

1 Related Entries: CND
2 Responsible Office: Facilities Management
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5 Facility Improvements That Are Not Funded with
6 Montgomery County Revenues
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9 A. PURPOSE
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11 To provide guidelines for accepting non-Montgomery County
12 government funds for facility improvements **that qualify as**
13 **capital investments. Acceptable improvements to be**
14 **considered under this policy are limited to physical plant**
15 **or site improvements that are considered a fixed asset,**
16 **meet established capital budget funding criteria, and have**
17 **a minimum life cycle of fifteen (15) years. This policy is**
18 **not intended for equipment or items that do not meet the**
19 **capital asset criteria, or for activities covered by Policy**
20 **CND: *School-Related Fund Raising*.**
21

22 B. ISSUE
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24 The Board of Education recognizes that private
25 organizations, parent **and community** groups, **businesses,** or
26 non-Montgomery County governmental agencies at times want
27 to provide financial support for facility improvements that
28 would normally not be funded as part of county supported
29 programs. The Board also recognizes that while these

30 improvements are not essential, they do provide
31 opportunities to create facility features that are
32 compatible with neighboring buildings or enhance community
33 and school activities.

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35 C. POSITION

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37 1. **Except as outlined in Item 2 below, the acceptance of**
38 **Non-Montgomery County government funds may be used**
39 **considered** for facility improvements that:

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41 a) Support activities that benefit a school
42 sponsored activity or the school as a whole; **such**
43 **as play ground equipment, stadium lights, or**
44 **theatrical equipment**

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46 b) Supplement architectural, **landscaping,** or
47 aesthetic enhancements to the facility for
48 neighborhood compatibility

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50 c) Enhance community use of schools; such as a
51 larger gymnasium than would normally be provided
52 as part of a new school, modernization, or
53 addition project

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55 d) ~~Provide replacement of equipment or physical~~
56 ~~plant elements~~ **Provide for the construction of**
57 **community or recreational improvements funded by**

58 other governmental entities for joint community
59 and school use
60

61 2. Funds may not be received under this policy for
62 capital projects which are the responsibility of the
63 school system, county government, and/or state to
64 provide for student capacity, including core support
65 space, and maintenance of physical plant.
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67 ~~2-3.~~ Appropriate funding sources include:
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69 a) ~~Parent-Teacher associations~~ **Parent and community**
70 **organizations and foundations**
71

72 ~~b) Other parent sponsored groups, such as booster clubs~~
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74 **e)b) Non-Montgomery County governmental agencies**
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76 ~~d)c) Private organizations and businesses~~
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78 **d) Bequests and trusts**
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80 ~~3-4.~~ Guidelines
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82 a) Requests to provide financial support for
83 facilities improvements must be reviewed ~~and~~
84 ~~receive tentative approval~~ in advance of any such
85 activities by the director of the Department of
86 Facilities Management in collaboration with the

87 principal or site administrator to ensure
88 compliance with this policy.

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90 b) The request must include a plan for financial
91 support and sufficient assurances that the entity
92 donating the funds will meet the agreed upon
93 financial obligation.

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95 c) If the proposed improvement is less than \$25,000,
96 the director of the Department of Facilities
97 Management is authorized to approve the plan
98 provided it complies with the provisions of this
99 policy. Improvements approved by the director of
100 the Department of Facilities Management will be
101 reported periodically to the Board of Education.

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103 ed) If the proposed improvement exceeds \$25,000, the
104 director of the Department of Facilities
105 Management will present the request for
106 facilities improvement and the funding plan to
107 the Board of Education for its approval prior to
108 notifying the entity ~~that~~ **whether** they may
109 proceed with the fund raising activities.

110
111 e) In making decisions whether to grant approval for
112 facility improvements under this policy, the
113 following shall be considered:

- 115 (1) Whether the improvement would foster or
116 exacerbate inequity
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- 118 (2) Whether the Board of Education, Montgomery
119 County Government, or Maryland State
120 Department of Education have responsibility
121 for funding similar improvements at all
122 schools using tax supported revenue or bonds
123 sales to the extent available
124
- 125 (3) Whether the improvement will cause a future
126 financial liability in annual operating
127 costs
128
- 129 (4) Whether the improvement will create safety,
130 security, or other school operation impacts
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- 132 (5) Whether the funds donated would expedite the
133 implementation of county supported programs
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- 135 (6) Whether the improvements would meet or
136 support a greater community need for
137 services
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- 139 d f) The group providing the funds for facility
140 improvements under this policy will plan and
141 supervise all fundraising activities sponsored by
142 the organization, and will abide by established
143 financial management procedures.

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eg) All funds received for facility improvements under this policy must be appropriated in accordance with Montgomery County financial regulations.

fh) The director of the Department of Facilities Management will ensure that the necessary appropriation requests are presented to the Board of Education for approval and the funding is allocated by the Montgomery County Council before any work begins on the facility improvements.

D. DESIRED OUTCOMES

This policy is designed to allow for contributions for facilities improvements from non-Montgomery County funding sources, **without creating inequities among school communities**. This will strengthen the relationships between the school system and various groups within the community.

E. IMPLEMENTATION STRATEGIES

The superintendent will establish administrative regulations or other administrative procedures that may be necessary for implementing the guidelines outlined in this policy.

173 F. REVIEW AND REPORTING

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175 This policy will be reviewed on an ongoing basis in
176 accordance with the Board of Education policy review
177 process.

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180 Policy History: New Policy