A Bone Diagram is a planning tool that helps organizations define their current and desired states. This tool includes the driving and restraining forces of the Force Field Analysis.

### Drivers
- Clear expectations
- Flow charts
- Behavior monitoring charts
- Personal responsibility
- Clearly defined consequences
- Commitment
- Shared responsibility
- Group meetings to discuss progress

### Desired State
- Productive afternoons
- Maximum time on task
- Active listening
- Excellent work quality
- Organized dismissal

### Present State
- Chaotic afternoons
- Time off task
- Listening issues
- Poor quality of work
- Disruptive dismissal

### Transition Period