

APPROVED  
6-1990

Rockville, Maryland  
January 22, 1990

The Board of Education of Montgomery County met in regular session at the Carver Educational Services Center, Rockville, Maryland, on Monday, January 22, 1990, at 8:10 p.m.

ROLL CALL Present: Dr. Robert E. Shoenberg, President  
in the Chair  
Dr. James E. Cronin  
Mrs. Sharon DiFonzo  
Mr. Blair G. Ewing  
Mr. Bruce A. Goldensohn  
Mrs. Catherine E. Hobbs  
Ms. Alison Serino

Absent: Mrs. Marilyn J. Praisner

Others Present: Dr. Harry Pitt, Superintendent of Schools  
Dr. Paul L. Vance, Deputy Superintendent  
Mr. Thomas S. Fess, Parliamentarian

#indicates student vote does not count and four votes are needed for adoption.

RESOLUTION NO. 45-90 Re: BOARD AGENDA - JANUARY 22, 1990

On recommendation of the superintendent and on motion of Mrs. DiFonzo seconded by Dr. Cronin, the following resolution was adopted unanimously:

RESOLVED, That the Board of Education approve its agenda for January 22, 1990.

Re: ANNOUNCEMENT

Dr. Shoenberg announced that Mrs. Praisner was out of town because of a death in her family.

RESOLUTION NO. 46-90 Re: HB 109 - STUDENT FINANCIAL ASSISTANCE  
EDUCATION OF PHYSICAL AND OCCUPATIONAL  
THERAPISTS

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. DiFonzo, the following resolution was adopted unanimously:

RESOLVED, That the Board of Education continue to oppose HB 109 - Student Financial Assistance - Education of Physical and Occupational Therapists.

RESOLUTION NO. 47-90 Re: SB 52 DRIVER'S LICENSE - MINORS

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Ms. Serino, the following resolution was adopted unanimously:

RESOLVED, That the Board of Education oppose SB 52 - Driver's License - Minors.

RESOLUTION NO. 48-90 Re: SB 179 - VEHICLE LAWS - SCHOOL BUSES  
DRUG FREE ZONES

On recommendation of the superintendent and on motion of Mrs. DiFonzo seconded by Mr. Goldensohn, the following resolution was adopted unanimously:

RESOLVED, That the Board of Education support in concept SB 179 - Vehicle Laws - School Buses - Drug Free Zones but convey the Board's concerns and suggestions to Senator Shore.

RESOLUTION NO. 49-90 Re: HB 135 - PRIMARY AND SECONDARY EDUCATION  
STATE PUBLIC EDUCATION AID

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. DiFonzo, the following resolution was adopted unanimously:

RESOLVED, That the Board of Education oppose HB 135 - Primary and Secondary Education - State Public Education Aid.

RESOLUTION NO. 50-90 Re: HB 123 - MARYLAND COMMISSION ON  
EDUCATIONAL EXCELLENCE

On recommendation of the superintendent and on motion of Mr. Goldensohn seconded by Dr. Cronin, the following resolution was adopted unanimously:

RESOLVED, That the Board of Education oppose HB 123 - Maryland Commission on Educational Excellence.

Re: PUBLIC COMMENTS

Sandy Nakamura, Blair Cluster coordinator, appeared before the Board.

RESOLUTION NO. 51-90 Re: PROCUREMENT CONTRACTS OVER \$25,000

On recommendation of the superintendent and on motion of Mrs. DiFonzo seconded by Dr. Cronin, the following resolution was adopted unanimously#:

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore be it

RESOLVED, That having been duly advertised, the following contracts be awarded to the low bidders meeting specifications as shown for the bids as follows:

90-02	Classification System Development and Implementation Study for Supporting Services Positions AWARDEE	
	Human Resources Systems Group, Inc.	\$ 195,452
66-90	Office and School Supplies AWARDEES	
	AJ Stationers	\$ 27,803*
	Alperstein Brothers	19,426
	Antietam Paper Company, Inc.	64,859
	ATD - American Company	14,850
	Baltimore Stationery Company	7,111
	Boise Cascade Office Products	32,363
	Chaselle, Inc.	39,105
	Dawn's Office Supply Company	6,259*
	Double Envelope Corporation	21,606

	Elgin School Supply Company, Inc.	22,577
	Five Facets	2,125*
	Gaithersburg Office Supply Company	2,516*
	M. S. Ginn Company	202,446
	Interstate Office Supply Company	34,735*
	John G. Kyles, Inc.	8,113
	Latta, Inc. (Division of Myer's)	2,625
	National Office and School Supply	40,629
	New Jersey Office Supply Company	15,577
	Reliable Reproduction Supply Company	9,686*
	Single Source, Inc.	20,194*
	Standard Stationery Supply Company	66,358
	Westvaco Envelope Division	31,322
		-----
	TOTAL	\$ 692,284
77-90	Tractors and Mowers AWARDEE	
	Gaithersburg Ford Tractor Company	\$ 39,009
82-90	Library Media Center Supplies AWARDEES	
	Brodart Company	\$ 20,973
	Chaselle, Inc.	14,983
	Demco, Inc.	12,840
	Gaylord Brothers, Inc.	3,740
	International Education Sales and Service	863*
	Kunz, Inc.	10,132
	Library Media Company	785
	Southern Business Communications of DC	4,810
		-----
	TOTAL	\$ 69,126
84-90	Synchronous Data Link Control Gateway Servers AWARDEE	
	Landon Systems Corporation	\$ 52,631
85-90	Microcomputer Equipment and Supplies Supplement AWARDEES	
	Annmarc, Inc.	\$ 910
	Comark, Inc.	18,100
	Copley Systems	2,080
	IBIS Corporation	61,800
	Memory Systems, Inc.	2,945
		-----
	TOTAL	\$ 85,835
	TOTAL OVER \$25,000	\$1,134,337

\*Denotes MFD vendors

RESOLUTION NO. 52-90 Re: CABLE TV/TELECOMMUNICATIONS NETWORK  
INSTALLATIONS AT VARIOUS SCHOOLS

On recommendation of the superintendent and on motion of Mrs. DiFonzo seconded by Mr. Goldensohn, the following resolution was adopted unanimously#:

WHEREAS, The following sealed bids for cable TV/telecommunications network installations were received on January 10, 1990, for Bells Mill, Glenallan, and Wheaton Woods elementary schools and Montgomery Village Intermediate School:

SCHOOL	BIDDER	BID
Bells Mill ES	B & L Services, Inc.	\$ 9,100
	E. C. Decker Service, Inc.	10,828
	American Communications Co.	11,707
Glenallan ES	B & L Services, Inc.	8,700
	E. C. Decker Service, Inc.	10,407
	American Communications Co.	12,654
Wheaton Woods ES	B & L Services, Inc.	8,800
	E. C. Decker Service, Inc.	12,800
	American Communications Co.	14,689
Montgomery Village IS	E. C. Decker Service, Inc.	14,850
	B & L Services, Inc.	15,900
	American Communications Co.	16,146

and

WHEREAS, The low bids are within the staff estimates of \$35,000 for the three elementary schools and \$20,000 for the intermediate school, and sufficient funds are available to make the awards; now therefore be it

RESOLVED, That a \$26,000 contract be awarded to B & L Services, Inc., for the installation of cable TV/telecommunications networks at Bells Mill, Glenallan and Wheaton Woods elementary schools; and be it further

RESOLVED, That a \$14,850 contract be awarded to E. C. Decker Service, Inc., for the installation of a cable TV/telecommunications network at Montgomery Village Intermediate School.

RESOLUTION NO. 53-90 Re: CABLE TV EQUIPMENT AT VARIOUS SCHOOLS

On recommendation of the superintendent and on motion of Mrs. DiFonzo seconded by Mr. Goldensohn, the following resolution was adopted unanimously#:

WHEREAS, The following sealed bids for cable TV equipment were received on January 10, 1990, to be installed at Cabin John Middle School, Montgomery Village and Tilden intermediate schools, and Poolesville Junior/Senior and Walter Johnson high schools:

BIDDER	BID
American Communications Co.	\$54,175.00
NCS Industries, Inc.	62,458.70
Anixter - Chesapeake	68,495.00
B & L Services, Inc.	71,380.00

and

WHEREAS, The low bid is within the staff estimate of \$78,000, and sufficient funds are available to make the award; and

WHEREAS, The low bidder met all requirements of the specifications; now therefore be it

RESOLVED, That a \$54,175 contract be awarded to American Communications Co. for cable TV equipment at various schools.

RESOLUTION NO. 54-90 Re: CHANGE ORDERS OVER \$25,000

On recommendation of the superintendent and on motion of Mrs. DiFonzo seconded by Mr. Goldensohn, the following resolution was adopted unanimously:

WHEREAS, The Department of School Facilities has received change order proposals for two capital projects that exceed \$25,000; and

WHEREAS, Staff and the project architects have reviewed these proposals and found them to be equitable; now therefore be it

RESOLVED, That the Board of Education approve the following change orders for the amounts and contracts indicated:

ACTIVITY 1

Project: Broad Acres Elementary School  
Modifications to the building fire alarm system  
Description: The building permit for the addition to Broad Acres Elementary School stipulated that the existing building's fire alarm system had to be updated before the new addition is occupied. The work in the existing building was not part of the original contract and must be completed by change order. The existing building updates include new fire alarm and emergency lighting systems.  
Contractor: Caldwell & Santmyer  
Amount: \$39,198

ACTIVITY 2

Project: Whetstone Elementary School  
Stormwater management modifications  
Description: The stormwater management permit for Whetstone Elementary School's addition stipulated that improvements to a stream on the adjacent park property would have to be completed before the addition was occupied. The plan for the stream improvements was not completed until after the contract was awarded for the addition. M-NCPPC will be funding 50 percent of the cost for this work since it will benefit from these improvements.  
Contractor: Patrick Quinn, Inc.  
Amount: \$45,227

RESOLUTION NO. 55-90 Re: REDUCTION OF RETAINAGE - CRESTHAVEN ELEMENTARY SCHOOL

On recommendation of the superintendent and on motion of Mrs. DiFonzo seconded by Mr. Goldensohn, the following resolution was adopted unanimously#:

WHEREAS, Northwood Contractors, Inc., general contractor for Cresthaven Elementary School, has completed approximately 85 percent of all specified requirements, and has requested that the 10 percent retainage, which is based on the completed work to date, be reduced to 5 percent; and

WHEREAS, The project bonding company, United Pacific Insurance Company, has consented to this reduction; and

WHEREAS, The project architect, James Soyejima, P.C., recommended that this request for reduction be approved; now therefore be it

RESOLVED, That the contract's 10 percent retainage withheld from periodic payments to Northwood Contractors, Inc., general contractor for Cresthaven Elementary School, be reduced to 5 percent, with the remaining 5 percent to become due and payable after completion of all remaining requirements and formal acceptance of the completed project.

RESOLUTION NO. 56-90 Re: ACCEPTANCE OF BROOKE GROVE ELEMENTARY SCHOOL

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. Hobbs, the following resolution was adopted unanimously:

RESOLVED, That having been duly inspected on January 17, 1990, Brooke Grove Elementary School now be formally accepted, and that the official date of completion be established as that date upon which formal notice is received from the architect that the building has been completed in accordance with the plans and specifications, and all contract requirements have been met.

RESOLUTION NO. 57-90 Re: ACCEPTANCE OF WATKINS MILL HIGH SCHOOL  
On recommendation of the superintendent and on motion of Mrs. DiFonzo seconded by Mrs. Hobbs, the following resolution was adopted unanimously:

RESOLVED, That having been duly inspected on January 18, 1990, Watkins Mill High School now be formally accepted, and that the official date of completion be established as that date upon which formal notice is received from the architect that the building has been completed in accordance with the plans and specifications, and all contract requirements have been met.

RESOLUTION NO. 58-90 Re: ARCHITECTURAL APPOINTMENT - GEORGIAN FOREST ELEMENTARY SCHOOL

On recommendation of the superintendent and on motion of Ms. Serino seconded by Dr. Cronin, the following resolution was adopted unanimously:

WHEREAS, It is necessary to appoint an architectural firm to provide design and construction administration services for the Georgian Forest Elementary School addition; and

WHEREAS, Funds for architectural planning were appropriated as part of the FY 1990 Capital Budget; and

WHEREAS, The architectural selection committee, in accordance with procedures adopted by the Board of Education on May 13, 1986, identified Anderson, O'Brien/Soyejima Joint Venture as the most qualified firm to provide professional services for the Georgian Forest Elementary School project for a fee of \$87,000.

RESOLUTION NO. 59-90 Re: ARCHITECTURAL APPOINTMENT - BEL PRE ELEMENTARY SCHOOL

On recommendation of the superintendent and on motion of Ms. Serino seconded by Dr. Cronin, the following resolution was adopted unanimously:

WHEREAS, It is necessary to appoint an architectural firm to provide design and construction administration services for the Bel Pre Elementary School addition; and

WHEREAS, Funds for architectural planning were appropriate as part of the FY 1990 Capital Budget; and

WHEREAS, The architectural selection committee, in accordance with procedures adopted by the Board of Education on May 13, 1986, identified Arley J. Koran, Architect, as the most qualified firm to provide the necessary professional architectural and engineering services; now therefore be it

RESOLVED, That the Montgomery County Board of Education enter into a contractual agreement with the architectural firm of Arley J. Koran, Architect, to provide professional services for the Bel Pre Elementary School project for a fee of \$107,000.

RESOLUTION NO. 60-90      Re:    UTILIZATION OF FY 1990 FUTURE SUPPORTED PROJECT FUNDS TO CONDUCT A SATURDAY OPPORTUNITIES FOR ENRICHMENT PROGRAM AT MARYVALE ELEMENTARY SCHOOL

On recommendation of the superintendent and on motion of Mrs. DiFonzo seconded by Mr. Goldensohn, the following resolution was adopted unanimously#:

RESOLVED, That the superintendent of schools be authorized to receive and expend within the FY 1990 Provision for Future Supported Projects a grant award of \$5,000 from the Riggs National Bank of Washington, D.C., to conduct a Saturday Opportunities for Enrichment Program for students and parents at Maryvale Elementary School in the following categories:

CATEGORY	AMOUNT
2 Instructional Salaries	\$3,265
3 Other Instructional Costs	1,474
10 Fixed Charges	261
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TOTAL	\$5,000

and be it further

RESOLVED, That copies of this resolution be transmitted to the county executive and the County Council.

RESOLUTION NO. 61-90      Re:    PRELIMINARY PLANS - GERMANTOWN MIDDLE SCHOOL

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mr. Goldensohn, the following resolution was adopted unanimously#:

WHEREAS, The architect for the proposed Germantown Middle School has prepared a schematic design in accordance with the educational specifications; and

WHEREAS, The Germantown Middle School Facilities Advisory Committee has approved the preliminary design; now therefore be it

RESOLVED, That the Board of Education approve the preliminary plan report for the new Germantown Middle School developed by The Lukmire Partnership, Incorporated, Architects.

Re: CREATING A FOURTH ADMINISTRATIVE AREA  
AND ORGANIZATIONAL CHANGES

Mr. Goldensohn moved and Ms. Serino seconded the following:

WHEREAS, Student enrollment in the Montgomery County Public Schools has been increasing since 1984 and is projected to continue to increase for the foreseeable future; and

WHEREAS, The increase in number of students and school buildings has not been evenly distributed among the three existing administrative areas and has created an excessive span-of-control for area associate superintendents and adversely affected staff and community access to and communication with them; and

WHEREAS, The superintendent has seen a need to clarify central, area and school responsibilities; eliminate organizational barriers to planning, sharing and cooperating to meet student needs; and accommodate future growth and change during the 1990s; and

WHEREAS, The superintendent has prepared preliminary and recommended proposals for creating a fourth administrative area and realigning school and office responsibilities; and

WHEREAS, The superintendent's proposals do not increase the number of administrative or other staff positions; and

WHEREAS, Both the superintendent and Board have sought and received comments and recommendations on these proposals from staff, parents and community organizations; now therefore be it

RESOLVED, That the Board of Education authorizes the creation of a fourth administrative area, effective July 1, 1990, for the purposes of more evenly distributing workload and staff among the areas, improving racial and socioeconomic balance between areas, and maintaining existing high school clusters in contiguous geographical areas; and be it further

RESOLVED, That the four administrative areas are to be composed of the following high school clusters:

Bethesda-Chevy Chase	John F. Kennedy
Montgomery Blair	Col. Zadok Magruder
Albert Einstein	Paint Branch
Walter Johnson	Sherwood
Walt Whitman	Springbrook
Winston Churchill	Damascus
Richard Montgomery	Gaithersburg
Quince Orchard	Poolesville
Rockville	Seneca Valley
Wheaton	Watkins Mill
Thomas S. Wootton	

and be it further

RESOLVED, That the Board of Education endorses the administrative organization changes proposed by the superintendent in his "Recommended Proposal for Creating a Fourth Administrative Area and Realigning School and Office Responsibilities," dated November 1989, with the following changes that are recommended by the superintendent:



OFFICE FOR INSTRUCTION AND PROGRAM DEVELOPMENT

1. The name of the proposed Department of Student Support is changed to the Department of Extended Programs and Student Support. This new department will be composed of the following units: Guidance and Maryland's Tomorrow (dropout prevention project); Special Education Curriculum and Transition Services; Gifted and Talented; Interrelated Arts and Connecticut Park Center; and Outdoor Education.

2. ESOL/Bilingual Programs is shifted from the Office of Special and Alternative Education to the Office of Instruction and Program Development where it will report directly to the associate superintendent.

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

1. The name of the proposed Department of Quality Integrated Education is changed to the Department of Multicultural Relations. This new department, to be headed by a director, will be composed of the following units: Magnet Schools, Human Relations, and Quality Integrated Education. These will be identifiable units within the proposed department, performing all of their current functions.

2. The recommendation to shift the five internal auditors from the Department of Educational Accountability to the Department of Management, Budget and Planning is deferred, pending further study by the superintendent in the spring.  
and be it further

RESOLVED, That the superintendent will assess the effects of these organizational changes on the efficiency and effectiveness of the Montgomery County Public Schools and give the Board a written report of this assessment and any resulting recommendations prior to submitting his Fiscal 1992 Operating Budget Request to the Board of Education.

Re: A MOTION BY MR. GOLDENSOHN TO AMEND THE  
PROPOSED RESOLUTION ON ADMINISTRATIVE  
ORGANIZATION (FAILED)

A motion by Mr. Goldensohn to amend the proposed resolution on creating a fourth administrative area and organizational changes by switching Magruder with Wheaton in the second Resolved clause as requested by the community failed with Mr. Ewing, Mr. Goldensohn, and Mrs. Hobbs voting in the affirmative; Dr. Cronin, Mrs. DiFonzo, Ms. Serino, and Dr. Shoenberg voting in the negative.

Re: A MOTION BY MR. EWING TO AMEND THE  
PROPOSED RESOLUTION ON ADMINISTRATIVE  
ORGANIZATION (FAILED)

The following motion by Mr. Ewing to amend the proposed resolution on creating a fourth administrative area and organizational changes failed of adoption with Mr. Ewing and Mrs. Hobbs voting in the affirmative; Dr. Cronin, Mrs. DiFonzo, Mr. Goldensohn, Ms. Serino, and Dr. Shoenberg voting in the negative:

RESOLVED, That the first two Resolved clauses of the proposed resolution be deleted and be replaced by the following:

RESOLVED, That the Board of Education retains three administrative areas but requests the superintendent to develop and present for Board action a restructuring of the administrative areas so that workload is more evenly

distributed as is staff among the areas, so that racial and socioeconomic balance between the areas is improved, so that existing high school clusters are contiguous geographical areas, and that these three areas be staffed as at present.

Re: A MOTION BY MR. EWING TO AMEND THE  
PROPOSED RESOLUTION ON ADMINISTRATIVE  
ORGANIZATION (FAILED)

A motion by Mr. Ewing to add an additional Resolved clause after the second Resolved clause, "RESOLVED, That the four administrative areas be staffed at levels equivalent to the staffing of each of the administrative areas at present" failed with Mr. Ewing and Mrs. Hobbs voting in the affirmative; Dr. Cronin, Mrs. DiFonzo, Mr. Goldensohn, Ms. Serino, and Dr. Shoenberg voting in the negative.

RESOLUTION NO. 62-90 Re: CREATING A FOURTH ADMINISTRATIVE AREA  
AND ORGANIZATIONAL CHANGES

On recommendation of the superintendent and on motion of Mr. Goldensohn seconded by Ms. Serino, the following resolution was adopted with Dr. Cronin, Mrs. DiFonzo, Mr. Ewing, Mr. Goldensohn, Ms. Serino, and Dr. Shoenberg voting in the affirmative; Mrs. Hobbs voting in the negative:

WHEREAS, Student enrollment in the Montgomery County Public Schools has been increasing since 1984 and is projected to continue to increase for the foreseeable future; and

WHEREAS, The increase in number of students and school buildings has not been evenly distributed among the three existing administrative areas and has created an excessive span-of-control for area associate superintendents and adversely affected staff and community access to and communication with them; and

WHEREAS, The superintendent has seen a need to clarify central, area and school responsibilities; eliminate organizational barriers to planning, sharing and cooperating to meet student needs; and accommodate future growth and change during the 1990s; and

WHEREAS, The superintendent has prepared preliminary and recommended proposals for creating a fourth administrative area and realigning school and office responsibilities; and

WHEREAS, The superintendent's proposals do not increase the number of administrative or other staff positions; and

WHEREAS, Both the superintendent and Board have sought and received comments and recommendations on these proposals from staff, parents and community organizations; now therefore be it

RESOLVED, That the Board of Education authorizes the creation of a fourth administrative area, effective July 1, 1990, for the purposes of more evenly distributing workload and staff among the areas, improving racial and socioeconomic balance between areas, and maintaining existing high school clusters in contiguous geographical areas; and be it further

RESOLVED, That the four administrative areas are to be composed of the following high school clusters:

Bethesda-Chevy Chase  
Montgomery Blair  
Albert Einstein

John F. Kennedy  
Col. Zadok Magruder  
Paint Branch

Walter Johnson  
Walt Whitman  
Winston Churchill  
Richard Montgomery  
Quince Orchard  
Rockville  
Wheaton

Sherwood  
Springbrook  
Damascus  
Gaithersburg  
Poolesville  
Seneca Valley  
Watkins Mill

Thomas S. Wootton  
and be it further

RESOLVED, That the Board of Education endorses the administrative organization changes proposed by the superintendent in his "Recommended Proposal for Creating a Fourth Administrative Area and Realigning School and Office Responsibilities," dated November 1989, with the following changes that are recommended by the superintendent:

#### OFFICE FOR INSTRUCTION AND PROGRAM DEVELOPMENT

1. The name of the proposed Department of Student Support is changed to the Department of Extended Programs and Student Support. This new department will be composed of the following units: Guidance and Maryland's Tomorrow (dropout prevention project); Special Education Curriculum and Transition Services; Gifted and Talented; Interrelated Arts and Connecticut Park Center; and Outdoor Education.

2. ESOL/Bilingual Programs is shifted from the Office of Special and Alternative Education to the Office of Instruction and Program Development where it will report directly to the associate superintendent.

#### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

1. The name of the proposed Department of Quality Integrated Education is changed to the Department of Multicultural Relations. This new department, to be headed by a director, will be composed of the following units: Magnet Schools, Human Relations, and Quality Integrated Education. These will be identifiable units within the proposed department, performing all of their current functions.

2. The recommendation to shift the five internal auditors from the Department of Educational Accountability to the Department of Management, Budget and Planning is deferred, pending further study by the superintendent in the spring.  
and be it further

RESOLVED, That the superintendent will assess the effects of these organizational changes on the efficiency and effectiveness of the Montgomery County Public Schools and give the Board a written report of this assessment and any resulting recommendations prior to submitting his Fiscal 1992 Operating Budget Request to the Board of Education.

Mr. Ewing made the following statement for the record:

"I haven't changed my view that the superintendent is wrong about the way he is going about the administrative areas. What I have in mind though is what I regard as an extraordinarily important set of actions, particularly with regard to the changes in the office of the superintendent of schools and changes in the office for instruction and program development, and most particularly the importance I attach, and I think ought to be attached, to the changes that have to do with strengthening early childhood education for the school system by combining Head Start, Chapter I, and early childhood education. I think those are tremendously important changes to be made. I think

calling this the Department of Multicultural Relations is not a felicitous choice, and I wish the superintendent would think further."

Re: SUPERINTENDENT'S PLAN FOR ASSESSING  
CURRENT AND FUTURE NEEDS FOR MAGNET  
SCHOOLS

Dr. Pitt stated that his plan used the 1990 date for completion because that was the date used in the Board's resolution; however, he thought staff needed more time to do this. He recommended that the Board change the completion date to summer or fall of 1991.

Dr. Shoenberg remarked that the plan contained an extraordinary amount of useful information. He complimented staff for the document. He agreed with the superintendent's desire to move the bulk of the effort on this away from other discussions that were going on involving the Blair cluster. There was one feature which was not particularly affected by the timing of the study process. This was the matter of individual schools doing a self study. He was not sure why this was necessary.

Dr. Carl Smith, associate superintendent, explained that the Board resolution called for staff and community involvement. If each school went through a study process, it would ensure input from the community and staff. What they came up with would have consensus in each of the individual communities. Dr. Shoenberg thought that this was overkill. He agreed that the community needed an opportunity to react to staff thinking, but he thought that to involve each school in a process of self study was more than what he had envisioned. He noted that there were a number of issues raised on page 12 of the paper, but he was not sure how a self-study was going to address those issues. He thought that a study group for the entire project would come up with the answers, and the community would react. It might be a good idea to ask the views of each school prior to the start of the project, but not in the context of a self study.

Dr. Shoenberg pointed out that the report mentioned issues involving Springbrook, Kennedy, and Einstein. This appeared that someone was thinking about the relationship of those clusters to magnet programs in the Blair and B-CC areas. It seemed to him to have a self study go on within the Blair and B-CC clusters, school by school, apart from any considerations outside the clusters was going to involve people in one kind of effort when there might really be another kind of effort going on simultaneously. Dr. Smith replied that the staff tried to strike a balance between some of the overriding issues facing them and the programmatic issues they would get at in a self-study. No individual school community could do a self study and address some of the overriding issues. Therefore, to some extent these activities had to be separated. They would have to have the benefit of some of the other initiatives that were already underway. They would come together in August to look at those broader issues. It seemed to Mr. Ewing that each year when they heard from the Blair and B-CC clusters on budget issues their recommendations were in effect a result of a series of self studies which focused on virtually every issue on pages 11 and 12. Depending on how rigorous they intended those studies to be, he would think it would not be difficult for those kinds of studies to be done. If they wanted to lay out for schools the issues they would like to address, he thought it would not be a major problem. If they were to say that schools were to react to staff recommendations and findings, he thought they would get a reaction that would focus on the three bullets at the bottom of page 11. He was not concerned over the extent to which they had specified what the self studies ought to be. He suggested

they be careful to not ask questions to which the community could not respond to. They should not put the community to work digging up data or doing research. Staff should supply this. He said that the language suggested more than what they really needed. They should ask for community participation and involvement and recommendations on some issues and on anything else the community wanted to tell them. Dr. Smith hoped that this would be the task for the schools.

Mr. Ewing noted that the Board had received comments from the Blair cluster coordinators, and Dr. Pitt had addressed the issue of the timeline. He thought that most of the additions to the paper were good ones because they added depth to the analysis that needed to be done. The school system had not done this sort of analysis lately. He was pleased to see the kind of attention to the longer range issues. It would be of great benefit to the Board and the community.

Dr. Pitt agreed with the idea of the self analysis and some limitations. They could not ask a local school to look at some of these global issues; therefore, there had to be two parts to this study. Dr. Shoenberg agreed with Mr. Ewing that before they started this they needed to ask the views of the local schools with the understanding of how that input was going to be used in the process. After staff formulated recommendations, they would need more reactions from the community. He had questioned having local schools engaging in a process that was inwardly focused with their having an agenda larger than even the cluster.

Dr. Cronin thought that when staff prepared the paper he had become concerned because it appeared to be stretching the community very thin. He asked if staff had discussed this with the community when the paper was developed. Dr. Smith explained that the paper was a process. He had met and discussed the process with the principals. The principals had some reactions about time commitments. The paper was not developed with the community, and the paper proposed how to do it. Dr. Cronin suggested that before they did anything they should meet with the leadership to get their views on participation. Dr. Pitt explained that the purpose tonight was to present the plan and get input from the Board. The staff needed to take this input, modify the paper, and provide opportunity for community input.

Dr. Cronin reported that the question of the viability of magnet programs had been raised in Prince George's. There was a thread in the paper that questioned magnet programs themselves. In Montgomery County, low cost housing and public transportation had created an eastern heavily mixed minority part of the county. He said one question was how far they could go with the concept of magnet programs because the possibility of bringing students into them became overwhelming. For example, they had schools at 92 percent minority. Dr. Smith explained that what they had tried to say was there were conditions now in the county that were very different than the conditions in 1976 when the magnet programs were first created. He pointed out that the QIE policy had two objectives. One was to create magnet programs that would be draws for majority students and parents. The second was to create in those clusters outstanding educational programs at all levels so that within the cluster they would achieve stability and an attractive place for children to attend school. They had tried to say that as the county became more diverse they were going to have to look at other approaches to the educational issues they faced.

Dr. Cronin commented that the possibilities for reaching out to other communities were greater in the B-CC cluster than in the Blair cluster. Therefore, the thrust of the answers could be different. The Board had heard magnet school communities ask to be treated as a



RESOLVED, That the Board of Education plans action on a proposed policy change to its policy on drugs and alcohol using the following draft as a starting point; and be it further

RESOLVED, That following Board review, the Board will seek public comment on proposed revisions to its policy on drugs and alcohol.

IGN: DRUGS AND ALCOHOL ABUSE

A. PURPOSE

The overall purpose of this policy is to promote vigorous and concerted efforts to keep drugs and alcohol, drug sellers and drug users out of schools and off school properties, thereby creating and maintaining a drug and alcohol free environment for teaching, learning and working within the Montgomery County Public Schools.

This overall purpose or goal will be sought and achieved through a series of objectives which include:

1. The provision and enforcement of effective measures to: a) prevent the entry of drugs and alcohol into schools or other MCPS facilities, properties, and vehicles; b) to provide for the security measures in MCPS that will address the associated problems of weapons and violence or the threat of violence where and when those become problems.
2. The provision of effective training for school staff members and parents in the identification of the circumstances which attend drug sales and use/abuse of schools, as well as identification of what the impact on behavior and attitudes is of drug and alcohol use and abuse.
3. The provision of effective education for students about the dangers of drug and alcohol use and abuse.
4. The provision of increased student access to the personal assistance students may need to prevent or treat drug and alcohol use and abuse, through involvement of parents, the provision of alternative programs, the availability of treatment programs, in-school counseling services, student organizations and other services and supports that may be available in the community and provided privately, or by county and state agencies.
5. Intensified cooperation with county and state agencies in finding ways to reduce the demand for drugs, through disincentives for drug users and abusers.
6. The provision of needed resources, either from the MCPS budget, or from private or other public sources, to meet the range of needs to address the problem.
7. The development, continuous review, refinement and vigorous implementation of effective rules and regulations which are designed simultaneously to protect staff and student rights, and to ensure that prompt action is taken to achieve the overall purpose of a drug and alcohol free school environment.
8. The development and publication of periodic reports on progress made toward achievement of these objectives, with a report to the public annually and more often as appropriate.

## B. PROCESS AND CONTENT

### 1. Prevention of Entry of Drugs and Alcohol into MCPS and Effective Security.

The primary objective or goal of this policy is to take every possible reasonable step to ensure that MCPS is able to keep drugs and alcohol, drug sellers and users, off MCPS property and out of schools. A first step toward achieving this objective is to enlist the parents and the community in efforts to prevent drug and alcohol use. Prevention efforts that involve parents and the community are key to the success of each of the objectives of the policy, since parental concern and involvement, and community support for the policy of the school system create the climate within which success becomes possible.

The school system must make available to parents and other citizens copies of this policy and of the reports made in pursuit of it, as well as other materials that will help parents and the larger community in taking effective action in support of this policy.

A second step toward achieving this objective is to develop and maintain close and effective working relationships with other public and private agencies that can provide support to parents, students, staff and the school system as a whole in areas such as vocational education, health education, recreation, prevention, treatment, school security and enforcement of school system rules and regulations and the laws of the county, state and nation.

The Montgomery County Public Schools also must be committed to support for local, state and national laws that are designed to create safe, secure, drug and alcohol free schools. In particular, MCPS will cooperate fully with state and local officials in enforcement of the law creating drug-free school zones, and with Federal laws that require drug-free workplaces of all organizations that receive Federal funds.

MCPS will continue to provide necessary security for its schools and other properties. Additional security assistants will be provided as the need arises to increase the level of security in all schools, with a special emphasis on secondary schools. These assistants are employed to maintain order and discipline in the schools and on their grounds, to keep unidentified persons out of the buildings and off the property, to maintain surveillance over schools so that drug sales and use and alcohol use cannot take place.

Training of these assistants in dealing with conflict, with weapons, with violence and the threat of violence, with drug dealers and users, and with general discipline problems will be provided regularly both to new and continuing security assistants.

Further, all visitors to schools must report to the school office on entry to a school and must be given an identification badge to wear during the visit. Other security measures which limit access to the building through closure of entrances and which limit use of telephones within the building will be employed as necessary to improve security.



In order to increase school security, MCPS will seek support from the county police department for more regular and intensive patrolling with the drug-free school zones, especially those associated with secondary schools. When necessary, building principals or other supervisors may call on the police department for undercover operations, as well as for assistance in searches through the use of metal detectors, drug detectors, and the use of police dogs who detect drugs. Principals and security assistants have authority to search buildings, including student lockers under prescribed rules and regulations.

Anyone who brings drugs or alcohol into a school building or onto a school property, or who brings any weapon or signaling device into a building or onto school property, will be reported to the police and appropriate disciplinary action will be initiated. For students, the recommendation a principal must make in these cases is expulsion. For staff, the recommendation a supervisor must make is dismissal. Regulations may permit other results in circumstances that warrant another outcome.

2. Effective Training in Identification of Drugs and Drug Users, Associated Behaviors and Appropriate Responses.

A critical need in schools and in the community is effective training in the identification and recognition of the circumstances which attend and surround drug sales and use/abuse of drugs and alcohol. Further, training is needed in identification of what the impact is on behavior and attitudes of drug and alcohol use/abuse.

Training is needed for present and future security assistants in these areas, for school administrators, for classroom teachers, for support personnel and for others in the school system who come into close and continuing contact with students.

Training is needed for parents in recognizing drug and alcohol use and its effect, and in how to deal with suspected or actual drug use on the part of their children and children's friends and associates. Parents need to know what resources are available to them for prevention, education, treatment, rehabilitation, and what assistance is available from law enforcement agencies. Parents need to be aware of the legislation that permits parents to take materials they suspect are drugs to the county police. MCPS will support such training for all groups, cooperating with parents and with organizations such as MCCPTA, and will ensure its provision to its own staff on a regular and continuing basis.

3. Effective Education for Students About Drugs and Alcohol. Education for students must focus on the legal and health dangers and risks of drug and alcohol use and abuse, as well as the reasons or causes that lead to drug and alcohol abuse, and the methods of prevention. Education for students must be comprehensive, must begin early, preferably in elementary school, must make use of county government and private resources as well as MCPS resources.

The superintendent must continuously assess the effectiveness of drug abuse education at all levels and make recommendations as appropriate for change and improvements required. Further, the superintendent must make an

assessment of the desirability and potential effect of requiring all students to take at least a one-semester course in social issues or family life and human development or health education that includes a focus on drugs, alcohol, violence and ethical issues in everyday home and community situations. This assessment is to be completed not later than August 1, 1990, with appropriate findings and recommendations.

4. Support to Students through Parent and Community Outreach and Programs to Give Students Needed Help.

MCPS supports parent and community outreach efforts of the kind outlined in the 1989 report to the county executive, entitled "Building a Drug-free County," These efforts need to be systematic and comprehensive and need to be carried out in conjunction with the county government.

Students frequently turn to counselors for assistance and MCPS must increase the counseling resources available to provide help and advice to students in need. The expansion of counseling resources is needed so that counselors can help students, can help train other counselors in dealing with drug and alcohol issues, and to help those students who are seriously at risk because of their actual or likely involvement with drugs and/or alcohol.

MCPS will continue to give strong support to alternative programs within the school system for students who need them, and to provide educational and other supports to state and local treatment and rehabilitation programs for MCPS students. Those programs need to be continuously assessed by the superintendent to determine whether they are adequate in size and have the program components they need to be highly effective. Findings and recommendations need to be provided to the Board of Education on these issues.

There is frequently a need to work with families of students where there are student drug and alcohol abusers through group efforts or social workers. The superintendent needs to assess the need and the ways of meeting the need, whether through MCPS or in conjunction with the county government, and make recommendations to the Board of Education.

5. Reducing the Demand for Drugs and Alcohol.

The demand for drugs is created in two ways: by the active solicitation by those who sell, and by the demands of those who use drugs. County, State and Federal officials concentrate substantial efforts on the arrest and punishment of sellers. The users of drugs also create demand, and attention must be given to dealing with the issue of how to reduce user demand.

MCPS must cooperate with the county government in finding ways to reduce the demand for drugs and alcohol. Because drugs are illegal, there must be strong disincentives for drug users and abusers. Legal penalties are the province of the General Assembly of Maryland, of the legal system of the State, and of the laws adopted by county government. The Board of Education will support legislation which would provide appropriate disincentives in the form of significant penalties for users of drugs.

Penalties alone will not reduce demand. There must also be major efforts in the areas of education, prevention, treatment, and rehabilitation.

6. Resources.

The importance of the issues of drugs, alcohol, and the associated problems of weapons and violence or the threat of violence make it essential that a major effort be made to address these problems comprehensively. MCPS will seek appropriate resources to address the problems, and will coordinate its efforts with those of the county and state, as well as with private organizations. The need for additional resources is recognized by the Board and the Board will address that need in its annual operating budget.

7. Guidelines for Administrative Procedures and Regulations. In order to implement this policy, the superintendent has responsibility for issuing rules and regulations that make the policy effective. The Board of Education provides the following guidelines for these rules and regulations. These guidelines are not meant to be exhaustive, but rather to emphasize selected areas of concern.

The law regarding drug/alcohol abuse is clear and penalties are provided for conviction of violators. Members of the school community are subject to these laws on school grounds as well as off, and school personnel have the same responsibility as every other citizen to uphold the law. State law provides protection for information received or observations made by educators only during a drug/alcohol counseling/student-information session. All incidents concerning possession, use, or distribution of illegal drugs/alcohol on school grounds will be reported to the principal. If the principal finds violations of the law, the principal will report this to the parents or guardian of the student and to appropriate law enforcement authorities. Students who distribute, possess, or use drugs/alcohol on school property will be suspended or expelled, subject to the same review procedures as those used in any other disciplinary action.

When an educator comes into possession of drugs or alcohol, the material will be turned over to the principal who will contact the appropriate law enforcement agency.

When drugs or alcohol are in the possession of an educator, the following steps will be taken: The substance should be placed in an envelope or other container and labeled with the date, time, and how obtained. The student's name should not be indicated when a suspected drug/alcohol is acquired by an educator during a counseling/information-seeking conference. In all other instances where an educator comes into possession of drugs or alcohol, the individual's name should be noted.

In the general classroom situation, teachers should not attempt to diagnose symptoms of drug/alcohol abuse. Since it is difficult to determine such symptoms, it is suggested that, if a student seems incapable of functioning properly in class, that student should be sent to the school health facility where school health referral procedures should be followed.

Teachers and all other employees of the school system are expected to convey by their actions, deeds, and teachings that they do not in any way encourage or condone drug/alcohol abuse by students. Any proven illegal action relating to drugs/alcohol by any school system employee continues to be grounds for immediate dismissal.

Publications and other printed matter which advocate the illegal use of drugs/alcohol are prohibited from distribution on school property.

Visitors to schools are expected to register first with the school office. Persons found to be engaged or advocating illegal activity while on school property will be reported by the principal to law enforcement authorities.

#### 8. Publication of Annual and Other Reports.

The policy calls for several assessments of elements of the MCPS policy and programs in the area of drugs and alcohol. Some of these are continuing and some are one-time assessment to permit the Board to make program decisions.

In addition, the Board of Education directs the superintendent to develop and provide to the Board and to the public an annual report on progress made toward achievement of the objectives or purposes of this policy. When appropriate, the superintendent may wish to make other public reports on elements of the program or on one or more of the objectives.

#### C. REVIEW AND REPORTING ON THE POLICY

This policy will be reviewed every three years in accordance with the Board of Education policy review process.

For the record, Dr. Pitt stated that he strongly endorsed the basic concepts that Mr. Ewing and Mr. Goldensohn had set forth.

RESOLUTION NO. 64-90 Re: MARYLAND SCHOOL PERFORMANCE PLAN

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. DiFonzo, the following resolution was adopted unanimously:

WHEREAS, The Maryland State Board of Education adopted a resolution on December 13, 1989, setting as its vision "that the State, the school systems, and each school will be accountable for the performance of those students in their charge"; and

WHEREAS, The State Board of Education established the Maryland School Performance Program and authorized the State Superintendent of Schools to create as a part of his immediate office the Maryland School Performance Office and charged it with developing a comprehensive implementation plan that should include curriculum outcomes and other "vital core" of student achievement for piloting in the fall of 1990; and

WHEREAS, The State Board of Education invited each local Board of Education to adopt its own resolution of commitment to implement the Maryland School Performance Program, and asked each local superintendent of schools to appoint a local leader and committee to serve as counsel and liaison to the Maryland State Department of

Education and to lead the implementation of the Maryland School Performance Program at the local level; and

WHEREAS, The Montgomery County Board of Education is committed to improving the educational opportunities and achievement of its students and is promoting initiatives within Montgomery County Public Schools to improve student performance; now therefore be it

RESOLVED, That the Montgomery County Board of Education hereby proclaims its intention to participate in the Maryland School Performance Program and to cooperate with the MSDE in its planning, development, and implementation; and be it further

RESOLVED, That the Montgomery County Board of Education directs the superintendent of schools to inform and involve the school system staff in this new program, and to keep the Board of Education informed of the program's progress on a continuing basis.

Re: BOARD MEMBER COMMENTS

1. Ms. Serino reported that last week she had attended the awards ceremony for student videos on traffic awareness and safety. The videos were excellent and would be used by the MCPS cable television system. She called attention to one video entitled, "Meet the County Executive," in which Mr. Kramer was portrayed by a second grader.

2. Mr. Goldensohn said that Board members had received notice that for the second year in a row Magruder High School had been chosen to take their theatrical productions to the competition in Muncie, Indiana. He congratulated Mike D'Anna and the students and staff at Magruder High School.

3. Mr. Goldensohn indicated that Board members had received a copy of the problems involved in the Odyssey of the Mind competition. He asked Board members to think about how they might solve those problems, and he pointed out that elementary school students participated in all these categories. He encouraged everyone who had the time to attend the competition. He noted that MCPS teams in the past had won at the state and national level.

RESOLUTION NO. 65-90 Re: EXECUTIVE SESSION - FEBRUARY 13, 1990

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. DiFonzo, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by Section 10-508, State Government Article of the ANNOTATED CODE OF

MARYLAND to conduct certain of its meetings in executive closed session; now therefore be it

RESOLVED, That the Board of Education of Montgomery County hereby conduct its meeting in executive closed session beginning on February 13, 1990, at 9 a.m. to discuss, consider, deliberate, and/or otherwise decide the employment, assignment, appointment, promotion, demotion, compensation, discipline, removal, or resignation of employees, appointees, or officials over whom it has jurisdiction, or any other personnel matter affecting one or more particular individuals and to comply with a specific constitutional, statutory or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter as permitted under the State Government Article, Section 10-508; and that such meeting shall

continue in executive closed session until the completion of business; and be it further

RESOLVED, That such meeting continue in executive closed session at noon to discuss the matters listed above as permitted under Article 76A, Section 11(a) and that such meeting shall continue in executive closed session until the completion of business.

RESOLUTION NO. 66-90 Re: MINUTES OF NOVEMBER 6, 21, and 30, 1989;  
DECEMBER 7, 1989; AND JANUARY 3, 4, 10,  
1990

On recommendation of the superintendent and on motion of Mrs. DiFonzo seconded by Dr. Cronin, the following resolution was adopted unanimously:

RESOLVED, That the minutes of November 6, 21, and 30, 1989, December 7, 1989, and January 3, 4, and 10, 1990, be approved.

RESOLUTION NO. 67-90 Re: CONSULTANT FOR MINORITY STUDENT  
ACHIEVEMENT PLAN

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. DiFonzo, the following resolution was adopted unanimously:

WHEREAS, The Board of Education has established priorities which include a focus on improving the education of minority students; and

WHEREAS, The Board and superintendent have determined the need for an external examination of MCPS minority student achievement efforts by distinguished educational researchers familiar with the latest findings in this field; and

WHEREAS, During the past several months an extensive national search was conducted to select a consultant to assess and make recommendations to improve the MCPS Minority Student Achievement Plan; and

WHEREAS, After interviewing finalists from this search, the Board of Education has selected one candidate to perform this task; now therefore be it

RESOLVED, That the Board of Education appoint Dr. Edmund W. Gordon, a professor at Yale University and president of Gordon & Gordon Associates in Human Development, as the consultant who best meets the criteria for this project; and be it further

RESOLVED, That Gordon & Gordon Associates in Human Development be charged with assessing and making recommendations to improve the MCPS Minority Student Achievement Plan at a cost not to exceed \$125,000, with the project to be concluded by August 31, 1990.

Re: ITEM OF INFORMATION

Board members received the Quarterly Change Order Report.

Re: ADJOURNMENT

The president adjourned the meeting at 11:10 p.m.

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PRESIDENT

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SECRETARY

HP:mlw