

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

June 5, 2019

MEMORANDUM

To: Members of the Board of Education
From: Jack R. Smith, Superintendent of Schools
Subject: Key Facility Indicator Training (KFI-04-29-19-01)

Question

Mrs. O'Neill recommended that staff issue a press release/transmittal regarding the new Key Facility Indicators process, including the role of an outside consultant in their development and that they meet industry standards.

Response

The Key Facility Indicator (KFI) Data [web page](#) includes multiple references to the use of an external consultant, as well as to the reliance on national industry standards. These include:

- The opening section of initial text on the main KFI Data web page;
- Bulleted information in the section on the main KFI Data web page that include highlights of "What KFIs Are" and "What KFIs Are Not" to provide key communication points in an easy-to-find and locate format; and
- Answers to "Frequently Asked Questions."

Communications that shared the KFI Data web page information contained these points. The communications included telephone conversations with the Montgomery County Council of Parent Teacher Associations, Inc. leadership and e-mail communications to the offices of the Montgomery County Council and the county executive.

We agree that these are important components to describe our work on the facility assessments. We will continue to highlight this information in our future work and communications.

If you have any questions, please contact Dr. Andrew M. Zuckerman, chief operating officer, at 240-740-3050.

JRS:AMZ:em

Copy to:

Dr. Navarro	Mr. Civin	Mr. Turner
Dr. Statham	Dr. Johnson	Mr. Song
Dr. Zuckerman	Ms. Diamond	Ms. Webb