 Re: **APPROVAL OF THE AGENDA**

On recommendation of the superintendent and on motion of Mrs. O’Neill seconded by Mr. Barclay, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve its agenda for August 21, 2008

Re: **PUBLIC COMMENTS**

The following people testified before the Board of Education:

	<u>Person</u>	<u>Topic</u>
1.	Rosanne Hurwitz	Readiness for Opening Schools
2.	Chris Lloyd	Online Learning Community
3.	Janis Sartucci	Student Fees
4.	Louis Welin	Student Fees
5.	Scott Rogers	Student Fees

Re: **BOARD/SUPERINTENDENT COMMENTS**

Mr. Barclay commented that summer school graduation was spirited and rewarding.

Ms. Malik welcomed the students for the coming year, and she hoped that the year will be productive and rewarding. Also, she stated that the Back-to-School Fair was amazing.

Mrs. O’Neill noted that athletes were getting ready for the season. She thanked all of her daughters’ teachers in MCPS, since her youngest daughter is in college.

Mr. Abrams remarked that College Gardens Elementary School and Richard Montgomery High School are community gems and the school will be accepted at this meeting. Also, he was impressed by the work at Maryvale Elementary School, with the improved media center and age-appropriate equipment.

Ms. Navarro stated that she was looking forward to the new school year, and she complimented the Department of Communications on the Back-to-School Fair.

Dr. Weast commented that MCPS hosted an amazingly successful, first-ever “back-to-school fair” here at the Board of Education headquarters. Approximately 5,000 attendees with information booths with representation from MCPS departments across the board, and from other local agencies. Kudos to the hundreds who volunteered to make it such an incredible success. The Department of Communications is already getting started on the debrief and looking ahead to next year’s event. Led by Aggie Alvez and her Communications team... and Eric Davis, who heads our Family and Community Partnerships division.

Dr. Weast remarked about the TerraNova exam results and End-of-year Reading Benchmarks. He noted the press briefing earlier this week to address some very powerful data that is showing the great progress being made on reading, language, and math in our early grades.

Dr. Weast highlighted the following figures for AYP progress:

- 95 percent of elementary schools made AYP
- 86 percent of middle schools—up from 71 percent the previous year. Now 33 of the 38 schools; up from 27 last year.
- Emphasis on middle school reform paying off.
- None of the 23 elementary schools with the highest poverty rates were among those on the list.

Finally, Dr. Weast noted the results on ACT exams:

- This past week, the results were also released on how students did on the ACT exams.
- Participation is way up on the ACT—2,355 students took the exam this year, up from a little over 1,000 in 2004... and about 1700 just last year.
- Average composite score of 23.8—compared with state average of 22.

RESOLUTION NO. 309-08

Re: **CONTRACTS OF \$25,000 OR MORE**

On recommendation of the superintendent and on motion of Mrs. O’Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, The Board of Education procurement resolution, approved on February 5, 2008, to acquire new school buses through Bid No. 7055.10 needs to be amended to clarify that the acquisition is through a lease/purchase for a seven-year term, under the Master Lease/Purchase Agreement with First Southwest Leasing Company; and

WHEREAS, Funds have been budgeted for the purchase of other equipment, supplies, and contractual services; and

WHEREAS, Funds have been budgeted and/or identified for the lease/purchase of off-the-lot, new vehicles through Montgomery County Bid 7507000445; and

WHEREAS, The acquisition of off-the-lot, new vehicles and new school buses through the Lease/Purchase Agreement has been reviewed by legal counsel; now therefore be it

Resolved, That the acquisition of new school buses through Bid No. 7055.10 in the amount of \$5,686,374 be through a lease/purchase agreement for a seven-year term, under the Master Lease/Purchase Agreement with First Southwest Leasing Company; and be it further

Resolved, That off-the-lot, new vehicles in the amount of \$156,826 be lease/purchased for a five-year term, under the Master Lease/Purchase Agreement with First Southwest Leasing Company; and be it further

Resolved, That the proceeds from the financing be used to reimburse Montgomery County Public Schools' accounts to the extent that such equipment will be acquired before closing; and be it further

Resolved, That the Board president and superintendent of schools be authorized to execute the documents necessary for these transactions; and be it further

Resolved, That having been duly advertised, the following contracts will be awarded to the low bidders meeting specifications as shown below:

05-742 702-23	Motor Oils, Lubricants and Greases—Extension	
	<u>Awardees</u> (See note)	
	BP Lubricants	
	Northern Virginia Supply, Inc.	
	Tilley Chemical Company, Inc.	
	Total	\$ 210,000
75070- 00445	Off-the-lot, new vehicles	
	<u>Awardees</u>	
	Lindsay Ford of Wheaton	\$ 143,174
	Criswell Chevrolet	<u>98,037</u>
	Total	\$ 241,211
4026.4	Paint and Paint Sundries	
	<u>Awardees</u>	
	Duron, Inc.	\$ 156,861
	Metco Supply, Inc.	<u>1,580</u>
	Total	\$ 158,441

4175.1	Web-based Parent Outreach Application—Extension	
	<u>Awardee</u>	
	Edline	\$ 190,000
4231.1	Discovery Education Site Licenses	
	<u>Awardee</u>	
	Discovery Education	\$ 192,819
7085.2	Information Technology Support and Integration Services—Extension	
	<u>Awardees</u> (See note)	
	Computer Technology and Support	
	Data Networks	
	Ease Technologies, Inc.	
	Net Results, Inc.	
	Total	\$2,000,000
7112.3	Lawn Maintenance Equipment—Extension	
	<u>Awardees</u>	
	Gaithersburg Equipment Company	\$ 66,821
	Lawn and Power Equipment	<u>62,050</u>
	Total	\$ 128,871
7113.4	Bus Wash Chemicals	
	<u>Awardee</u>	
	The Myco Companies	\$ 31,200
9006.4	Shade/Upholstery Material	
	<u>Awardees</u>	
	Crown Shade Company	\$ 155,156
	Frankel Associates, Inc.	31,900
	Mileham and King, Inc.	1,130
	Tedco Industries, Inc.	<u>29,346</u>
	Total	\$ 217,532
9014.5	Ceiling Board and Grid System Materials	
	<u>Awardees</u>	

	B&B Concepts*	\$ 55,945
	Capitol Building Supply	<u>56,366</u>
	Total	\$ 112,311
9028.3	Tree Removal Service	
	<u>Awardees</u> (See note)	
	Mead Tree and Turf Care, Inc.	
	Takoma Tree Experts, Inc.	
	Total	\$ 300,000
9054.4	Playground Equipment—Extension	
	<u>Awardees</u>	
	Playground Specialist	\$ 149,471
	West Recreation, Inc.	<u>144,173</u>
	Total	\$ 293,644
9101.11	Processed Meats and Refrigerated and Frozen Foods—Extension	
	<u>Awardees</u>	
	Dori Foods Inc.	\$ 407,895
	East Side Entrees	45,296
	Foodco USA*	17,164
	Foodpro 3	6,135
	Hadley Farms, Inc.	233,530
	Karetas Foods, Inc.	69,525
	PFG-Carroll County Foods, Inc.*	497,580
	H. Schrier & Company, Inc.	179,710
	Sysco Food Services of Baltimore, LLC	96,983
	The JM Smucker Company	<u>959,040</u>
	Total	\$2,542,858
9153.4	Industrial Hygiene and Laboratory Services	
	<u>Awardee</u>	
	Yoti N N & Associates, Inc.*	\$ 100,000
9415.1	Energy Management Automation System	
	<u>Awardee</u>	
	Boland Services, Inc.	\$ 40,739
9537.2	Frozen Foods Supplement	

<u>Awardees</u>	
Dori Foods, Inc.	\$ 61,370
Feesers, Inc.	1,416,469
Integrated Food Service	154,990
Karetas Foods, Inc.	26,710
Jr Simplot Company	42,801
Summers Food Brokers*	<u>178,650</u>
Total	\$1,880,990

TOTAL PROCUREMENT CONTRACTS OVER \$25,000 \$8,640,616

* Denotes Minority-, Female-, or Disabled-owned Business

Note: Contract amounts will be based on individual requirements.

RESOLUTION NO. 310-08 Re: **ARCHITECTURAL APPOINTMENT—
FAIRLAND ELEMENTARY SCHOOL
ADDITION PROJECT**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, It is necessary to appoint an architectural firm to provide professional and technical services during the design and construction phases for the Fairland Elementary School addition project; and

WHEREAS, The preliminary construction cost estimate for this work is approximately \$4,100,000; and

WHEREAS, Funds for architectural planning were programmed as part of the FY 2009 Capital Budget; and

WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on April 20, 2006, identified Rubeling & Associates as the most qualified firm to provide the necessary professional architectural and engineering services; and

WHEREAS, Staff has negotiated a fee for these architectural services that include a Maryland Department of Transportation-certified minority business consultant; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the architectural firm of Rubeling & Associates to provide professional architectural and engineering services for the Fairland Elementary School addition project,

for a fee of \$363,425.

RESOLUTION NO. 311-08 Re: **A R C H I T E C T U R A L
A P P O I N T M E N T — G A R R E T T P A R K
E L E M E N T A R Y S C H O O L M O D E R N I Z A T I O N
P R O J E C T**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, It is necessary to appoint an architectural firm to provide professional and technical services during the design and construction phases for the Garrett Park Elementary School modernization project; and

WHEREAS, The preliminary construction cost estimate for this work is approximately \$20,200,000; and

WHEREAS, Funds for architectural planning were programmed as part of the FY 2009 Capital Budget; and

WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on April 20, 2006, identified Grieves, Worrall, Wright & O'Hatnick, Inc. as the most qualified firm to provide the necessary professional architectural and engineering services; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the architectural firm of Grieves, Worrall, Wright & O'Hatnick, Inc. to provide professional architectural and engineering services for the Garrett Park Elementary School modernization project, for a fee of \$1,365,575.

RESOLUTION NO. 312-08 Re: **A R C H I T E C T U R A L A P P O I N T M E N T —
H A R M O N Y H I L L S E L E M E N T A R Y S C H O O L
A D D I T I O N P R O J E C T**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, It is necessary to appoint an architectural firm to provide professional and technical services during the design and construction phases for the Harmony Hills Elementary School addition project; and

WHEREAS, The preliminary construction cost estimate for this work is approximately \$4,800,000; and

WHEREAS, Funds for architectural planning were programmed as part of the FY 2009 Capital Budget; and

WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on April 20, 2006, identified The Lukmire Partnership, Inc. as the most qualified firm to provide the necessary professional architectural and engineering services; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the architectural firm of The Lukmire Partnership, Inc. to provide professional architectural and engineering services for the Harmony Hills Elementary School addition project, for a fee of \$377,600.

RESOLUTION NO. 313-08 Re: **ARCHITECTURAL APPOINTMENT—
WHETSTONE ELEMENTARY SCHOOL
ADDITION PROJECT**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, It is necessary to appoint an architectural firm to provide professional and technical services during the design and construction phases for the Whetstone Elementary School addition project; and

WHEREAS, The preliminary construction cost estimate for this work is approximately \$5,440,000; and

WHEREAS, Funds for architectural planning were programmed as part of the FY 2009 Capital Budget; and

WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on April 20, 2006, identified Grimm + Parker Architects as the most qualified firm to provide the necessary professional architectural and engineering services; and

WHEREAS, Staff has negotiated a fee for these architectural services that include a Maryland Department of Transportation-certified minority business consultant; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the architectural firm of Grimm + Parker Architects to provide professional architectural and engineering services for the Whetstone Elementary School Elementary School addition project, for a fee of \$433,500

RESOLUTION NO. 314-08

Re: **ARCHITECTURAL APPOINTMENTS—
VARIOUS SCHOOLS FEASIBILITY STUDIES**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, It is necessary to appoint architectural firms to provide professional and technical services to conduct feasibility studies for various capital improvements projects; and

WHEREAS, Funds for these feasibility studies have been programmed as part of the FY 2009 Capital Budget; and

WHEREAS, Architect Selection Committees, in accordance with procedures adopted by the Board of Education on April 20, 2006, identified the following architects as the most qualified firms to provide the necessary professional architectural and engineering services:

<u>School Project</u>	<u>Architectural Firm</u>	<u>Amount</u>
Beverly Farms ES Modernization	Muse Architects, P.C.	\$45,000
Bradley Hills ES Addition	Proffitt & Associates, Architects	29,900
Darnestown ES Addition	Gauthier, Alvarado & Associates, Inc.	32,000
Georgian Forest ES Modernization	Rubeling & Associates, Inc.	41,490
Herbert Hoover MS Modernization	Moseley Architects, P.C.	45,000
Viers Mill ES Addition	BeeryRio Architecture + Interiors	30,000
Watkins Mill HS School-based Wellness Center	Samaha Associates, P.C.	20,000
Wyngate ES Addition	Rubeling & Associates, Inc.	33,320

and

WHEREAS, Staff has negotiated fees for the architectural services; now therefore be it

Resolved, That the Montgomery County Board of Education enter into contractual agreements with the architectural firms identified above for the projects and amounts listed to provide feasibility design services.

RESOLUTION NO. 315-08

Re: **OFFICE AND TRAINING SPACE LEASE AT
FESTIVAL SHOPPING CENTER**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, Space is not available at Board of Education-owned facilities to accommodate staff and consultants delivering the Office of Organizational Development training schedule; and

WHEREAS, Other educational and public venues have been leased on an hourly basis to provide needed training and conferencing space; and

WHEREAS, A central location for training is needed, controlled, and operated by Montgomery County Public Schools staff; and

WHEREAS, Real estate management staff has negotiated favorable financial terms for a five-year lease to take occupancy of space at 283-287 Muddy Branch Road, starting November 1, 2008, while at the same time terminating its lease at 12627 C-D Wisteria Drive in Germantown; now therefore be it

Resolved, That the superintendent and president of the Board of Education be authorized to execute a lease agreement for 7,740 square feet of space at 283-287 Muddy Branch Road at an initial base rental rate of \$18.00 per square foot, increasing 3 percent annually through the five-year term; and be it further

Resolved, That an on-call contractor be awarded a contract to construct the necessary tenant improvements.

RESOLUTION NO. 316-08

Re: **CASHELL ELEMENTARY SCHOOL—GRANT
OF RIGHT-OF-WAY**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, The Washington Suburban Sanitary Commission has requested a grant of right-of-way at Cashell Elementary School, located at 17101 Cashell Road in Rockville; and

WHEREAS, The proposed grant of right-of-way, consisting of 1,050 square feet, with an additional 10-foot wide temporary construction easement, is needed for the installation of a water main and appurtenances as a part of the modernization of the school; and

WHEREAS, The Board of Education will assume responsibility for the expense and liability

for damages or injury resulting from the installation as a part of the school construction project, and Washington Suburban Sanitary Commission will assume responsibility for the expense and liability for all future maintenance and repair activities; and

WHEREAS, The proposed right-of-way will not affect any land that could be used for school programming and recreational activities; now therefore be it

Resolved, That the president and secretary of the Board of Education be authorized to execute a permanent grant of right-of-way of 1,050 square feet and a temporary grant of an adjacent 10-foot-wide construction easement to the Washington Suburban Sanitary Commission at Cashell Elementary School.

RESOLUTION NO. 317-08 Re: **WASHINGTON GROVE ELEMENTARY SCHOOL—GRANT OF RIGHT-OF-WAY**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, The Washington Suburban Sanitary Commission has requested a grant of right-of-way at Washington Grove Elementary School, located at 8712 Oakmont Street in Washington Grove; and

WHEREAS, The proposed grant of right-of-way, consisting of 1,050 square feet, with an additional 10-foot-wide temporary construction easement, is needed for the installation of a water main and appurtenances as a part of the addition project at the school; and

WHEREAS, The Board of Education will assume responsibility for the expense and liability for damages or injury resulting from the installation as a part of the school construction project, and Washington Suburban Sanitary Commission will assume responsibility for the expense and liability for all future maintenance and repair activities; and

WHEREAS, The proposed right-of-way will not affect any land that could be used for school programming and recreational activities; now therefore be it

Resolved, That the president and secretary of the Board of Education be authorized to execute a permanent grant of right-of-way of 1,050 square feet and a temporary grant of an adjacent 10-foot-wide construction easement to the Washington Suburban Sanitary Commission at Washington Grove Elementary School.

RESOLUTION NO. 318-08 Re: **ACCEPTANCE OF COLLEGE GARDENS
ELEMENTARY SCHOOL MODERNIZATION
PROJECT**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, On behalf of the Board of Education, Board member Stephen Abrams inspected the College Gardens Elementary School modernization project on Tuesday, August 5, 2008; now therefore be it

Resolved, That the Board of Education accept the College Gardens Elementary School modernization project and that the official date of completion is that date when formal notice is received from the architect that this project has been completed, in accordance with the drawings and specifications, and all contract requirements have been met.

RESOLUTION NO. 319-08 Re: **ACCEPTANCE OF RICHARD MONTGOMERY
HIGH SCHOOL MODERNIZATION PROJECT
(BUILDING)**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, On behalf of the Board of Education, Board member Stephen Abrams inspected the Richard Montgomery High School modernization project (building) on Tuesday, August 12, 2008; now therefore be it

Resolved, That the Board of Education accept the Richard Montgomery High School modernization project (building) and that the official date of completion is that date when formal notice is received from the architect that this project has been completed, in accordance with the drawings and specifications, and all contract requirements have been met.

RESOLUTION NO. 320-08 Re: **UTILIZATION OF THE FY 2009 PROVISION
FOR FUTURE SUPPORTED PROJECTS
FUNDS**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, The above-noted project qualifies for a transfer of appropriation from the Provision for Future Supported Projects, pursuant to the provisions of County Council Resolution No. 16-578, approved May 22, 2008; and

WHEREAS, The above-noted project does not require any present or future county funds; and

WHEREAS, Sufficient appropriation is available, within the FY 2009 Provision for Future Supported Projects, to permit the above-noted transfer within state categories; now therefore be it

Resolved, That the superintendent of schools be authorized to receive and expend \$28,839 within the FY 2009 Provision for Future Supported Projects, as specified below:

	<u>Amount</u>
<u>Project</u>	
Chess in Maryland Schools	<u>\$ 28,839</u>
Total	<u>\$ 28,839</u>

and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council.

RESOLUTION NO. 321-08 Re: **APPROVAL OF §403(B)/§457(B) DEFINED CONTRIBUTION COMMON REMITTER AND ADMINISTRATOR**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

WHEREAS, The Montgomery County Board of Education, by Resolution 334-65, 365-65, 415-02, and 509-06 has offered a tax-sheltered savings plan for its employees since 1965 and a deferred compensation plan since 2003, in accordance with Sections §403(b) and §457(b), respectively, of the Internal Revenue Code as amended; and

WHEREAS, Existing vendors were asked to submit proposals for common remitting and administrative services; and

WHEREAS, Staff completed an evaluation of responses and held interviews; and

WHEREAS, It is recommended that AIG Retirement Services be retained to provide common remitting and administrative services to the tax-sheltered and deferred compensation plans effective immediately; and

WHEREAS, The recommendation was presented to and approved by members of the Board of Education Audit Committee; now therefore be it

Resolved, That AIG Retirement Services be retained to provide common remitting and administrative services to the tax-sheltered and deferred compensation plans, effective immediately; and be it further

Resolved, That the Board of Education hereby authorizes the appropriate individuals to take such further actions and execute such documents as may be necessary or advisable to effect these resolutions.

RESOLUTION NO. 322-08 Re: **HUMAN RESOURCES MONTHLY REPORT**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the Human Resources Monthly Report, dated August 21, 2008.

RESOLUTION NO. 323-08 Re: **ROSANA GATTI, BILINGUAL THERAPEUTIC COUNSELOR, DIVISION OF ESOL PROGRAMS**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Barclay, the following resolution was adopted unanimously by members present:

WHEREAS, The death on June 17, 2008, of Ms. Rosana M. Gatti, bilingual therapeutic counselor in the Division of ESOL Programs, has deeply saddened the staff, students, and members of the Board of Education; and

WHEREAS, Ms. Gatti had been a bilingual therapeutic counselor in Montgomery County Public Schools for 17 years, where she demonstrated commitment and dedication to the ESOL students and their families; and

WHEREAS, Ms. Gatti's bilingual skills and her expertise as a cross-cultural counselor made her an invaluable resource to the ESOL program; now therefore be it

Resolved, That the members of the Board of Education and the superintendent of schools express their sorrow at the death of Ms. Rosana M. Gatti and extend deepest sympathy to her family; and be it further

Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Ms. Gatti's family.

RESOLUTION NO. 324-08 Re: **DEATH OF MR. S. SOUNDARARAJAN,**

**TRANSPORTATION FUELING ASSISTANT,
DEPARTMENT OF TRANSPORTATION**

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Barclay, the following resolution was adopted unanimously by members present:

WHEREAS, The death on July 13, 2008, of Mr. S. Soundararajan, transportation fueling assistant in the Department of Transportation, has deeply saddened the staff, students, and members of the Board of Education; and

WHEREAS, In the 26 years that Mr. Soundararajan had been employed by Montgomery County Public Schools, he demonstrated competence and pride in his position as a film and video inspector and , more recently, a transportation fueling assistant; and

WHEREAS, Mr. Soundararajan was a very congenial and cooperative employee and was always willing to help others when needed; now therefore be it

Resolved, That the members of the Board of Education and the superintendent of schools express their sorrow at the death of Mr. S. Soundararajan and extend deepest sympathy to his family; and be it further

Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Mr. Soundararajan's family.

RESOLUTION NO. 325-08 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved, effective August 22, 2008:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Kyle Heatwole	Acting Principal, Rock View ES	Principal, Rock View ES

RESOLUTION NO. 326-08 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved, effective August 22, 2008:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
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Regina Breiterman Acting Coordinator, Education,
Hospitality, and Human Services

Coordinator, Education,
Hospitality, and Human
Services

RESOLUTION NO. 327-08 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved, effective August 22, 2008:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Rosanna Thomas	Acting Coordinator, Biosciences and Health Professions	Coordinator, Biosciences and Health Professions

Re: READINESS FOR OPENING SCHOOLS (ORAL)

Mr. Larry A. Bowers, chief operating officer, mentioned the following areas where staff has been working this summer:

1. Enrollment and allocation of staff
2. Teacher recruitment and hiring
3. Construction projects
4. Maintenance projects
5. Work orders
6. Safety and security / cameras
7. Visitor management system
8. Emergency management system
9. FARMS applications
10. Menu enhancements
11. Transportation/drivers hired
12. Technology installed/Promethean boards and computer
13. Professional development

The Board members inquired about the following areas:

1. Mr. Barclay asked about the enrollment growth and where the students were coming from and into what grade levels. Mr. Bowers explained that most students are coming into elementary and middle schools in the Bethesda and Silver Spring areas.
2. Mr. Barclay inquired about the applications for FARMS. Mr. Bowers stated that there is one form for the whole family that is sent to the youngest in the

- family.
3. Mrs. O'Neill asked if there were energy-saving procedures, such as bus idling, temperatures, etc. Mr. Bowers explained that there are no new procedures, but staff will monitor the current practice more closely.
 4. Ms. Brandman noted the visitor management system, and she asked if this would have a potential to discourage parents from feeling welcome in the schools. Mr. Bowers explained that it was tied to a database and would provide a visitors badge. It is important to know who is in the building at any given time. Staff will be sensitive to the issue since schools need to be welcoming, but safe.

Dr. Frieda K. Lacey, deputy superintendent, presented the areas of work for staff this summer:

1. Summer school for 17,000 students
2. Bridge Plan pilot in two schools
3. More work and fewer positions in central office
4. New assignments in the Office of School Performance
5. High School Plus expanded to 11th grade
6. Master schedules
7. Training of staff equaling 32,000 hours
8. Middle School Reform monitor and support
9. Mark Twain phase out
10. Hours-based staffing extended to three more schools
11. Curriculum documents digitally archived
12. Electronics grade book
13. Kindergarten reading benchmark
14. Professional library moved to Shady Grove/University of Maryland

Re: **ORGANIZING FOR INNOVATION:
SUPPORTING INSTRUCTION THROUGH AN
ONLINE LEARNING COMMUNITY**

Dr. Weast invited the following people to the table: Mr. Erick J. Lang, associate superintendent for curriculum and instructional programs; Mr. Sherwin A. Collette, chief technology officer; Mr. James J. Virga, Jr., associate superintendent for organizational development; and Ms. Linda King, principal at Goshen Elementary School.

The purpose of this memorandum is to provide the Board of Education with preliminary information about an innovative collaboration to move the Montgomery County Public Schools (MCPS) curriculum into the electronic age and create a state-of-the-art online venue that will provide teachers with a wealth of curricular resources to instruct students and foster professional development. This innovative environment will ultimately give teachers the 21st century tools to access information, collaborate, and communicate within

the MCPS learning community. This effort, a joint project of the Office of Curriculum and Instructional Programs (OCIP) the Office of the Chief Technology Officer (OCTO), and the Office of Organizational Development (OOD), in conjunction with stakeholders, is an example of how we can collaborate within our offices to increase productivity in a more efficient way and provide schools with exemplary products. In an era of ever-tightening budgets, we must organize for innovation so that we can continue to accomplish our ultimate goals with fewer resources. This project is an excellent example of how MCPS can marry organizing principles with the creativity and innovation that are at work within our school system as we strive to enhance student learning.

The MCPS Curriculum Archive, which houses all available current curricula, is now accessible to MCPS teachers. Through the collaborative efforts of OCIP, OCTO, and OOD, MCPS will launch a new, more accessible and efficient means to provide curriculum and associated resources that will invite teachers to collaborate in an MCPS online learning community. The project team will continue to seek input and feedback from all stakeholders to create the most flexible and responsive environment that is user friendly to ultimately focus on providing the best instruction for students. At the end of the process, I am confident we will have a product that delivers quality resources so teachers can access the instructional support they need to improve teaching and learning. With a clear vision of creating an interactive, innovative, online learning community, MCPS has initiated the first steps toward making this a reality.

Re: **DISCUSSION**

Mr. Abrams asked who has access to the curriculum archive. Mr. Lang responded that teachers and principals will have access when it is launched. Mr. Abrams wanted to know if a student companion piece was envisioned. Mr. Lang said that is in the plans and, in the interim, they will be taping model teachers and lessons. Mr. Abrams asked about feedback and validation of interaction with an online learning community. Staff stated that utilization and two-way communication will be built into the site to ascertain what consumers need and want.

Mr. Barclay asked how adding resources and lessons will they be vetted. Staff replied that quality models will be placed on the sites and all postings will be monitored.

Ms. Brandman noted the potential to build a foundation from peers. It is exciting to think about differentiation and universal design for learning. The content can be posted with six different reading levels in order for the class to progress together and keep students engaged. This a tremendous tool to support teachers in developing lessons.

Ms. Malik noted that students know computers and thrive on technology. She knows that it will save money, time, and paper. This is a format for teachers to communicate and help students. However, there needs to be a student counterpart.

Mrs. O'Neill said she thought it was important to support teachers as learners as well as instructors.

Mr. Abrams noted that there is a need to spend money to save money. The investment in contemporary education includes individual student profile and offering an institutional team approach. The investment in technology has to relate to the education of students in different formats. This approach can be applied differentiation within a school, grade, or any other range. He hoped that staff would aim higher with technology to improve efficiency.

Mr. Barclay encouraged staff to use technology, but not become dependent on it. The interaction of people is vital in education.

RESOLUTION NO. 328-08 Re: CLOSED SESSION RESOLUTION

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article* of the *Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct closed sessions on Tuesday, September 9, 2008, in Room 120 of the Carver Educational Services Center to meet from 9:00 to 10:00 a.m. and 12:00 to 1:00 p.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article*; consult with counsel to obtain legal advice, as permitted by Section 10-508(a)(7) of the *State Government Article*; review and adjudicate appeals in its quasi-judicial capacity; and discuss matters of an administrative function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*); and be it further

Resolved, That the meeting shall continue in closed session until the completion of business.

RESOLUTION NO. 329-08 Re: REPORT OF CLOSED SESSION

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

The Montgomery County Board of Education met in a closed session on July 28, 2008, from 5:30 to 7:00 p.m. in Room 120 of the Carver Educational Services Center, Rockville, Maryland, and

1. Reviewed and considered the following appeals with a subsequent vote in

open session in its quasi-judicial capacity outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*): T-2008-14, T-2008-18, T-2008-19, T-2008-20, T-2008-21, T-2008-22, DCC-2008-23, NEC-2008-24, T-2008-27, T-2008-28, T-2008-29, DCC-2008-30, T-2008-31, NEC-2008-33, T-2008-34, NEC-2008-39, DCC-2008-41, 2008-14, 2008-18, 2008-19, 2008-20, 2008-21, 2008-22, 2008-23, 2008-26, and 2008-27.

2. Discussed the Human Resources Appointments with a subsequent vote in open session, as permitted under Section 10-508(a)(1) of the *State Government Article*.
3. Discussed matters of an administrative function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*).

In attendance at the closed session were Steve Abrams, Aggie Alvez, Christopher Barclay, Larry Bowers, Shirley Brandman, Patrick Clancy, Sharon Cox, Judy Docca, Brian Edwards, Ursula Hermann, Roland Ikheloa, Suzann King, Frieda Lacey, Erick Lang, Susan Marks, Quratul-Ann Malik, Nancy Navarro, Patricia O'Neill, Glenda Rose, Steve Simon, Laura Steinberg, and Jerry Weast.

RESOLUTION NO. 330-08 Re: **MINUTES**

On recommendation of the superintendent and on motion of Ms. Brandman seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve its minutes for the April 28, 2008, meeting.

RESOLUTION NO. 331-08 Re: **APPEALS**

WHEREAS, The Board of Education has met in closed session and deliberated on appeals brought before its members acting in its quasi-judicial capacity under Section 10-503(a) of the *State Government Article*; now therefore be it

Resolved, That the Board of Education hereby decides the following appeals reflective of the Board members' votes in closed session, the disposition of which will be recorded in the minutes of today's meeting:

<u>Appeal Number</u>	<u>Type</u>	<u>Disposition</u>
T-2008-12	Student Transfer	Affirmed
T-2008-26	Student Transfer	Affirmed
T-2008-42	Student Transfer	Affirmed
T-2008-44	Student Transfer	Affirmed
T-2008-49	Student Transfer	Affirmed
NEC-2008-47	Student Assignment	Affirmed

DCC-2008-48	Student Assignment	Affirmed
2008-25	Magnet Program	Affirmed
2008-37	Magnet Program	Affirmed
2008-28	Complaint from the Public	Affirmed
2008-29	Early Entrance to Kindergarten	Affirmed
2008-30	Early Entrance to Kindergarten	Affirmed
2008-32	Early Entrance to Kindergarten	Affirmed
2008-33	Early Entrance to Kindergarten	Affirmed
2008-34	Early Entrance to Kindergarten	Affirmed
2008-35	Early Entrance to Kindergarten	Affirmed
2008-36	Early Entrance to Kindergarten	Affirmed
2008-38	Early Entrance to Kindergarten	Affirmed
2008-39	Early Entrance to Kindergarten	Affirmed

Re: **ANNUAL REPORT OF THE POLICY COMMITTEE**

The Board of Education reviewed the report. The members serving on the committee over the past year, Mr. Abrams, Ms. Brandman, Mrs. O'Neill, and Mr. Moskowitz, actively pursued its charge in the conscientious performance of their responsibilities. The committee welcomes Ms. Quratul-Ann Malik, student member of the Board, and looks forward to working with her. The report covered the period since the committee's last annual report through June 30, 2008, and is a synopsis of the committee's activity in our three focus areas: reviewing and revising policy; evaluation of policy implementation and achievement of desired outcomes; and monitoring the implementation of major policy revisions.

Re: **NEW BUSINESS**

There was no new business.

Re: **ITEMS OF INFORMATION**

The following documents were available:

1. Legal Fees Report
2. Construction Progress Report
3. Minority-, Female-, or Disabled-owned Business Procurement Report for the Fourth Quarter of Fiscal Year 2008

RESOLUTION NO. 332-08 Re: **ADJOURNMENT**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Barclay, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education adjourn its meeting of August 21, 2008, at 4:00 p.m.

PRESIDENT

SECRETARY

JDW:gr

**MONTGOMERY COUNTY BOARD OF EDUCATION
SUMMARY SHEET**

August 21, 2008

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