

**Department of Materials Management
Procurement Unit
MONTGOMERY COUNTY PUBLIC SCHOOLS
45 W. Gude Drive, Suite 3100
Rockville, Maryland 20850**

December 16, 2019

NOTICE TO BIDDERS

**The following are questions and responses regarding
RFP No. 4896.1, Energy Savings Performance**

Question 1: Please provide floor plans and the last years' worth of utility bills for Watkins Mill High School and Springbrook High School.

Answer: Supplemental information will be provided at the pre-qualification conference.

Question 2: Please clarify whether the project sites included in the Investment Grade Audit will be limited to Springbrook High School and Watkins Mill High School, or whether they will include additional facilities.

Answer: The Investment Grade Audit is intended to evaluate our portfolio of 207 schools for high impact energy savings opportunities. The two example schools are intended to provide potential offers the opportunity to share examples of creative solutions to varying levels of facilities infrastructure challenges.

Question 3: Is the county open to an independent entity performing the IGA and providing a detailed report against which the county can compare the ESCO teams own IGA's? This would enable the county to have an apples to apples comparison.

Answer: The intent is to award to the most favorable respondent(s) based on evaluation criteria, with the Board reserving the right to make individual or multiple awards according to the best interest of MCPS. If an independent entity performing the IGA proves to be in the best interest of the MCPS, the Board may pursue this as an option.

Question 4: Are there existing specs for the ATC & mechanical controls for the schools? If they exist and there are preferred products, would the county provide this information/documentation to offerors?

Answer: MCPS has varying levels of existing condition drawings and specifications. This information can be found on our web plan achieve and/or upon request from our Energy Management unit. For the purposes of the example schools, this information will be provided. However, it should be noted that any information provided shall be considered solely for general reference purposes and contractors/designers are expected to validate specific facility conditions through site visits.

Question 5: Assuming the specs are closed (meaning preferred products) would the school board be willing to consider like or open specifications like Niagara Tridium?

Answer: No, MCPS uses a preferred vendors list that is identified within our EMS specifications. The specification information will be provided at the pre-qualification conference.

Question 6: Is there an MBE requirements for the ESCO project during the construction phase?

Answer: MBE requirements will be determined at a later date and participation will be established based on individual project scope. The MCPS procedures will comply with the Board approved Revised Minority Business Enterprise Procedures for State Funded Public School Construction Projects.

Question 7: Would the county consider extending the questions deadline to a date after the pre-bid conference and site walk-thru, so that bidders have an opportunity to ask questions related to the walk-thru?

Answer: Yes.

Question 8: The due date shows January 16, 2019. Assuming this should be January 16, 2020.

Answer: Correct, the date that was indicated on the cover sheet was incorrect. The due date is January 16, 2020. An erratum will be issued to make the correction.

Question 9: Section 11.0 of the RFQ indicates “*Following the site visits, Offerers are expected to summarize preliminary recommendations as part of their response to this RFQ in a table similar to the one set forth below. Detailed analysis of all facilities will follow as part of the IGA.*” (pg. 11)

Please clarify the level of detail MCPS is expecting as part of these preliminary recommendations. Is there a defined variation limit (plus or minus % of costs/savings) between preliminary recommendations and final IGA results?

Answer: This question will reviewed and addressed at the December 17th pre-bid conference.

Question 10: Watkins Mill HS has a significant roof mounted PV system. Can MCPS provide details on the contract, especially the term and the sell rate per kWh?

Answer: Supplemental information will be provided at the pre-qualification conference.

Question 11: Will there be an additional period to submit questions following the site visits?

Answer: See Question 7.

Question 12: Please clarify the number of hard copies desired. The cover letter reads:

“The contractor must submit one (1) original, one (1) redacted copy, one (1) electronic version on CD or flash drive and four (4) separate copies of the proposal.”

While Page 7 of 18 reads:

“One (1) original and five (5) copies, as well as one (1) electronic version on CD or flash drive of the response, and one (1) redacted copy, as well as one (1) electronic version on CD or flash drive of the redacted response...”

Answer: The correct number of submissions are one (1) original, one (1) redacted copy, one (1) electronic version on a CD or flash drive and four (4) separate copies of the proposal. AN erratum will be issued to make the correction.

Question 13: Page 7 of the RFP indicates that the Experience and Qualifications section is limited to 3 pages. This section also requires team member resumes and details for 10 project references. Could you please confirm that team member resumes and project references do not count toward this page limit?

Answer: Correct

Question 14: I am trying to find out if there is a specific requirement for MBE's in the solicitation?

Answer: See Question 6.

Question 15: Does MCPS have Floor Plans/Mechanical Drawings/Equipment List that will be shared as part of the process?

Answer: <https://www.dropbox.com/sh/o2c58cwsaknjjs/AAB8yxFuTn1BrK3O7XFDQ493a?dl=0>. All existing project information for the two example schools can be found by following the above link. It should be noted that any information provided shall be considered solely for general reference purposes and contractors/designers are expected to validate specific facility conditions through site visits.

Question 16: Will MCPS provide the scoring criteria that will be used to evaluate responses?

Answer: The criteria provided in the RFP under section 11.0 is all that will be provided.

Question 17: Does MCPA have As-Built drawings of the buildings that will be evaluated?

Answer: See Question 15.

Question 18: What Energy conservation steps has MCPS taken to-date?

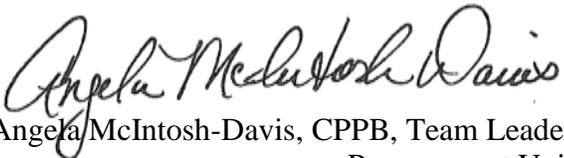
Answer: Each facility has varying levels of energy conservation measures in place. These conservation measures may include a range of infrastructure and/or behavioral implementation strategies. Examples of these improvements will be reviewed and discussed at the December 17th pre-bid walk-thru.

Question 19: Will MCPS allow additional walkthroughs with contractors after the initial pre-bid meeting?

Answer: Yes, however any additional facility walk-thru's will require advanced scheduling.

Question 20: Will MCPS consider behavioral-based energy conservation opportunities as a primary and/or complimentary service?

Answer: Yes, MCPS will accept proposals for a "full range" of energy saving solutions and strategies, including behavioral and operational changes. The intent is to award to the most favorable respondent(s) based on evaluation criteria, with the Board reserving the right to make individual or multiple awards according to the best interest of MCPS.



Angela McIntosh-Davis, CPPB, Team Leader
Procurement Unit

AMD

Please indicate your receipt of this notice by signing below and returning with your proposal or under a separate cover.

Accepted By: _____
(Name & Title)

Name of Company: _____